



May 9, 2012 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

May 9, 2012

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 5:34 p.m. at the Conference Room at Mount Prospect Village Hall.

Attendance

Arlington Heights, William Dixon, Alternate Director (5:49)
Barrington, Hon. Steve Miller, Alternate Director
Buffalo Grove, Dane Bragg, Alternate Director (6:03)
Elk Grove Village, Hon. Craig Johnson, Director
Elk Grove Village, Hon. James Petri, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Evanston, Wally Bobkiewicz, Alternate Director
Glenview, Hon. Debby Karton, Director
Hoffman Estates, Hon. William McLeod, Alternate Director
Hoffman Estates, James Norris, Director
Inverness, Curt Carver, Alternate Director
Lincolnwood, Timothy Wiberg, Alternate Director
Morton Grove, Hon. Sheldon Marcus, Director (5:37)
Niles, Hon. Louella Preston, Director
Palatine, Reid Otteson, Director
Park Ridge, Hon. Joe Sweeney, Director (5:43)
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Barry Krumstock, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director (5:36)
Wilmette, Hon. Christopher Canning, Alternate Director (6:35)

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Wooddy, Administrative Manager
Julian D'Esposito, Agency Counsel, Mayer Brown



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Hon. Bert Rosenberg, Arlington Heights
Christina Mykoliatyte, Administrative Superintendent, Mount Prospect
Christine Bajor, Assistant Public Works Director, Wheeling
Henrietta Saunders, Glenview League of Women Voters
Rhonda Diamond, Glencoe League of Women Voters

Absent

Glencoe
Kenilworth
Mount Prospect
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Director Preston, which was seconded by Alternate Director Petri, a vote was taken and the April 11, 2012 meeting minutes were unanimously approved. There were no questions.

IV. Financial Update

Chairman Van Dusen requested that the RIP Payment be added to the agenda as the third item in the financial section.

Payment Request – Mr. Norris reported that the Executive Committee approved the April payment request. The April payments were comprised of the following: a total of \$1,062,038.38 with \$968,957.04 for the O&M Fund, \$58,475.68 from the General Fund and \$34,605.38 for the May Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of March with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining. On a motion by Alternate Director Krumstock to approve the Treasurer's Report, seconded by Director Sfondilis, a roll call vote was taken and was unanimously approved.

RIP Payments– On a motion by Director Karton, which was seconded by Director Sheldon, a vote was taken and Resolution 2013-01 Recycling Incentive Program rebate was unanimously approved. Director Karton asked about the declining revenue. Mr. Norris responded that tonnage is down, partly due to Rolling Meadows withdrawing from the program in January 2012. However, recycling is growing despite the reported decreased tonnage in the second payment of FY2012.



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V. Executive Session - None

VI. New Business

Matters Arising Out of Executive Session – None

VII. Executive Director's Report

May Report – Mr. Van Vooren highlighted that staff is monitoring legislative bills in Springfield.

Holiday Light Recycling Program Report – Mr. Van Vooren noted that 19 communities participated in the collection program accumulating approximately 23,000 pounds of lights and cords.

Strategic Planning Kickoff – Mr. D'Esposito gave an overview of the history of the Agency and its evolution, a summary of the legal powers and restraints and some considerations for the members to consider during the upcoming strategic planning sessions.

Alternate Director Wiberg asked about the original mission for a balefill and its economic value and the garbage crisis in the late 80's. Mr. Schilling stated that a number of analyses for member rates with comparisons for member contract analysis was conducted. Some communities may pay less, but the majorities do pay more than member rates at the transfer station. Mr. Van Vooren noted that the Agency began with a business plan model wherein Members aggregate their waste and that long-range planning is critical to success of the Agency. Mr. Norris stated that efforts were taken after the balefill litigation to become more economical through an asset plan by selling the balers and flood plain land to communities as well as reducing the debt service costs. In addition, through the Groot contract negotiation, the Recycling Incentive Program was created for members to receive revenue for the collected commodities. This negotiation also resulted in compressed natural gas truck purchases by Groot to run a cleaner fleet. Mr. Norris added that much has changed with technology since the Agency's inception and that the planning process will be a dynamic process. No assumptions will be made for what members are interested in and that all items are on the table for evaluation. The Agency was conceived in response to the garbage crisis, Mr. Rigoni explained that at the time, the IEPA stated that landfill space was scarce, which was validated by landfill closings and significant increases in tipping rates within a single year. The Agency had a flawed beginning in terms of scope due to this crisis, however the value of the Agency is in controlling the garbage. Also now, the management of recyclables adds to that control. He added that since the balefill era, the Agency has worked to drive tipping prices down to the marketplace price. Also, "green" programs are add-ons which do cost the Agency money but offer value to the member communities.

Alternate Director Carver inquired about the driver behind the strategic planning process. Mr. Norris responded that the 2015 dates of the Groot contract and the debt from the bonds coming to a close is a driving force in the plan. Issues like the recycling threshold in the current contract has been an obstacle to overcome. The Agency will be looking at opportunities to maximize use of the transfer station. He stated that at this time the rates are at marketplace levels, especially with the value-added



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programs available to the members and their residents. Mr. D’Esposito added that although the Groot contract and the bond holders will expire in 2015, that members still have obligations to each other until 2031 through the Project Use Agreement.

