



Executive Committee Meeting

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
EXECUTIVE COMMITTEE MEETING MINUTES**

**Oakton Community College
Room 1606
1600 East Golf Road, Des Plaines, IL 60016
Wednesday, August 14, 2019
5:00 PM**

I. Call To Order

Mr. Rummel called the meeting of the Executive Committee to order at 5:10 PM. A roll call attendance was taken, and a quorum was established.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Tim Frenzer	Manager	Wilmette
Jim Norris	Manager	Hoffman Estates
Hon. Karen Darch	President	Barrington
Hon. Paul Hoefert	Trustee	Mount Prospect
Randall Recklaus	Manager	Arlington Heights
Raymond Rummel	Manager	Elk Grove Village

Absent

Hon. John Thill	Trustee	Morton Grove
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Others in Attendance

Hon. George Van Dusen, Mayor, Skokie
Derke Price, Attorney, Ancel & Glink
Jim Savio, Sikich
Kellen O'Malley, Sikich
Dave Van Vooren, SWANCC Executive Director
Mary Allen, SWANCC Recycling and Education Director
Lisa Woody, SWANCC Assistant to the Executive Director

Approval of Minutes

On a motion by Mr. Recklaus to approve the June 26, 2019 meeting minutes and seconded by Mr. Frenzer; a vote was taken, and the minutes were unanimously approved.

II. Financial Update

July 2019 Payment Request Ratification – Mr. Van Vooren reviewed the July Payment Request totaling \$851,760.83 and comprised of the following: \$822,264.73 from the Operations Fund and



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\$29,496.10 for the estimated August payroll. This payment request was previously approved by email vote.

Mr. Norris made a motion to ratify the July 2019 Payment Request. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

June 2019 Payment Request - Mr. Rummel also reviewed the June Payment Request totaling \$1,012,062.91 and comprised of the following: \$982,566.81 from the Operations Fund and \$29,496.10 for the estimated July payroll.

Mr. Norris made a motion to approve the June Payment Request. Ms. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for June 2019 – Mr. Van Vooren asked the committee to review the Treasurer's Report for June 2019. The Treasurer's Report shows a balance of \$1,485,447.29 as of June 30, 2019.

Mr. Frenzer made a motion to approve the June 2019 Treasurer's Report and recommend it to the Board of Directors. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

FY2019 Audit – Mr. Van Vooren introduced Mr. Jim Savio of Sikich who reviewed the FY2019 Audit and Auditor's Communication document. The Agency received a clean accounting opinion from Sikich for the audit period ending April 30, 2019.

Mr. Hoefert made a motion to accept the FY2019 annual audit and communication document as prepared by Sikich and to forward them to the Board of Directors. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

FY2019 True-up – Mr. Van Vooren presented the FY2019 member True-up calculation which is based on actual member delivery, operating cost, and outside revenue for the period May 1, 2018 through April 30, 2019. Net expenses of \$11,506,318.93 and the actual delivered tonnage of 252,854.34 tons made the calculated actual O&M rate \$45.51 per ton in the True-up which is lower than the FY2019 budgeted rate of \$46.87. This resulted in a positive True-up of \$329,528.08 back to the Agency from Members.

Mr. Norris made a motion to approve the FY2019 calculation for the member True-up and forward it and Resolution 2020-01 to the Board of Directors. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

III. Executive Session – none



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IV. Glenview Transfer Station (GTS)

GTS Maintenance - Mr. Van Vooren described the proposed improvements planned for the Glenview Transfer Station including paving, a possible lighting upgrade if rebates are available from ComEd, and a proposed misting system to control dust from C&D material and yard waste at the facility. Mr. Van Vooren, at the advice of the committee, will discuss with Groot the implications of the prevailing wage act on the quote for the paving and proposed cost sharing for the misting project.

