



January 10, 2007 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

**BOARD OF DIRECTORS MEETING
MINUTES**

January 10, 2007

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:01 p.m. in the Congress Ballroom at the Radisson Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Buffalo Grove, Hon. Elliott Hartstein, Director
Buffalo Grove, William Brimm, Alternate Director
Elk Grove Village, Hon. James Petri, Alternate Director
Glenview, Hon. Debby Karton, Director
Hoffman Estates, James Norris, Director
Lincolnwood, Timothy Wiberg, Alternate Director
Morton Grove, Hon. Rita Minx, Director
Morton Grove, Hon. Georgianne Brunner, Alternate Director
Mount Prospect, Hon. Paul Hoefert, Alternate Director
Niles, Hon. Louella Preston, Director
Palatine, Hon. Rita Mullins, Director
Palatine, Reid Ottesen, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, David L. Pierce, Director
Wheeling, J. Mark Rooney, Alternate Director
Wilmette, Michael Earl, Director
Wilmette, Hon. James Griffin, Alternate Director
Winnetka, Douglas Williams, Alternate Director

Others in Attendance

Reid Bateman, Assistant Public Works Director, Rolling Meadows
C. Brooke Beal, Executive Director
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Assistant to the Executive Director
Lisa Ray, Administrative Assistant
Cameron Ruen, Marketing Coordinator
Steven Schilling, Assistant Executive Director
Al Stonitsch, Assistant Public Works Director, Glenview



January 10, 2007 Agency Board Meeting Minutes

Absent

Barrington	Kenilworth
Evanston	Park Ridge
Glencoe	Prospect Heights
Inverness	Rolling Meadows

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Alternate Director Petri made and Director Karton seconded a motion to approve the October 11, 2006 Meeting minutes. A vote was taken and the motion was approved.

IV. Financial Update

Payment Information – Secretary/Treasurer Williams reported that the Executive Committee approved the October through December 2006 payment requests totaling \$1,120,121.50, comprised of the following: \$27,251.14 from the General Fund and \$1,092,870.36 from the Operations Fund. There were no questions.

V. Executive Session - None

VI. Old Business – None

VII. New Business

Matters Arising Out of Executive Session – None

Glenview Transfer Station – Options Work Plan Schedule – Mr. Beal gave a summary of the work plan schedule for options for the Glenview Transfer Station. He stated that no final decision needed to be made by the Board until May of 2008 and requested that a voting Director from each member be present at each Board meeting. Until that time the Board would work on narrowing and revising each option. He reviewed the topics that the Executive Committee had discussed, including: Waste Processing Technology, Long Term Disposal Options, Member Withdrawal and GTS Competitiveness. Mr. Williams encouraged Board members to attend the monthly Executive Committee meeting.



January 10, 2007 Agency Board Meeting Minutes

Glenview Transfer Station – Process Equipment Options – Mr. Beal reviewed the options for processing waste at the transfer station. He reviewed the pros and cons of the current baling process and noted that while it was a cleaner operation, the operating costs were much higher than other options available. He stated that if baling continued at the transfer station that all of the conveyors would need to be replaced requiring a capital expenditure of \$750,000. The options that he reviewed were:

- Option 1 – Stationary Crane and Grapple Head
- Option 2 – Track-Mount Excavator with Grapple Head
- Option 3 – Sennebogen 825 Material Handler with Grapple Head

Mr. Beal said that each option would be incorporated into the RFP to see which option the bidders preferred. He also noted that Staff would be testing Option 3 in February or March

Mr. Beal reviewed the handouts and also noted the Agency was conducting an online poll for residents regarding Computer and Electronics recycling and Household Chemical Waste.

VIII. Adjournment

There being no further business the meeting was adjourned at 6:51 p.m.

Material included in the Board packet for January 10, 2007:

- . October 11, 2006 Meeting Minutes*
- . October – December 2006 Payment Information memo dated January 4, 2007*
- . GTS – Options Work Plan Schedule memo dated January 5, 2007*
- . GTS – Process Equipment Options memo dated January 4, 2007*

*Handouts: GTS Process Equipment Options PowerPoint Handout
 GTS Waste Processing Options Cost Per Ton Analysis
 FY2007 Annual Report
 Recycling Rangers Brochure
 Unique Materials Brochure*



February 14, 2007 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

**BOARD OF DIRECTORS MEETING
MINUTES**

February 14, 2007

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:06 p.m. in the Congress Ballroom at the Radisson Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Denise Pieroni, Director
Buffalo Grove, Hon. Elliott Hartstein, Director
Buffalo Grove, William Brimm, Alternate Director
Evanston, Julia Carroll, Alternate Director
Glencoe, Paul Harlow, Alternate Director
Hoffman Estates, James Norris, Director
Morton Grove, Hon. Rita Minx, Director
Morton Grove, Hon. Georgianne Brunner, Alternate Director
Mount Prospect, Timothy Corcoran, Director
Niles, Hon. Louella Preston, Director
Palatine, Hon. Rita Mullins, Director
Prospect Heights, Hon. Rodney Pace, Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
Wilmette, Michael Earl, Director
Winnetka, Douglas Williams, Alternate Director