Director Johnson raised the issue of the Agency being a necessity after 2015. He inquired if it made sense to still stay consolidated or to look at alternatives. Mr. Van Dusen replied that nothing is off the table for these discussions. Mr. Van Vooren replied the original Agency concept of Members joining together to solve the solid waste problem may still work through members joining in concentrated areas to bid collection service to get a better deal as another idea that may have merit.

Director Marcus stated that the business plan has changed a lot and needs to be reviewed. He explained that the Agency assisted them with their handling contract and saved a considerable amount of time with their own negotiations with Groot and served as an outstanding benefit that saved the community money because of the history and knowledge that staff provide in the industry.

Mr. Van Dusen explained that the plan in the next six months would be to think through all the options that are possible for the Agency. SWANCC has evolved and technology has evolved. Initially the Agency was created to stop dramatic increases in tipping fees after the Northwest Municipal Conference studied the issue. The communities chose to band together and dispose of the waste independently. The Agency then went to a market-based strategy after the balefill litigation. He noted that garbage has an economic value and the Agency should find opportunities to leverage that value.

VIII. Old Business – None

IX. Adjournment

There being no further business, Director Preston made a motion, seconded by Alternate Director Marrin to adjourn the meeting at 7:07 p.m.

MOTION TO APPROVE APRIL TREASURER’S REPORT

AYES

NAYS

ABSENT

- Arlington Heights
- Barrington
- Buffalo Grove
- Elk Grove Village
- Evanston
- Glenview
- Inverness
- Lincolnwood
- Hoffman Estates
- Morton Grove
- Niles
- Palatine
- Park Ridge
- Prospect Heights

- Glencoe
- Kenilworth
- Mount Prospect
- Winnetka



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Rolling Meadows
Skokie
South Barrington
Wheeling
Wilmette

MOTION TO APPROVE THE RESOLUTION 2013-01 RIP PAYMENT

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Glenview
Inverness
Lincolnwood
Hoffman Estates
Morton Grove
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling
Wilmette

Glencoe
Kenilworth
Mount Prospect
Winnetka

Material included in the Board of Directors packet for May 9, 2012:

- . April 11, 2012 Meeting Minutes*
- . April Payment Request memo dated May 2, 2012*
- . Executive Director's Report memo dated May 3, 2012*
- . Holiday Light Recycling Program memo dated May 4, 2012*
- . Strategic Planning Overview*



September 12, 2012 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

September 12, 2012

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 5:34 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director
Buffalo Grove, Dane Bragg, Alternate Director
Elk Grove Village, Hon. James Petri, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Evanston, Wally Bobkiewicz, Alternate Director (5:50)
Glencoe, Hon. Scott Feldman, Director (5:45)
Hoffman Estates, James Norris, Director
Inverness, Curt Carver, Alternate Director
Mount Prospect, Paul Hoefert, Director
Niles, Hon. Louella Preston, Director
Palatine, Hon. Jim Schwantz, Director
Park Ridge, Hon. Joe Sweeney, Director
Prospect Heights, Anne Marrin, Alternate Director (5:40)
Rolling Meadows, Barry Krumstock, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Woody, Administrative Manager
Julian D'Esposito, Agency Counsel, Mayer Brown
Barrington, Jeff Lawler
Morton Grove, Larry Gomberg
Andrew Mace, Miller and Cooper
Yvette Heintzelman, Wolf and Company



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Chris Martel, CDM Smith
Abby Mazza, CDM Smith
Devin Moose, Shaw Environmental
Howard Kleinstein, Mount Prospect Cable Production
Henrietta Saunders, Glenview League of Women Voters
Rhonda Diamond, Glencoe League of Women Voters

Absent

Glenview
Kenilworth
Lincolnwood
Wilmette
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Alternate Director Petri, which was seconded by Director Preston, a vote was taken and the May 9, 2012 meeting minutes were unanimously approved. There were no questions. Director Hoefert abstained.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the May - August payment requests. The May payments were comprised of the following: a total of \$1,282,790.92 with \$947,351.67 for the O&M Fund, \$42,258.48 from the General Fund, \$34,666.36 for the June Estimated Payroll and \$258,514.41 in Recycling Incentive Payments. The June payments were comprised of the following: a total of \$1,153,677.09 with \$1,074,172.15 for the O&M Fund, \$44,838.58 from the General Fund and \$34,666.36 for the July Estimated Payroll. The July payments were comprised of the following: a total of \$1,086,066.00 with \$986,831.66 for the O&M Fund, \$47,234.81 from the General Fund and \$51,999.53 for the August Estimated Payroll. The August payments were comprised of the following: a total of \$1,160,049.53 with \$1,075,921.72 for the O&M Fund, \$49,461.45 from the General Fund and \$34,666.36 for the September Estimated Payroll. There were no questions.

Treasurer’s Report – Mr. Norris reviewed the Treasurer’s Report for the month of July with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining. On a motion by Alternate Director Krumstock to approve the Treasurer’s Report, seconded by Director Preston, a roll call vote was taken and was unanimously approved.



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FY2012 Member True-up – Mr. Van Vooren highlighted that members collectively under delivered waste to the transfer station, resulting in a credit totaling \$829,273.71. This credit will be included in their invoice for the final four months of the fiscal year.

