



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

BOARD OF DIRECTORS MEETING MINUTES

May 11, 2005

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:05 p.m. in the Northbrook Room at the Radisson Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Denise Pieroni, Director
Buffalo Grove, William Balling, Alternate Director
Evanston, Edmund Moran, Jr., Director
Elk Grove Village, James Petri, Alternate Director
Hoffman Estates, James Norris, Director
Lincolnwood, Timothy Wiberg
Morton Grove, Rita Minx, Director
Morton Grove, Ralph Czerwinski, Alternate Director
Mount Prospect, Paul Hoefert, Alternate Director
Niles, Louella Preston, Director (arrived at 6:15 p.m.)
Skokie, George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, David Pierce, Director
Wilmette, Michael Earl, Director

Others in Attendance

Mary S. Allen, Recycling and Education Director
Al Steinhoff, Public Works Director, Rolling Meadows
C. Brooke Beal, Executive Director
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Assistant to the Executive Director
Cameron Ruen, Administrative Assistant/Marketing Coordinator
Steven Schilling, Assistant Executive Director

Absent

Glencoe	Park Ridge
Glenview	Prospect Heights
Inverness	Rolling Meadows
Kenilworth	Wheeling
Palatine	Winnetka



May 11, 2005 Agency Board Meeting Minutes

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Financial Update

Payment Summary – Secretary/Treasurer Balling reported that the Executive Committee approved the February, March and April 2005 payment requests totaling \$3,396,892.13: comprised of the following: February - \$1,045,380.67 (\$24,370.67 from the General Fund and \$1,021,010.00 from the Operations Fund); March - \$991,454.02 (\$11,548.03 from the General Fund and \$979,905.99 from the Operations Fund); April - \$1,360,057.43 (\$82,834.03 from the General Fund and \$1,277,223.40 from the Operations Fund). There were no questions.

IV. Approval of Minutes

Alternate Director Dixon made and Alternate Director Rigoni seconded a motion to approve the February 9, 2005 Meeting minutes. The motion was unanimously approved.

V. Executive Session

A motion was made by Alternate Director Balling and seconded by Alternate Director Rigoni to enter into executive session at 6:10 p.m. to discuss personnel under Section 2(c) (1) of the Open Meetings Act. After a roll call vote, the motion was unanimously approved. The Board returned to Open Session at 6:22 p.m.

A motion was made by Alternate Director Balling and seconded by Director Pieroni to approve the recommendation of the Executive Committee with respect of the salary and benefits of the Executive Director. A roll call vote was taken and the motion was approved.

VI. Old Business

VII. New Business

Village of Wheeling Waste Deliveries – Mr. Beal informed the Board that the Village of Wheeling's hauler had ceased to deliver waste to the Glenview Transfer Station for a period of about two and a half months. The estimated amount of the non-delivered waste to the Agency was 744.25 tons, which equated to \$38,808.60 in lost revenue to the Agency. Mr. Beal noted that while the waste was not being delivered to the transfer station, the Agency did not incur any charges and did not realize added expense due to the non-delivery.



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Staff recommended that the Village of Wheeling remit the lost revenue from the non-delivered tonnage to Agency in four equal payments in conjunction with the FY2005 true-up. Alternate Director Hoefert stated that the Agency should stay with the precedent and follow the same procedures as the Agency had done in a similar situation in the past. Alternate Director Balling stated that the Executive Committee had discussed creating a formalized policy for non-delivery to the Agency and Chairman Van Dusen stated that the Executive Committee would create formalized policy for non-delivery of waste.

On a motion by Alternate Director Rigoni and seconded by Alternate Director Hoefert to accept Staff's recommendation to have the Village of Wheeling remit the lost revenue with the FY2005 true-up payments, a roll call vote was taken and the motion was unanimously accepted.

FY2005 Member Waste Deliveries – Mr. Schilling presented the final waste delivery amounts for each member municipality for FY2005. He stated that members had over-delivered 12,470 tons more than the committed tonnage totaling 277,706 tons for the fiscal year. He noted that delivered tonnage was one of two factors that went into the member true-up calculation. The other factor was the actual tipping fee based on revenues and expenditures realized by the Agency during the fiscal year. Assuming the actual tipping fee was equal to the budgeted tipping fee, members that over-delivered would owe the Agency for the over-delivery while those that under-delivered would receive a rebate from the Agency.