V. Old Business

Patriot Acres – The Cook County Building and Zoning had postponed their decision to rule on the special use permit until later this year to allow time for the IEPA to complete its review of pending permit applications. SWANCC will continue to monitor the progress of the compost facility and coordinate efforts with the Village of Glenview to provide information to the IEPA on the impact the facility will have on the closed Des Plaines landfill.

Waste Management /Advanced Disposal Merger – Mr. Van Vooren detailed the implications for the merger on competition in the SWANCC region and Attorney Price has drafted a letter to the Department of Justice regarding these impacts.

Mr. Recklaus made a motion to recommend to the Board of Directors that they SWANCC forward to the DOJ comments regarding the impact on competition in disposal/hauling resulting from the Waste Management acquisition of Advanced Disposal and that staff be directed to participate in fact finding conversations with Waste Management regarding their acquisition of Advanced Disposal. Mr. Norris seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

VI. New Business

Executive Director's Report – Mr. Van Vooren presented his status report.

VII. Adjournment

At 5:57PM, there being no further business, Mr. Norris made a motion to adjourn which was seconded by Mr. Hoefert. The motion was unanimously approved.



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MOTION TO APPROVE JUNE 26, 2019 MEETING MINUTES

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Mr. Tim Frenzer		Hon. John Thill
Mr. James Norris		
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

MOTION TO RATIFY JULY 2019 PAYMENT REQUEST

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Mr. Tim Frenzer		Hon. John Thill
Mr. James Norris		
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

**MOTION TO RECOMMEND JUNE 2019 TREASURER'S REPORT TO THE
BOARD OF DIRECTORS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Mr. Tim Frenzer		Hon. John Thill
Mr. James Norris		
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

MOTION TO FORWARD THE FY2019 AUDIT TO THE BOARD OF DIRECTORS

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Mr. Tim Frenzer		Hon. John Thill
Mr. James Norris		
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		



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MOTION TO RECOMMEND THE FY2019 TRUE-UP TO THE BOARD OF DIRECTORS

AYES
Mr. Tim Frenzer
Mr. James Norris
Hon. Karen Darch
Hon. Paul Hoefert
Mr. Randall Recklaus
Mr. Raymond Rummel

NAYS

ABSENT
Hon. John Thill

MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO WORK WITH GROOT INDUSTRIES TO COMPLETE OUTLINED MAINTENANCE AT THE TRANSFER STATION

AYES
Mr. Tim Frenzer
Mr. James Norris
Hon. Karen Darch
Hon. Paul Hoefert
Mr. Randall Recklaus
Mr. Raymond Rummel

NAYS

ABSENT
Hon. John Thill

MOTION TO RECOMMEND TO THE BOARD OF DIRECTORS THAT THE AGENCY FORWARD COMMENTS TO THE DEPARTMENT OF JUSTICE AND PARTICIPATE IN FACT FINDING CONVERSATIONS WITH WASTE MANAGEMENT

AYES
Mr. Tim Frenzer
Mr. James Norris
Hon. Karen Darch
Hon. Paul Hoefert
Mr. Randall Recklaus
Mr. Raymond Rummel

NAYS

ABSENT
Hon. John Thill



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MOTION TO ADJOURN

AYES

Mr. Tim Frenzer
Mr. James Norris
Hon. Karen Darch
Hon. Paul Hoefert
Mr. Randall Recklaus
Mr. Raymond Rummel

NAYS

ABSENT

Hon. John Thill

Material included in the Executive Committee packet for August 14, 2019:

- . June 26, 2019 Meeting Minutes*
- . July 2019 Payment Request memo dated July 19, 2019*
- . June 2019 Treasurer's Report and Budget Document*
- . FY2019 Audit Review memo dated July 23, 2019*
- . FY2019 True-up memo dated July 23, 2019*
- . GTS Improvements Update memo dated August 5, 2019*
- . Patriot Acres Compost Facility Update memo dated July 30, 2019*
- . Waste Management Acquisition of Advanced Disposal memo dated July 30, 2019*
- . Monthly Status Report memo dated August 6, 2019*