Resolution 2013-02 – On a motion by Director Norris, which was seconded by Alternate Director Petri, a vote was taken and Resolution 2013-02 to authorize the FY2012 True-up payments was unanimously approved.

FY2012 Annual Audit – Mr. Van Vooren highlighted that in the FY2012 audit that assets decreased and liabilities decreased by twice the amount of assets. Operational cash decreased during the year, however operating income increased by \$442,108 over the previous year. Mr. Mace of Miller and Copper stated that the audit received a clean opinion explaining that operationally administrative costs were down and that records were kept in excellent shape. Mr. Van Vooren closed by stating that the Agency currently owes 3.6 million dollars in outstanding debt left from the bonds. On a motion by Director Hoefert, which was seconded by Alternate Director Rigoni, a vote was taken and the FY2012 Audit was approved.

Executive Session

Litigation – Upon a motion by Director Sfondilis seconded by Director Sweeney, the Board entered into executive session, after a unanimous roll call vote, at 5:45 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act, personnel matters under Section 2 (c)(1) of the Open Meetings Act and to review Executive Session minutes from the prior meeting. Staff and other attendees were recused at 5:45 p.m.

The Committee reconvened in its regular session at 6:09 p.m.

V. New Business

Matters Arising Out of Executive Session – On a motion by Alternate Director Carter, which was seconded by Director Feldman, a vote was taken and a 3.5% raise was approved for the Executive Director by a 14-1 vote. Alternate Director Marrin abstained from the vote.

VI. Executive Director's Report

September Report – Mr. Van Vooren highlighted and attorney D'Esposito further explained that JP Morgan has agreed to pay approximately \$28,000 from an interest rate cap agreement, due to an alleged price fixing conspiracy that was settled by the Attorneys General's suit. The Agency was not involved in litigation for this matter but was a party due to our 2002 bond issue. Director Hoefert inquired about the Plastic Bag bill efforts being revived in legislation. Mr. Van Vooren responded that at this time, it is uncertain whether collective support by the legislature will be realized through the veto session. Should the legislation move forward during the veto session, the Executive Committee



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with have a conversation regarding support of the bill and share the outcome with the Board of Directors.

Program Summary – Mr. Van Vooren briefly described the current programs totals for May 1 – August 31, 2012. He highlighted the At Home Pickup Program for significant decreases in participation as well as the Pharmaceuticals and Sharps Disposal Program for significant increases in volume for the first quarter of the fiscal year.

Strategic Planning Presentations – Mr. Van Vooren introduced Assistant to the Executive Director, Steve Schilling to provide a presentation regarding an overview and historical record of the Glenview Transfer Station operations of costs and to offer projections. He then introduced Chris Martel and Abby Mazza of CDM Smith to review the waste stream in Illinois, including what components make up the waste in terms of volume, how the waste characterization study was conducted, the differences in waste streams as it relates to residential and commercial sectors and the what possible wastes could be diverted from these streams.

VII. Old Business – None

VIII. Adjournment

There being no further business, Director Hoefert made a motion, seconded by Alternate Director Rigoni to adjourn the meeting at 7:29 p.m.

MOTION TO APPROVE SEPTEMBER TREASURER’S REPORT

AYES

NAYS

ABSENT

Arlington Heights
Buffalo Grove
Elk Grove Village
Hoffman Estates
Inverness
Mount Prospect
Niles
Palatine
Park Ridge
Rolling Meadows
Skokie
South Barrington
Wheeling

Barrington
Evanston
Glencoe
Glenview
Kenilworth
Lincolnwood
Morton Grove
Prospect Heights
Wilmette
Winnetka

MOTION TO APPROVE FY2012 TRUE-UP

AYES

NAYS

ABSENT

Arlington Heights

Barrington



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Buffalo Grove
Elk Grove Village
Hoffman Estates
Inverness
Mount Prospect
Niles
Palatine
Park Ridge
Rolling Meadows
Skokie
South Barrington
Wheeling

Evanston
Glencoe
Glenview
Kenilworth
Lincolnwood
Morton Grove
Prospect Heights
Wilmette
Winnetka

MOTION TO APPROVE FY2012 AUDIT

AYES

NAYS

ABSENT

Arlington Heights
Buffalo Grove
Elk Grove Village
Hoffman Estates
Inverness
Mount Prospect
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling

Barrington
Evanston
Glencoe
Glenview
Kenilworth
Lincolnwood
Morton Grove
Wilmette
Winnetka

MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

NAYS

ABSENT

Arlington Heights
Buffalo Grove
Elk Grove Village
Hoffman Estates
Inverness
Mount Prospect
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington

Barrington
Evanston
Glencoe
Glenview
Kenilworth
Lincolnwood
Morton Grove
Wilmette
Winnetka



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Wheeling

MOTION TO APPROVE EXECUTIVE DIRECTOR RAISE

AYES

NAYS

ABSENT

Arlington Heights
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Hoffman Estates
Inverness
Niles
Palatine
Park Ridge
Rolling Meadows
Skokie
South Barrington
Wheeling

Mount Prospect

Barrington
Glenview
Kenilworth
Lincolnwood
Morton Grove
Wilmette
Winnetka

Prospect Heights abstained

Material included in the Board of Directors packet for May 9, 2012:

- . May 9, 2012 Meeting Minutes*
- . May - August Payment Request memo dated September 5, 2012*
- . FY2012 Member True-up memo dated September 5, 2012*
- . FY2012 Audit memo dated August 29, 2012*
- . Executive Director's Report memo dated September 6, 2012*
- . Program Summary for May – August memo dated September 5, 2012*
- . Update Strategic Planning Process and Speakers memo dated September 5, 2012*



November 14, 2012 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

October 14, 2012

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 5:33 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director (5:41)
Barrington, Hon. Karen Darch, Director
Buffalo Grove, Dane Bragg, Alternate Director
Elk Grove Village, Hon. James Petri, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Evanston, Wally Bobkiewicz, Alternate Director (5:51)
Glencoe, Paul Harlow, Alternate Director
Hoffman Estates, James Norris, Director
Inverness, Curt Carver, Alternate Director
Kenilworth, Patrick Brennan, Director
Lincolnwood, Timothy Wiberg, Alternate Director
Niles, Hon. Louella Preston, Director
Palatine, Reid Ottesen, Director
Park Ridge, Hon. Joe Sweeney, Director
Rolling Meadows, Hon. Tom Rooney, Director
Rolling Meadows, Bob Hartnet, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director
Wilmette, Hon. Chis Canning, Alternate Director (5:41)

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Woody, Administrative Manager
Julian D'Esposito, Agency Counsel, Mayer Brown
Bob Smith, Agency Counsel, Smith and Baird
Devin Moose, Shaw Environmental



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Walter Willis, Solid Waste Agency of Lake County
Howard Kleinstein, Mount Prospect Cable Production
Laurie Morse, Glenview League of Women Voters
Chris Lipman, Cook County

Absent

Glenview
Morton Grove
Mount Prospect
Prospect Heights
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Alternate Director Rummel, which was seconded by Alternate Director Wiberg, a vote was taken and the September 12, 2012 meeting minutes were unanimously approved. There were no questions.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the September - October payment requests. The September payments were comprised of the following: a total of \$1,175,697.24 with \$1,091,392.15 for the O&M Fund, \$48,928.24 from the General Fund, \$35,376.85 for the October Estimated Payroll. The October payments were comprised of the following: a total of \$1,045,152.93 with \$968,928.39 for the O&M Fund, \$40,847.69 from the General Fund and \$35,376.85 for the November Estimated Payroll. There were no questions.

Treasurer’s Report – Mr. Norris reviewed the Treasurer’s Report for the month of October with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining. On a motion by Director Sfondilis to approve the Treasurer’s Report, seconded by Director Darch, a roll call vote was taken and was unanimously approved.

FY2012 Budget Timeline – Mr. Van Vooren reviewed the budget timeline for the Executive Committee and the Board of Directors which establishes the public hearing on March 13, 2013.

FY2013 Recycling Incentive Program – First Installment – On a motion by Director Norris, which was seconded by Director Darch, a vote was taken and Resolution 2013-03 to authorize the Recycling Incentive Program payments was unanimously approved.



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FY2012 Annual Audit – Mr. Van Vooren highlighted that in the FY2012 audit that assets decreased and liabilities decreased by twice the amount of assets. Operational cash decreased during the year, however operating income increased by \$442,108 over the previous year. Mr. Mace of Miller and Copper stated that the audit received a clean opinion explaining that operationally administrative costs were down and that records were kept in excellent shape. Mr. Van Vooren closed by stating that the Agency currently owes 3.6 million dollars in outstanding debt left from the bonds. On a motion by Director Hoefert, which was seconded by Alternate Director Rigoni, a vote was taken and the FY2012 Audit was approved.

Executive Session

Litigation – Upon a motion by Director Ottesen seconded by Alternate Director Bragg, the Board entered into executive session, after a unanimous roll call vote, at 5:41 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act, personnel matters under Section 2 (c)(1) of the Open Meetings Act and to review Executive Session minutes from the prior meeting. Staff and other attendees were recused at 5:41 p.m.

The Committee reconvened in its regular session at 5:52 p.m.

V. New Business

Matters Arising Out of Executive Session – None

VI. Executive Director's Report

October Report – Mr. Van Vooren highlighted that staff will be entering the Evanston health pool at the beginning of the year.

Resource Management Survey – Mr. Van Vooren briefly described the upcoming survey to collect information from members regarding activities, services and areas of interest pertaining to sustainability.

Update Strategic Planning Process – Mr. Van Vooren reviewed the previous speakers and introduced Devin Moose, Solid Waste Consulting and Engineering Lead for Shaw to provide a regional waste management trend summary including resource recovery options. He then introduced Walter Willis, Executive Director of the Solid Waste Agency of Lake County (SWALCO) to provide a presentation regarding preparation of a county-wide plan for diversion and how SWALCO's 60% diversion plan was created and how it has been implemented.

VII. Old Business – None

VIII. Adjournment



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There being no further business, Director Darch made a motion, seconded by Director Rooney to adjourn the meeting at 6:58 p.m.