Mr. Schilling also noted that most communities that have increased their recycling through the 65-gallon recycling cart program have started under-delivering. The Board discussed the quality of recyclables with the cart program. The quality of the recyclable increased and the amount of litter decreased as well providing higher recycling rates to the participating communities.

Nominations for Agency Officers and Executive Committee Members – Mr. Balling stated that the Executive Committee was designated to be the nominating committee for both the reappointments of the Executive Committee and the Agency Officers. The reappointments for the Executive Committee were Manager William Balling of Buffalo Grove and Manager Albert Rigoni of Skokie. He stated that there would be three vacant positions on the Executive Committee due to President Nancy Canafax and President Anthony Ruzicka leaving office in their respective communities, as well as Manager William Dixon stepping down from his position on the Committee. The Executive Committee recommended the following replacements: Mayor Rodney Pace, Prospect Heights to replace President Ruzicka; President Kerry Cummings, Glenview to replace President Canafax, pending her acceptance of the position; and Manager Mike Earl, Wilmette to replace Manager William Dixon. Mr. Balling stated that if President Cummings did not accept the position, the Executive Committee would reconvene to nominate an alternate replacement.

Alternate Director Balling made a motion, seconded by Alternate Director Earl to accept the Executive Committee's recommendation of the new Committee members. A roll call vote was taken and the motion was unanimously accepted.



May 11, 2005 Agency Board Meeting Minutes

Mr. Balling also stated that the Agency officers: Chairman, Mayor George Van Dusen of Skokie; Vice-Chairman, Trustee Timothy Corcoran of Mount Prospect; and Secretary/Treasurer, Manager William Balling of Buffalo Grove needed to be reappointed.

On a motion by Alternate Director Balling and seconded by Alternate Director Dixon to accept the Executive Committee's recommendation of the reappointment of the Agency officers, a roll call vote was taken and the motion was unanimously accepted.

Summary of Educational Programs – Ms. Allen reviewed recent educational programs that the Agency had sponsored. There were three different programs that the Agency had sponsored for the spring of 2005: Athletic Shoe Recycling, Mercury Thermometer Exchange and the Electronics Recycling and Document Destruction event. She reviewed the details and successes of each of the programs, as well as some of the Agency programs that were highlighted in the *Daily Herald*.

Bottle Bill – Mr. Beal informed the Board that the Lt. Governor Pat Quinn had introduced the “I-CAN” proposal, or bottle bill, which is a container deposit program. While the program works in some states, most communities in Illinois already have a curbside recycling program in place. This proposal would increase the cost of curbside recycling by 20% – 30% due to the removal of aluminum and other valuable recyclables from the recycling stream. Mr. Beal stated that although the program had not been officially introduced, the language was in the process of being written and Staff would keep the Board informed of the program.

VIII. Adjournment

There being no further business, Alternate Director Wiberg made a motion that was seconded by Alternate Director Balling and the meeting was adjourned at 6:59 p.m.



May 11, 2005 Agency Board Meeting Minutes

MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Skokie
South Barrington
Wilmette

Glencoe
Glenview
Inverness
Kenilworth
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Wheeling
Winnetka



May 11, 2005 Agency Board Meeting Minutes

**MOTION TO APPROVE COMPENSATION
RECOMMENDATION FOR EXECUTIVE DIRECTOR**

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Skokie
South Barrington
Wilmette

Niles

Glencoe
Glenview
Inverness
Kenilworth
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Wheeling
Winnetka



May 11, 2005 Agency Board Meeting Minutes

**MOTION TO CHARGE NON-DELIVERED TONNAGE
FOR THE VILLAGE OF WHEELING ON THE FY2005 TRUE-UP**

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Skokie
South Barrington
Wilmette

Glencoe
Glenview
Inverness
Kenilworth
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Wheeling
Winnetka



May 11, 2005 Agency Board Meeting Minutes

**MOTION TO ACCEPT NEW APPOINTMENTS
FOR EXECUTIVE COMMITTEE**

AYES

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Skokie
South Barrington
Wilmette

NAYS

ABSENT

Glencoe
Glenview
Inverness
Kenilworth
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Wheeling
Winnetka



May 11, 2005 Agency Board Meeting Minutes

MOTION TO ACCEPT REAPPOINTMENTS OF
AGENCY OFFICERS AND EXECUTIVE COMMITTEE MEMBERS

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Skokie
South Barrington
Wilmette