Others in Attendance

C. Brooke Beal, Executive Director
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Assistant to the Executive Director
Lisa Ray, Administrative Assistant
Elk Grove Village, Matt Roan, Assistant to the Village Manager
Cameron Ruen, Marketing Coordinator
Steven Schilling, Assistant Executive Director
Mary Allen, Education and Recycling Director
Al Stonitsch, Assistant Public Works Director, Glenview



February 14, 2007 Agency Board Meeting Minutes

Absent

Elk Grove Village	Park Ridge
Inverness	Rolling Meadows
Kenilworth	South Barrington
Lincolnwood	Wheeling

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Public Hearing for FY2008 Budget

Mr. Beal highlighted several items throughout the Fiscal Year 2008 budget including the Operations and Maintenance tipping fee of \$54.68 per ton and the Debt Service fee that had remained at \$3.62. The tipping fee increase from FY2007 was \$1.18 per ton. Line items that increased were professional services for transfer station options, personnel and research and development. Several line items were taken out of the budget including IT, office expenses, research and development and educational programs resulting in savings totaling \$57,200.00.

IV. Approval of Minutes

Director Preston made the motion and Director Minx seconded a motion to approve the January 10, 2006 Meeting minutes. A vote was taken and the motion was approved.

V. Financial Update

Payment Information – Secretary/Treasurer Williams reported that the Executive Committee approved the January 2007 payment requests totaling \$1,118,355.04, comprised of the following: \$13,371.10 from the General Fund and \$1,104,983.94 from the Operations Fund. There were no questions.

FY2008 Annual Budget – Secretary/Treasurer Williams moved to adopt Ordinance 2007-01, approving the FY2008 Budget. The motion was seconded by Director Minx. There were no questions. A roll call vote was taken and approved.

VI. Executive Session - None



February 14, 2007 Agency Board Meeting Minutes

VII. Old Business

Glenview Transfer Station – Request for Qualifications – Mr. Beal explained the Request for Qualifications (RFQ) would be issued as a formal request to qualify firms able to accomplish any of the options in the GTS Options Analysis.

Secretary/Treasurer Williams proposed a motion to authorize staff to send out the Request For Qualifications for the GTS. Director Minx seconded the motion. The motion was unanimously approved.

Glenview Transfer Station – Waste Delivery Commitment – Mr. Beal explained how diversions of waste from the Agency's transfer station to other transfer stations could potentially be advantageous to the Agency. Mr. Beal recommended that the Agency to commit 80% of SWANCC's waste to the Glenview Transfer Station with 20% of waste available to other facilities.

On a motion by Director Norris to approve the waste delivery commitment and was seconded by Director Minx. The motion passed unanimously.

VIII. New Business - None

IX. Adjournment

There being no further business the meeting was adjourned at 6:24 p.m.



February 14, 2007 Agency Board Meeting Minutes

**MOTION TO APPROVE THE
FY2008 ANNUAL BUDGET**

AYES

Arlington Heights
Barrington
Buffalo Grove
Glenview
Glencoe
Evanston
Hoffman Estates
Morton Grove
Mount Prospect
Niles
Palatine
Prospect Heights
Skokie
Wilmette
Winnetka

NAYS

ABSENT

Elk Grove Village
Inverness
Kenilworth
Lincolnwood
Park Ridge
Rolling Meadows
South Barrington
Wheeling

Material included in the Board packet for February 14, 2007:

- . January 10, 2007 Meeting Minutes*
- . January 2007 Payment Information memo dated February 8, 2007*
- . GTS – Request for Qualifications memo dated February 8, 2007*
- . GTS – Options Analysis – Waste Delivery Commitment*

Handouts: None



April 11, 2007 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

**BOARD OF DIRECTORS MEETING
MINUTES - AMENDED**

April 11, 2007

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:01 p.m. in the Springfield Room at the Radisson Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Denise Pieroni, Director
Buffalo Grove, Hon. Elliott Hartstein, Director
Buffalo Grove, William Brimm, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Elk Grove Village, Hon. James Petri, Alternate Director
Evanston, Julia Carroll, Alternate Director
Glenview, Hon. Deborah Karton, Director (arrived 6:04)
Hoffman Estates, James Norris, Director
Lincolnwood, Timothy Wiberg, Alternate Director
Morton Grove, Joe Wade, Alternate Director
Mount Prospect, Hon. Timothy Corcoran, Director
Niles, Hon. Louella Preston, Director (arrived 6:05)
Palatine, Hon. Rita Mullins, Director (arrived 6:26)
Palatine, Reid Ottesen, Alternate Director
Rolling Meadows, Thomas M. Melena, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, David L. Pierce, Director
Wheeling, J. Mark Rooney, Alternate Director (arrived 6:07)
Wilmette, Michael Earl, Director
Wilmette, Hon. Christopher Canning, Alternate Director
Winnetka, Douglas Williams, Alternate Director