MOTION TO APPROVE SEPTEMBER/OCTOBER TREASURER’S REPORT

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Hoffman Estates
Inverness
Kenilworth
Lincolnwood
Niles
Palatine
Park Ridge
Rolling Meadows
Skokie
South Barrington
Wheeling
Wilmette

Glenview
Mount Prospect
Morton Grove
Prospect Heights
Winnetka

MOTION TO APPROVE RESOLUTION 2013-03 RIP PAYMENT

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Hoffman Estates
Inverness
Kenilworth
Lincolnwood
Niles
Palatine
Park Ridge
Rolling Meadows
Skokie
South Barrington
Wheeling
Wilmette

Glenview
Mount Prospect
Morton Grove
Prospect Heights
Winnetka



November 14, 2012 Board of Directors Minutes

MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Hoffman Estates
Inverness
Kenilworth
Lincolnwood
Niles
Palatine
Park Ridge
Rolling Meadows
Skokie
South Barrington
Wheeling
Wilmette

NAYS

ABSENT

Glenview
Mount Prospect
Morton Grove
Prospect Heights
Winnetka

Material included in the Board of Directors packet for November 14, 2012:

- . September 12, 2012 Meeting Minutes*
- . September - October Payment Request memo dated November 6, 2012*
- . FY2014 Budget Timeline memo dated November 7, 2012*
- . FY2013 Recycling Incentive Program – First Installment memo dated November 8, 2012*
- . Executive Director’s Report memo dated November 6, 2012*
- . Resource Management Survey memo dated November 9, 2012*
- . Update Strategic Planning Process memo dated November 6, 2012*



January 9, 2013 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

January 9, 2013

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:00 p.m. at Oakton Community College Room 1506.

Attendance

Arlington Heights, William Dixon, Alternate Director (6:06)
Barrington, Hon. Karen Darch, Director
Buffalo Grove, Hon. Jeffrey Braiman, Director
Elk Grove Village, Hon. James Petri, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Evanston, Wally Bobkiewicz, Alternate Director (6:14)
Hoffman Estates, James Norris, Director
Inverness, Curt Carver, Alternate Director
Morton Grove, Hon. Sheldon Marcus, Director
Mount Prospect, Hon. Paul Hoefert, Director
Mount Prospect, Hon. Steve Polit, Alternate Director
Niles, Hon. Louella Preston, Director (6:03)
Palatine, Hon. Jim Schwantz, Alternate Director
Park Ridge, Hon. Joe Sweeney, Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Barry Krumstok, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director
Wilmette, Hon. Chis Canning, Alternate Director (6:10)

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Woody, Administrative Manager
Julian D'Esposito, Agency Counsel, Mayer Brown



January 9, 2013 Board of Directors Minutes

Absent

Glencoe
Glenview
Kenilworth
Lincolnwood
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Alternate Director Marrin, which was seconded by Alternate Director Petri, a vote was taken and the November 14, 2012 meeting minutes were unanimously approved. Director Marcus and Alternate Director Marrin abstained. There were no questions.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the November - December payment requests. The November payments were comprised of the following: a total of \$1,310,098.28 with \$1,057,971.67 for the O&M Fund, \$64,548.35 from the General Fund, \$152,201.41 for Recycling Incentive payments and \$35,376.85 for the December Estimated Payroll. The December payments were comprised of the following: a total of \$1,116,803.54 with \$1,043,434.51 for the O&M Fund, \$37,992.18 from the General Fund and \$35,376.85 for the January Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of December with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining. On a motion by Alternate Director Marrin to approve the Treasurer's Report, seconded by Alternate Director Krumstok, a roll call vote was taken and was unanimously approved.

Executive Session

Litigation – Upon a motion by Director Ottesen seconded by Alternate Director Bragg, the Board entered into executive session, after a unanimous roll call vote, at 6:03 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act, personnel matters under Section 2 (c)(1) of the Open Meetings Act and to review Executive Session minutes from the prior meeting. Staff and other attendees were recused at 6:04 p.m.

The Committee reconvened in its regular session at 6:24 p.m.



January 9, 2013 Board of Directors Minutes

V. New Business

Matters Arising Out of Executive Session – None

VI. Executive Director's Report

January Report – Mr. Van Vooren reviewed the report. There were no questions.

Strategic Planning Update – Mr. Van Vooren reviewed the previous speakers that provided a background for the agency and waste industry. He explained that the next step is to send out an RFP to update the Solid Waste Management Plan from 1991 to solicit vendors. Currently, the RFP was sent to several firms and is posted on the Agency website for interested parties. Mr. Van Vooren reviewed the timeline schedule for the project. There were no questions.

Special Materials Program Summary – Mr. Van Vooren reviewed the special materials programs including electronics recycling, document destruction events, compact fluorescent light bulbs, pharmaceuticals and sharps, and community outreach and school programs. He explained that the Agency continues to see increases in the special waste collection programs, driving larger expenses in the upcoming budget. He added that staff is currently working with the DEA on the possibility to collaborate for pharmaceuticals program. Further work is needed to develop safety and housing for these materials at the member community to comply with DEA regulations, but this could expand collection opportunities and reduce SWANCC program costs. Staff is also looking to a product stewardship effort in this regard to reduce costs. Director Hoefert inquired about household chemical waste collection facilities. Mr. Van Vooren explained that the Illinois Environmental Protection Agency (IEPA) has indicated that they do not anticipate any expansion for collection sites. He added that the cost for such a program precludes the Agency from exploring this option for insurance policies to handle these type of wastes. Mr. Norris added that during the planning process, this issue will be brought up and explored.

VII. Old Business – None

VIII. Adjournment

There being no further business, Director Hoefert made a motion, seconded by Director Marcus to adjourn the meeting at 6:42 p.m.