Glencoe
Glenview
Inverness
Kenilworth
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Wheeling
Winnetka

Material included in the Board packet for May 11, 2005:

- . February 9, 2005 Meeting Minutes*
- . Payment Information Summary memo dated May 4, 2005*
- . Village of Wheeling Waste Deliveries memo dated May 4, 2005*
- . Nominations for Agency Officers and Executive Committee Members memo dated May 4, 2005*
- . Update on Spring Programs memo dated May 2, 2005*
- . Shoe Recycling, Mercury Thermometer Collection and Computer Electronics Recycling Articles*
- . Annual Performance Review for C. Brooke Beal dated April 27, 2005 (confidential)*

*Handouts: Spring 2005 Recycling Etc.
Computer Electronics Recycling Flyer
FY2005 Member Waste Deliveries memo dated May 11, 2005*



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

September 14, 2005 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

BOARD OF DIRECTORS MEETING MINUTES

September 14, 2005

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:10 p.m. in the Lincoln Ballroom at the Radisson Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Buffalo Grove, William Balling, Alternate Director
Elk Grove Village, James Petri, Alternate Director
Evanston, Edmund Moran, Jr., Director
Glencoe, Scott Feldman, Director
Glenview, Debby Karton, Director
Hoffman Estates, James Norris, Director
Morton Grove, Rita Minx, Director
Morton Grove, Georgianne Brunner, Alternate Director
Morton Grove, Ralph Czerwinski, Alternate Director
Mount Prospect, Paul Hoefert, Alternate Director
Niles, Louella Preston, Director
Palatine, Reid Ottesen, Alternate Director
Park Ridge, Tim Schuenke, Alternate Director
Prospect Heights, Rodney Pace, Director
Skokie, George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, David L. Pierce, Director
Wilmette, Michael Earl, Director

Others in Attendance

Mary S. Allen, Recycling and Education Director
Reid Bateman, Assistant Public Works Director, Rolling Meadows
C. Brooke Beal, Executive Director
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Assistant to the Executive Director
Cameron Ruen, Marketing Coordinator/Administrative Assistant
Steven Schilling, Assistant Executive Director
Al Stonitsch, Assistant Public Works Director, Glenview



September 14, 2005 Agency Board Meeting Minutes

Absent

Barrington	Rolling Meadows
Inverness	Wheeling
Kenilworth	Winnetka
Lincolnwood	

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Financial Update

Payment Information – Secretary/Treasurer Balling reported that the Executive Committee approved the May, June, July and August 2005 payment requests totaling \$5,299,278.33, comprised of the following: May - \$1,873,464.59 (\$9,357.50 from the General Fund and \$1,864,107.09 from the Operations Fund); June - \$1,166,205.85 (\$31,057.70 from the General Fund and \$1,135,148.15 from the Operations Fund); July - \$1,189,207.22 (\$39,133.99 from the General Fund and \$1,150,073.23 from the Operations Fund); August - \$1,070,400.67 (\$5,072.70 from the General Fund and \$1,065,327.97 from the Operations Fund). There were no questions.

FY2005 True-Up – Mr. Beal updated the Board on the 2005 Fiscal Year True-Up. In FY2005, the Agency received just over 277,705 tons, which is 12,469 tons more than was committed by the members and resulted in a positive true-up for the Agency when members over delivered based on a three year rolling average. He explained that the Fixed Cost was calculated by multiplying the rate per ton by the tonnage that was over delivered. The Agency saw a positive Fixed Cost true up of \$43,519.88 and a positive O& M Cost true-up of \$494,609.17 for a total positive true-up of \$538,129.06. In summary, he noted that members that over delivered owed the Agency money and members that underdelivered would receive a reduction in fees and a credit back to them this fiscal year. If the members over delivered then they would owe the Agency the rate of \$45.98 multiplied by the over deliveries. Mr. Beal said that the true-up, whether a refund or additional fee, would be divided into four installments starting with the November bill.

A motion was made by Alternate Director Dixon to approve the 2005 True-Up and seconded by Director Pace. A roll call vote was taken and the motion was approved.



September 14, 2005 Agency Board Meeting Minutes

IV. Approval of Minutes

Alternate Director Petri made and Director Preston seconded a motion to approve the May 11, 2005 Meeting minutes. The motion was approved. Director Karton and Director Feldman abstained from the vote.