Others in Attendance

C. Brooke Beal, Executive Director
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Assistant to the Executive Director
Cameron Ruen, Marketing Coordinator
Steven Schilling, Assistant Executive Director
Mary Allen, Education and Recycling Director
Al Stonitsch, Assistant Public Works Director, Glenview
Reid Bateman, Assistant Public Works Director



October 11, 2006 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

**BOARD OF DIRECTORS MEETING
MINUTES**

October 11, 2006

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:10 p.m. in the Woodfield 1 Room at the Sheraton Hotel – Arlington Heights.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Denise Pieroni, Director
Buffalo Grove, William Brimm, Alternate Director
Elk Grove Village, Hon. James Petri, Alternate Director
Evanston, Hon. Edmund Moran, Jr., Director
Glencoe, Hon. Scott Feldman, Director
Glenview, Hon. Debby Karton, Director
Hoffman Estates, James Norris, Director
Morton Grove, Hon. Rita Minx, Director
Morton Grove, Hon. Georgianne Brunner, Alternate Director
Mount Prospect, Hon. Timothy Corcoran, Director
Mount Prospect, Hon. Paul Hoefert, Alternate Director
Niles, Hon. Louella Preston, Director
Palatine, Hon. Rita Mullins, Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, David L. Pierce, Director
Wilmette, Hon. Christopher S. Canning, Alternate Director
Winnetka, Douglas Williams, Alternate Director

Others in Attendance

Mary S. Allen, Recycling and Education Director
Reid Bateman, Assistant Public Works Director, Rolling Meadows
C. Brooke Beal, Executive Director
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Assistant to the Executive Director
Lisa Ray, Administrative Assistant
Cameron Ruen, Marketing Coordinator
Ray Rummel, Assistant Village Manager, Elk Grove
Steven Schilling, Assistant Executive Director



October 11, 2006 Agency Board Meeting Minutes

Absent

Inverness	Prospect Heights
Kenilworth	Rolling Meadows
Lincolnwood	Wheeling
Park Ridge	

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Alternate Director Petri made and Director Corcoran seconded a motion to approve the April 19, 2006 Meeting minutes. A vote was taken and the motion was approved. Ms. Karton of the Village of Glenview abstained from the vote.

IV. Financial Update

Payment Information – Secretary/Treasurer Williams reported that the Executive Committee approved the April - September 2006 payment requests totaling \$7,394,797.45, comprised of the following: \$264,356.93 from the General Fund and \$7,130,440.52 from the Operations Fund. There were no questions.

FY2006 True-up – Mr. Beal reviewed the fiscal year 2006 true-up. He stated that the calculation was routine and that as of May of 2006 the Agency received less waste due to the implementation of the recycling cart programs as well as the economy being down. He also noted that the Agency's interest earnings were up and that commercial waste had increased for the fiscal year. Mr. Beal said that the true-up, whether a refund or additional fee, would be divided into four installments starting with the November billing for December.

A motion was made by Director Williams to approve the FY2006 True-Up and seconded by Alternate Director Petri. A roll call vote was taken and the motion was approved.

V. Executive Session – None

VI. Old Business – None



October 11, 2006 Agency Board Meeting Minutes

VII. New Business

Matters Arising Out of Executive Session – None

GTS Options Briefing – Mr. Williams informed the Board that with the Groot contract expiring in 2009, the Agency needed to create a new strategic direction. Mr. Beal then reviewed the presentation of the Options Analysis regarding the Glenview Transfer Station. He discussed the goals, timeline and various options that Agency had. Chairman Van Dusen noted that the briefing would be discussed more in depth at the next several Board meetings and invited all Board members to attend the Executive Committee meetings where the items were to be discussed more in depth.

Mr. Beal reviewed various handouts that were given to the Board members. He briefly reviewed the *Recycling Etc.* article about the cost of recycling vs. garbage collection. He also noted that the Agency had collected over 121,100 pounds of paper at all of the document destruction events. And lastly, he noted that the Agency's shoe recycling program had been highlighted in an EPA brochure.

VIII. Adjournment

There being no further business the meeting was adjourned at 6:53 p.m.



October 11, 2006 Agency Board Meeting Minutes

**MOTION TO APPROVE THE
FY2006 TRUE-UP**

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Glenview
Hoffman Estates
Mount Prospect
Morton Grove
Niles
Palatine
Skokie
South Barrington
Wilmette
Winnetka

Inverness
Kenilworth
Lincolnwood
Park Ridge
Prospect Heights
Rolling Meadows
Wheeling

Material included in the Board packet for October 11, 2006:

- . April 19, 2006 Meeting Minutes*
- . April – September 2006 Payment Information memo dated October 6, 2006*
- . FY2006 Member True-up Memo dated October 5, 2006*
- . GTS Options Analysis Briefing Slides*

Handouts: *Fall Recycling Etc. Newsletter*
 2007 Meeting Schedule
 Document Destruction Event Summary dated October 11, 2006
 “Environmental Protection Begins with You” Brochure