January 9, 2013 Board of Directors Minutes

MOTION TO APPROVE NOVEMBER/DECEMBER TREASURER'S REPORT

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Inverness
Mount Prospect
Morton Grove
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling
Wilmette

Glenview
Glencoe
Lincolnwood
Kenilworth
Winnetka

MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Inverness
Mount Prospect
Morton Grove
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling
Wilmette

Glenview
Glencoe
Lincolnwood
Kenilworth
Winnetka



January 9, 2013 Board of Directors Minutes

Material included in the Board of Directors packet for November 14, 2012:

- . November 14, 2012 Meeting Minutes*
- . November - December Payment Request memo dated January 2, 2013*
- . Executive Director's Report memo dated January 3, 2013*
- . Next Steps Strategic Planning: Update Solid Waste Management Plan memo dated January 3, 2013*
- . Program Summary for September – December, 2012 memo dated January 3, 2013*



February 13, 2013 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

February 13, 2013

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:02 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Director
Buffalo Grove, Dane C. Bragg, Alternate Director (6:12)
Elk Grove Village, Hon. James Petri, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Evanston, Wally Bobkiewicz, Alternate Director
Glenview, Todd Hileman, Alternate Director
Morton Grove, Hon. Sheldon Marcus, Director (6:05)
Mount Prospect, Hon. Paul Hoefert, Director
Mount Prospect, Hon. Steve Polit, Alternate Director
Niles, Hon. Louella Preston, Alternate Director
Palatine, Hon. Jim Schwantz, Alternate Director
Park Ridge, Hon. Joe Sweeney, Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Barry Krumstok, Alternate Director
Skokie, Hon. George Van Dusen, Director
?? Skokie, Albert Rigoni, Alternate Director
South Barrington, Mark Masciola, Director (6:07)
Wilmette, Hon. Chis Canning, Alternate Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Woody, Administrative Manager
Julian D'Esposito, Agency Counsel, Mayer Brown
Laurie Morse, Glencoe League of Women Voters

Absent



February 13, 2013 Board of Directors Minutes

Glencoe
Hoffman Estates
Inverness
Kenilworth
Lincolnwood
Wheeling
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Alternate Director Dixon, which was seconded by Director Sweeney, a vote was taken and the January 9, 2013 meeting minutes were unanimously approved. There were no questions.

IV. Financial Update

Payment Request – Mr. Van Vooren reported that the Executive Committee approved the January payment request. The January payments were comprised of the following: a total of \$1,081,255.51 with \$1,010,039.60 for the O&M Fund, \$35,839.06 from the General Fund and \$35,376.85 for the February Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Van Vooren reviewed the Treasurer's Report for the month of January with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining. He highlighted that the market was currently down for recyclables and this has impacted revenue received by the Agency for the Recycling Incentive Program.

FY2014 Budget – Mr. Van Vooren reviewed the draft budget report for fiscal year 2014. He indicated that the proposed tipping fee of \$58.09 was slightly higher (1% increase) from last year with \$750,000 of reserves. The bond indenture requires the Agency to maintain cash on hand of a minimum amount of one month's expenditures with another month's expenditures fluctuating through the pay cycle which the budget accomplishes, even though the Executive Committee proposes to use.

Mr. Van Vooren reviewed the transfer station operations, administration, environmental stewardship, revenues and O&M fee items in the budget and related projections in detail.

Mr. Van Vooren explained the multiple waste delivery scenarios were the volume of waste to decrease, stay constant or increase along with variances in recycling tonnages, service costs by operating contract, market competitiveness, recycling revenues and unobligated reserves in order to review the impact on the Agency's reserve funds.



February 13, 2013 Board of Directors Minutes

Mr. Van Vooren indicated that a public hearing would be held the following month regarding the FY2014 budget.

Executive Session

Litigation – Upon a motion by Director Darch seconded by Alternate Director Petri, the Board entered into executive session, after a unanimous roll call vote, at 6:28 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act, personnel matters under Section 2 (c)(1) of the Open Meetings Act and to review Executive Session minutes from the prior meeting. Staff and other attendees were recused at 6:28 p.m.

The Committee reconvened in its regular session at 6:55 p.m.

V. New Business

Matters Arising Out of Executive Session – None

VI. Executive Director's Report

Appointment of Nominating Committee – Mr. Van Vooren informed the Board of the need to fill an Executive Committee position which is slated to be an elected official. Mr. Van Vooren reviewed the timeline schedule for the nomination. Mr. Van Dusen indicated that he would be contacting members for interest. There were no questions.

On a motion to delegate the nominating committee to the Executive Committee by Director Marcus, which was seconded by Director Bobkiewicz, a vote was taken and the motion approved. There were no questions.

January Report – Mr. Van Vooren reviewed the report and highlighted that staff had solicited a legal services RFP and that responses to the Solid Waste Management Plan RFP process had been obtained and would report back to the Board at the following meeting. There were no questions.

VII. Old Business – None

VIII. Adjournment

There being no further business, Director Darch made a motion, seconded by Alternate Director Rummel; to adjourn the meeting at 7:00 p.m.