On a motion by Director Petri to approve the executive session minutes, seconded by Alternate Director Balling, a vote was taken to approve the May 11, 2005 Board of Director Executive Session minutes. The motion was approved. Director Karton and Director Feldman abstained from the vote.

V. Executive Session – None

VI. Old Business

Nomination for Agency Executive Committee Member – Mr. Balling stated that there was a vacancy for one of the elected seats on the Executive Committee. He stated that the Executive Committee served as the nominating committee and recommended Trustee Debby Karton, of the Village of Glenview, to serve in the open position.

On a motion by Alternate Director Balling to appoint Trustee Debby Karton to the Executive Committee, seconded by Director Norris, a roll call vote was taken and the motion was unanimously approved.

VII. New Business

Waste Delivery Policy – Mr. Beal stated that at the last Board meeting, the Board directed staff to develop a policy that was consistent with the Project Use Agreement to address the issue of a member not delivering all of its system waste. The policy was drafted by the Agency's Counsel, Julian D'Esposito. He stated that there were three basic actions that would be taken against the financing member:

1. Provide the financing member with a written notice of the violation of non-delivery of waste.
2. Bill the financing member the estimated lost revenue from the failure to deliver.
3. The member would have a 60 day period to repay this amount with a 3% late charge as noted in the Project Use Agreement.

Director Preston asked if the Board of Directors would receive notice of the non-delivering member. Mr. Beal answered that the Board would be notified and that the notice to the Board would be added to the policy.



September 14, 2005 Agency Board Meeting Minutes

A motion was made by Alternate Director Rigoni and seconded by Alternate Director Rigoni to approve the Non-Delivery of System Waste Policy with the addition of the notice to the Board of Directors. A roll call vote was taken and the policy was unanimously approved.

Mercury Thermometer Update – Ms. Allen updated the Board of Directors on the results of the Mercury Thermometer collection in which most of the member communities participated. She stated that 440 pounds of mercury-containing thermometers, thermostats and wall switches were recycled. Ms. Allen also reviewed the summary of education programs from the previous fiscal year.

Document Destruction Events – Mr. Beal informed the Board that the Agency would be sponsoring two fall document destruction events for SWANCC-area residents. The collections would be held on October 1, 2005 in Glencoe and on October 8, 2005 in Hoffman Estates.

He also stated that as a new program the Agency was offering each member community up to four hours of on-site paper shredding to assist with out-of-date paper documents and confidential files.

VIII. Adjournment

There being no further business the meeting was adjourned at 6:40 p.m.



September 14, 2005 Agency Board Meeting Minutes

MOTION TO APPROVE THE FY2005 TRUE-UP

AYES

NAYS

ABSENT

Arlington Heights
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Glenview
Hoffman Estates
Morton Grove
Mount Prospect
Niles
Palatine
Park Ridge
Prospect Heights
Skokie
South Barrington
Wilmette

Barrington
Inverness
Kenilworth
Lincolnwood
Rolling Meadows
Wheeling
Winnetka



September 14, 2005 Agency Board Meeting Minutes

MOTION TO APPROVE EXECUTIVE COMMITTEE NOMINATION

AYES

NAYS

ABSENT

Arlington Heights
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Glenview
Hoffman Estates
Morton Grove
Mount Prospect
Niles
Palatine
Park Ridge
Prospect Heights
Skokie
South Barrington
Wilmette

Barrington
Inverness
Kenilworth
Lincolnwood
Rolling Meadows
Wheeling
Winnetka



September 14, 2005 Agency Board Meeting Minutes

MOTION TO APPROVE THE WASTE DELIVERY POLICY

AYES

NAYS

ABSENT

Arlington Heights
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Glenview
Hoffman Estates
Morton Grove
Mount Prospect
Niles
Palatine
Park Ridge
Prospect Heights
Skokie
South Barrington
Wilmette

Barrington
Inverness
Kenilworth
Lincolnwood
Rolling Meadows
Wheeling
Winnetka

Material included in the Board packet for September 14, 2005:

- . May, June, July & August Payment Information memo dated September 8, 2005*
- . True-Up for Fiscal Year 2005 Memo dated September 7, 2005*
- . GTS Maintenance Cost Analysis – Update Memo dated July 20, 2005*
- . May 11, 2005 Meeting Minutes*