February 13, 2013 Board of Directors Minutes

MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Glenview
Inverness
Mount Prospect
Morton Grove
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wilmette

Glencoe
Hoffman Estates
Inverness
Kenilworth
Lincolnwood
Wheeling
Winnetka

MOTION TO APPOINT EXECUTIVE COMMITTEE AS NOMINATING COMMITTEE

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Glenview
Inverness
Mount Prospect
Morton Grove
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wilmette

Glencoe
Hoffman Estates
Inverness
Kenilworth
Lincolnwood
Wheeling
Winnetka



February 13, 2013 Board of Directors Minutes

Material included in the Board of Directors packet for February 13, 2013:

- . January 9, 2013 Meeting Minutes*
- . January Payment Request memo dated January 30, 2013*
- . Fiscal Year 2014 Budget memo dated January 29, 2013*
- . Appointment of Nominating Committee memo dated February 5, 2013*
- . Executive Director's Report memo dated February 5, 2013*
- .SWANCC Budgeted Member Payments handout*



March 13, 2013 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

March 13, 2013

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:00 p.m. at Oakton Community College Room 1550.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Tim Roberts, Alternate Director
Buffalo Grove, Hon. Jeffrey Braiman, Director
Elk Grove Village, Hon. James Petri, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Glenview, Todd Hileman, Alternate Director
Hoffman Estates, Jim Norris, Director
Inverness, Curt Carver, Alternate Director
Morton Grove, Hon. Sheldon Marcus, Director
Mount Prospect, Hon. Paul Hoefert, Director
Niles, Hon. Louella Preston, Alternate Director
Park Ridge, Hon. Joe Sweeney, Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Barry Krumstok, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Woody, Administrative Manager

Absent

Evanston
Glencoe
Kenilworth



March 13, 2013 Board of Directors Minutes

Lincolnwood
Palatine
Wilmette
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Director Sweeney, which was seconded by Alternate Director Petri, a vote was taken and the February 13, 2013 meeting minutes were unanimously approved with changes. There were no questions.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the February payment request. The February payments were comprised of the following: a total of \$1,223,659.06 with \$1,128,071.16 for the O&M Fund, \$42,522.63 from the General Fund and \$53,065.27 for the March Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of February with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining. On a motion by Alternate Director Rummel, which was seconded by Alternate Director Carver, a vote was taken and the Treasurer's Report was unanimously approved. There were no questions.

Executive Session

Litigation – Upon a motion by Director Darch seconded by Alternate Director Petri, the Board entered into executive session, after a unanimous roll call vote, at 6:04 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act, personnel matters under Section 2 (c)(1) of the Open Meetings Act, appointment of council under Section 2 (c)(1) of the Open Meetings Act and to review Executive Session minutes from the prior meeting. Staff and other attendees were recused at 6:04 p.m.

The Committee reconvened in its regular session at 6:10 p.m.

V. New Business

Matters Arising Out of Executive Session – None



March 13, 2013 Board of Directors Minutes

VI. Public Hearing for FY2014 Budget

FY2014 Budget – Mr. Van Vooren stated that as established by Illinois law, the public hearing was advertised for three consecutive weeks and have met the requirements for public hearing of the budget.

On a motion by Alternate Director Preston to enter into the public hearing, which was seconded by Alternate Director Rigoni, a vote was taken and the motion was unanimously approved. There were no questions or comments from the Board. Chairman Van Dusen asked if anyone from the public had any questions or comments and there were none. On a motion by Alternate Director Preston to close the public hearing, which was seconded by Alternate Director Dixon, a vote was taken and the motion was unanimously approved.

VII. Executive Director's Report

March Report – Mr. Van Vooren reviewed the report and highlighted that staff is reviewing proposals for special waste programs for revised pricing. The last time these programs went out to bid was 4-5 years prior and staff expects to hold or reduce costs associated with these programs. He also highlighted that he was exploring rental space considerations as the current lease expires in July 2014 and would be contacting Members to inquire about space the Agency could lease. The Executive Committee had requested that he look into viable office space in member communities and the current marketplace pricing. Mr. Norris added that staff would need to be located near the transfer station.

Legislative Update – Mr. Van Vooren reported that staff was following several bills coming up in the legislative session including paint stewardship and pharmaceutical disposal.

FY2013 Q3 GTS Report – Mr. Schilling reported that total waste tonnage from members is currently down 4.37%. The market experienced a rebound last year and a subsequent decline this year. He added that Illinois is the fifth highest foreclosure rate in the U.S. which adds to the decrease in waste being brought to the transfer station.

VIII. Old Business – None

IX. Adjournment

There being no further business, Director Hoefert made a motion, seconded by Alternate Director Rummel; to adjourn the meeting at 6:24 p.m.



March 13, 2013 Board of Directors Minutes

MOTION TO APPROVE TREASURER’S REPORT

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Glenview
Hoffman Estates
Inverness
Morton Grove
Mount Prospect
Niles
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling

Evanston
Glencoe
Kenilworth
Lincolnwood
Palatine
Wilmette
Winnetka

MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Glenview
Hoffman Estates
Inverness
Morton Grove
Mount Prospect
Niles
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling

Evanston
Glencoe
Kenilworth
Lincolnwood
Palatine
Wilmette
Winnetka



March 13, 2013 Board of Directors Minutes

MOTION TO ENTER INTO PUBLIC HEARING

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Glenview
Hoffman Estates
Inverness
Morton Grove
Mount Prospect
Niles
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling

Evanston
Glencoe
Kenilworth
Lincolnwood
Palatine
Wilmette
Winnetka

Material included in the Board of Directors packet for March 13, 2013:

- . February 13, 2013 Meeting Minutes*
- . February Payment Request memo dated March 7, 2013*
- . Public Hearing, Fiscal Year FY2014 memo dated March 7, 2013*
- . Executive Director's Report memo dated March 7, 2013*
- . 2013 Legislative Update memo dated March 7, 2013*
- . GTS Waste/Recycling Report memo dated March 8, 2013*



April 10, 2013 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

April 10, 2013

I. Call To Order

Board Treasurer Norris called the regular meeting of the Agency to order at 6:00 p.m. at Oakton Community College Room 1606.

On a motion by Director Norris, which was seconded by Alternate Director Petri, to name Director Darch Chairman Pro Tem in Chairman Van Dusen’s absence, a vote was taken and the motion was unanimously approved.

Attendance

- Arlington Heights, William Dixon, Alternate Director
- Barrington, Hon. Karen Darch, Director
- Buffalo Grove, Hon. Jeffrey Braiman, Director
- Elk Grove Village, Hon. James Petri, Alternate Director
- Elk Grove Village, Ray Rummel, Alternate Director
- Hoffman Estates, Jim Norris, Director
- Lincolnwood, Timothy Wiberg, Alternate Director
- Morton Grove, Hon. Sheldon Marcus, Director
- Mount Prospect, Hon. Paul Hoefert, Director
- Niles, Hon. Louella Preston, Alternate Director
- Prospect Heights, Anne Marrin, Alternate Director
- Rolling Meadows, Barry Krumstok, Alternate Director
- Skokie, Albert Rigoni, Alternate Director
- South Barrington, Mark Masciola, Director
- Wheeling, Jon Sfondilis, Director
- Wilmette, Hon. Christopher Canning (6:14)

Others in Attendance

- Dave Van Vooren, Executive Director
- Steven Schilling, Assistant Executive Director
- Mary Allen, Recycling and Education Director
- Cameron Ruen, Marketing Coordinator

Absent

- Evanston
- Glencoe

- Glenview
- Inverness



April 10, 2013 Board of Directors Minutes

Kenilworth
Palatine

Park Ridge
Winnetka

II. Pledge of Allegiance

Pro Tem Chairman Darch led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Alternate Director Preston, which was seconded by Alternate Director Petri, a vote was taken and the March 13, 2013 meeting minutes were unanimously approved. There were no questions.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the March payment request. The March payments were comprised of the following: a total of \$1,059,528.88 with \$972,335.73 for the O&M Fund, \$51,816.30 from the General Fund and \$35,376.85 for the April Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of February with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining. On a motion by Director Norris, which was seconded by Alternate Director Preston, a vote was taken and the Treasurer's Report was unanimously approved. There were no questions.

FY2014 Budget – Mr. Norris reported that the FY2014 Budget had gone through the Executive Committee, review by the Board of Directors and a public hearing.

On a motion by Alternate Director Krumstok, which was seconded by Alternate Director Marrin, to adopt the FY2014 Budget and Appropriation Ordinance 2013-01, a vote was taken and the motion was unanimously approved. There were no questions.

V. Executive Session

Litigation – Upon a motion by Alternate Director Preston seconded by Alternate Director Petri, the Board entered into executive session, after a unanimous roll call vote, at 6:05 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act, personnel matters under Section 2 (c)(1) of the Open Meetings Act, appointment of council under Section 2 (c)(1) of the Open Meetings Act and to review Executive Session minutes from the prior meeting. Staff and other attendees were recused at 6:05 p.m.

The Committee reconvened in its regular session at 6:15 p.m.

April 10, 2013 Board of Directors Minutes

VI. New Business

Matters Arising Out of Executive Session – None

VII. Executive Director’s Report

April Report – Mr. Van Vooren reviewed the report and highlighted that invoice notices had been sent out later this month due to the budget adoption, so please check with the respective accounting department. Mr. Norris reminded the Board to update their respective Delegates and Alternate Delegates resolutions and if needed to complete the state required open meeting training offered at the Illinois Attorney General website (illinoisattorneygeneral.gov).

VIII. Old Business – None

IX. Adjournment

There being no further business, Alternate Director Krumstok made a motion, seconded by Director Marcus; to adjourn the meeting at 6:19 p.m.

MOTION TO APPROVE TREASURER’S REPORT

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling
Wilmette

Evanston
Glencoe
Glenview
Inverness
Kenilworth
Palatine
Park Ridge
Winnetka



April 10, 2013 Board of Directors Minutes

MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling
Wilmette

Evanston
Glencoe
Glenview
Inverness
Kenilworth
Palatine
Park Ridge
Winnetka

MOTION TO ADOPT RESOLUTION 2013-01

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling
Wilmette

Evanston
Glencoe
Glenview
Inverness
Kenilworth
Palatine
Park Ridge
Winnetka

Material included in the Board of Directors packet for April 10, 2013:

- . March 13, 2013 Meeting Minutes*
- . March Payment Request memo dated April 4, 2013*
- . FY2014 Budget and Appropriation Ordinance 2013-01*
- . Executive Director's Report memo dated April 4, 2013*