*Handouts: Fall Recycling Etc.
 Fall Waste Ed. Newsletter
 Program Update Memo*



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

November 9, 2005 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

BOARD OF DIRECTORS MEETING MINUTES

November 9, 2005

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:16 p.m. in the Congress Ballroom at the Radisson Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Denise Pieroni, Director
Buffalo Grove, William Balling, Alternate Director
Elk Grove Village, James Petri, Alternate Director
Evanston, Julia Carroll, Alternate Director
Glencoe, Paul Harlow, Alternate Director
Glenview, Debby Karton, Director
Hoffman Estates, James Norris, Director
Lincolnwood, Timothy Wiberg, Alternate Director
Mount Prospect, Timothy Corcoran, Director
Niles, Louella Preston, Director
Skokie, George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, David L. Pierce, Director
Wilmette, Michael Earl, Director
Winnetka, Douglas Williams, Alternate Director

Others in Attendance

Mary S. Allen, Recycling and Education Director
Reid Bateman, Assistant Public Works Director, Rolling Meadows
C. Brooke Beal, Executive Director
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Assistant to the Executive Director
Cameron Ruen, Marketing Coordinator/Administrative Assistant
Steven Schilling, Assistant Executive Director
Al Stonitsch, Assistant Public Works Director, Glenview
Sam Trakas, Assistant Village Manager, Palatine



November 9, 2005 Agency Board Meeting Minutes

Absent

Inverness	Park Ridge
Kenilworth	Prospect Heights
Morton Grove	Rolling Meadows
Palatine	Wheeling

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Alternate Director Petri made and Director Corcoran seconded a motion to approve the September 14, 2005 Meeting minutes. Director Preston noted that a correction to the motion seconded needed to be made on page 4 of the minutes. Mr. Beal stated that the correction would be made. A vote was taken and the motion was approved.

IV. Financial Update

Payment Information – Secretary/Treasurer Balling reported that the Executive Committee approved the September and October 2005 payment requests totaling \$2,401,052.71, comprised of the following: September - \$1,240,534.86 (\$103,210.00 from the General Fund and \$1,137,324.86 from the Operations Fund) and October - \$2,401,052.71 (\$134,185.39 from the General Fund and \$2,266,867.32 from the Operations Fund). There were no questions.

V. Executive Session – None

VI. Old Business – None

VII. New Business

FY2006 Member Waste Deliveries Update – Mr. Schilling presented a 6 month update of the FY2006 Budget. He reviewed a spreadsheet of the deliveries to the Agency for the first 6 months of the fiscal year as well as reviewing the projected tonnage for the remainder of the year.

Recycling Incentive Program – Mr. Beal informed the Board that the Agency had been looking at trying to increase the recycling in the SWANCC area. Since 1992, SWANCC communities



November 9, 2005 Agency Board Meeting Minutes

have had a comprehensive recycling program, however since 1998 recycling rates have seen a slight decline each year. With the implementation of the 65 gallon cart program in some member communities that rate has seen an increase, but in order to continue that trend, additional members would need to implement the 65 gallon cart program or new recycling incentives would need to be developed.

He stated that one method to increase recycling would be to create monetary incentives for the communities or residents. Mr. Beal said that in order to implement the Recycling Incentive Program, there would need to be a major shift in the contracts for member recycling services for the member to receive revenue from their recyclables. The concept would be that members would take control or ownership of their recyclable materials instead of giving them to the haulers just as is done with solid waste delivered to the Agency. He presented three different ways the Agency could handle the recyclable material: 1) deliver recyclable materials to a local MRF in the area, 2) deliver the recyclable material to a local transfer station and then transfer it to a recycling facility or 3) deliver that material to the GTS and transfer it to a recycling facility.

The next steps for the Agency would be to draft sample municipal contract language to put in member recycling contracts and work with the haulers to implement the program, as well as finalize revenue projections. Mr. Beal also noted that Staff believed that members can enter into a contract that will have floor pricing which would guarantee that neither the Agency nor its members would lose any money. A contract would also need to be drafted between SWANCC and its members, which would be outside the Project Use Agreement and totally voluntary.

Mr. Beal noted that with recycling markets stabilizing, Staff believed that significant revenue could be delivered back to its members for their recyclable material. Mr. Rigoni asked if the program was for communities that were either going out to bid in the near future or currently negotiating their contracts. He also asked if Staff would be advising communities who were in the middle of their contracts and presumably their current vendor had the contract rights to the recyclables and therefore would preclude that community from entering a new project use agreement for their recyclables. Mr. Beal replied that SWANCC was advising quite a few communities who were in the midst of contract negotiations and SWANCC was encouraging communities to include this language in their RFPs. Until Staff was able to do further research the current contracts would remain in place.

Paper Shredding and Computer Electronics Recycling Events Summary – Ms. Allen informed the Board of Directors of three paper shredding events that the Agency hosted in 2005. She stated that the first was held in conjunction with the May electronics event and 140 residents participated by bringing a total of 5,900 pounds of paper for shredding and recycling. With the other two events over 27,000 pounds of paper was collected. She also stated that due to the success and relatively low cost of the events more collections would be scheduled for spring 2006.



November 9, 2005 Agency Board Meeting Minutes

Ms. Allen also presented the results from the fall Computer and Electronics Recycling Event cosponsored with Motorola. Over 81 tons of electronic equipment and computers were collected for recycling.

Staff Presentations – Mr. Beal briefly reviewed two white papers that SWANCC Staff presented at two different conferences. Ms. Allen’s white paper was regarding the Agency’s Mercury Thermometer Exchange Program and Mr. Schilling’s was about “Recyclables Collection in SWANCC Member Communities”.

Alternate Director Petri asked about the status of the Roll-off program and Mr. Beal responded that the program was running well and noted that most of the marketing was due to the Agency’s bi-annual *Recycling Etc.* newsletter.

VIII. Adjournment

There being no further business the meeting was adjourned at 6:43 p.m.

Material included in the Board packet for November 9, 2005:

- . September & October Payment Information memo dated November 2, 2005*
- . FY2006 Member Waste Deliveries – 6 Month Update Memo dated October 3, 2005*
- . Member Recycling Incentive Program Memo dated November 2, 2005*
- . Paper Shredding Summary and Recommendations Memo dated November 1, 2005*
- . Summary of Fall Electronics Recycling Event Memo dated November 3, 2005*
- . Staff Presentations Memo dated November 3, 2005*
- . SWANCC’s Mercury Thermometer Exchange White Paper*
- . Recyclables Collection in SWANCC Member Communities White Paper*
- . September 14, 2005 Meeting Minutes*

*Handouts: Tips to Reduce Waste This Holiday Season
 Presentation Slides*



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

March 8, 2006 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

BOARD OF DIRECTORS MEETING MINUTES

March 8, 2006

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:08 p.m. in the Congress Ballroom at the Radisson Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Denise Pieroni, Director
Buffalo Grove, William Balling, Alternate Director
Elk Grove Village, James Petri, Alternate Director
Evanston, Julia Carroll, Alternate Director
Glencoe, Scott Feldman, Director
Glenview, Debby Karton, Director
Hoffman Estates, James Norris, Director
Lincolnwood, Timothy Wiberg, Alternate Director
Morton Grove, Rita Minx, Director
Morton Grove, Georgianne Brunner, Alternate Director
Mount Prospect, Timothy Corcoran, Director
Niles, Louella Preston, Director
Prospect Heights, Rodney Pace, Director
Skokie, George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, David L. Pierce, Director
Wilmette, James Griffith, Alternate Director
Winnetka, Douglas Williams, Alternate Director

Others in Attendance

Mary S. Allen, Recycling and Education Director
Reid Bateman, Assistant Public Works Director, Rolling Meadows
C. Brooke Beal, Executive Director
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Assistant to the Executive Director
Lisa Ray, Administrative Assistant
Cameron Ruen, Marketing Coordinator
Steven Schilling, Assistant Executive Director
Al Stonitsch, Assistant Public Works Director, Glenview
Sam Trakas, Assistant Village Manager, Palatine



March 8, 2006 Agency Board Meeting Minutes

Absent

Inverness	Park Ridge
Kenilworth	Rolling Meadows
Palatine	Wheeling

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Public Hearing for FY2007 Budget

Pursuant to notice published in the Chicago Tribune, Chairman Van Dusen convened a public hearing to present the proposed Agency budget for fiscal year 2007. Mr. Schilling presented the proposed budget. He stated that the O&M fee for the new fiscal year was \$53.50 and the debt service fee would remain at \$3.62 per ton for a total per ton fee of \$57.12. He noted that the net revenue loss from the previous year was due to the use of unpledged reserve funds for new transfer station doors. For 2007, the Executive Committee is recommending another use of the unpledged reserves to subsidize the fixed cost charge for FY2007. He also reviewed the FY2007 costs for each member.

Mr. Balling stated that the Executive Committee recommended that the Board adopt Ordinance 2006-01 to approve the FY2007 fiscal year budget. Chairman Van Dusen asked if there were any comments from the public. No members of the public spoke. Chairman Van Dusen closed the public meeting on the FY2007 budget.

IV. Approval of Minutes

Alternate Director Petri made and Director Preston seconded a motion to approve the November 9, 2005 Meeting minutes. A vote was taken and the motion was approved.

V. Financial Update

Payment Information – Secretary/Treasurer Balling reported that the Executive Committee approved the November 2005, December 2005, January 2006 and February 2006 payment requests totaling \$4,560,511.34, comprised of the following: November - \$1,068,122.29 (\$23,250.00 from the General Fund and \$1,044,872.29 from the Operations Fund); December - \$1,097,903.32 (\$15,749.40 from the General Fund and \$1,082,153.92 from the Operations Fund); January - \$1,253,599.56 (\$25,284.29 from the General Fund and \$1,228,315.27 from the Operations Fund); and February - \$1,140,886.17 (\$12,665.43 from the General Fund and \$1,128,220.74 from the Operations Fund). There were no questions.



March 8, 2006 Agency Board Meeting Minutes

FY2007 Draft Budget – A motion was made by Director Norris to approve Ordinance 2006-01 Budget and Appropriation Ordinance for FY2007 and seconded by Director Corcoran. A roll call vote was taken and the motion was unanimously adopted.

VI. Executive Session

A motion was made by Alternate Director Balling and seconded by Alternate Director Rigoni to enter into executive session at 6:10 p.m. to discuss personnel under Section 2(c) (1) of the Open Meetings Act. After a roll call vote, the motion was unanimously approved. The Board returned to Open Session at 6:22 p.m.

VII. Old Business – None

VIII. New Business

Matters Arising Out of Executive Session – A motion was made by Alternate Director Dixon and seconded by Alternate Director Carroll to extend the Executive Director's contract 30 days to allow the Board to discuss a further extension of the contract. A roll call vote was taken and the motion was approved.

Nominations and Reappointments for Executive Committee Members – Mr. Balling informed the Board that there were two Executive Committee Appointments expiring on April 30, 2006: Timothy Corcoran of Mount Prospect and James Norris of Hoffman Estates. He also stated that due to his own retirement, that the Executive Committee recommended that Douglas Williams be appointed as the new Executive Committee Chairman and Board Secretary/Treasurer.

A motion made by Director Norris and seconded by Alternate Director Carroll to approve the nomination and reappointments as recommended by the Executive Committee. The motion was unanimously approved.

Update on Document Destruction Events – Mr. Beal updated the Board on the upcoming Document Destruction events that the Agency was sponsoring as well as the document destruction services that were provided to the municipalities

Recycling Rangers – Mr. Beal stated that in an effort to provide more public outreach, the Agency was presenting the Recycling Rangers program for children in member communities.

IX. Adjournment

There being no further business the meeting was adjourned at 7:02 p.m.



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**MOTION TO APPROVE THE FY2007
BUDGET AND APPROPRIATION ORDINANCE 2006-01**

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Glenview
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Palatine
Prospect Heights
Skokie
South Barrington
Wilmette
Winnetka

Inverness
Kenilworth
Park Ridge
Rolling Meadows
Wheeling



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MOTION TO EXTEND THE EXECUTIVE DIRECTOR'S CONTRACT 30 DAYS

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Glenview
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Palatine
Prospect Heights
Skokie
South Barrington
Wilmette
Winnetka

Inverness
Kenilworth
Park Ridge
Rolling Meadows
Wheeling

Material included in the Board packet for March 8, 2006:

- . *November 9, 2005 Meeting Minutes*
- . *November & December 2005, January & February 2006 Payment Information memo dated March 2, 2006*
- . *FY2007 Annual Budget*
- . *Nomination and Reappointments for Executive Committee Members memo dated March 2, 2006*
- . *Update on Document Destruction Events memo dated February 21, 2006*
- . *Recycling Rangers memo dated March 2, 2006*

Handouts: *Amended Agenda*
 Budget & Appropriation Ordinance 2006-01
 Recycling Rangers Flyer
 Agency Timeline