

# 2022 Document Destruction and Electronics Recycling Events

ALL EVENTS ARE HELD FROM 9A.M. to NOON (EXCEPT MOUNT PROSPECT*)	Electronics Recycling	Document Destruction
5/7 - <b>WHEELING</b> Public Works, 77 W Hintz Road		✓
5/14 - <b>MORTON GROVE</b> Public Works, 7840 Nagle	✓	✓
6/4 - <b>ELK GROVE VILLAGE</b> Public Works, 450 E. Devon Ave	✓	✓
6/11 - <b>PROSPECT HEIGHTS</b> Metra Parking Lot 55 S. Wolf Road		✓
6/25 - <b>NILES</b> Public Works, 6849 W. Touhy Ave	✓	✓
7/9 - <b>EVANSTON</b> Evanston High School, 1600 Dodge Ave	✓	✓
7/16 - <b>GLENVIEW</b> Glenbrook South H.S. , 4000 West Lake Ave	✓	✓
7/23 <b>PALATINE</b> Harper College, 1600 Algonquin Road	✓	✓
8/6 - <b>MOUNT PROSPECT*</b> Public Works, 1700 W Central *This event will be held from 8 A.M. to 11 A.M.		✓
8/13 - <b>LINCOLNWOOD</b> Public Works, 7001 N. Lawndale Ave	✓	✓
8/20 - <b>WINNETKA</b> Public Works , 1390 Willow Road		✓
8/27 - <b>HOFFMAN ESTATES</b> Public Works, 2305 Pembroke Ave	✓	✓
9/10 - <b>SOUTH BARRINGTON</b> Village Hall , 30 S. Barrington Road		✓
9/17 <b>BUFFALO GROVE</b> Banner Parking Lot, 151 Hastings Road		✓
9/24 - <b>WILMETTE</b> Centennial Park, 2300 Old Glenview Road		✓
10/1 - <b>ROLLING MEADOWS</b> Public Works, 3900 Berdnick Street	✓	✓
10/8 - <b>ARLINGTON HEIGHTS</b> Arlington Park, 2200 West Euclid Ave		✓
10/15 - <b>PARK RIDGE</b> Public Works, 400 Busse Highway	✓	✓
10/22 - <b>BARRINGTON</b> Metra Parking Lot, Wool Street and Klingenburg		✓



# What to know before *Electronics Recycling*

# What to know before *Document Destruction*

All Document Destruction and Electronics Recycling Events are available to residents of SWANCC member communities **ONLY**. To see if your community is a SWANCC member, please visit [SWANCC.org](http://SWANCC.org).

There is a **limit of seven (7) items** per household and no electronics can be accepted from municipalities, schools, businesses, or institutions

There is a **limit of six (6) paper bags or small boxes**, and no documents can be accepted from municipalities, schools, businesses, or institutions

## **Accepted Materials:**

- Cable Receivers
- Cell Phones
- Computer monitors
- Computers (Desktops, Notebooks, Tablets)
- Converter Boxes
- Fax Machines
- Keyboards
- MP3 Players
- Portable Digital Assistants (PDAs)
- Printers (Multi-function Printers)
- Satellite Receivers
- Scanners
- Televisions (All Types)
- Video Game Consoles
- Video Recorders/Players
- Zip Drives
- Mice

## **How to Prepare Documents for Destruction:**

- Paper must be dry, clean, and loose
- Remove plastic sleeves /spines /covers /binders /folders
- Remove metal or plastic clips including paperclips and binder clips (small staples are okay)
- Place paper in paper shopping bags or small cardboard boxes
- **DON'T** bring paper in plastic bags. Use paper shopping bags or small boxes
- **DON'T** include photos, slides, negatives, hardcover books, or store receipts
- **DON'T** include expired plastic credit cards or cases for checks
- **DON'T** include anything that is NOT paper

## **NOT Accepted Materials**

- NO** microwaves
- NO** toasters
- NO** blenders
- NO** coffee makers
- NO** vacuum cleaners
- NO** lamps
- NO** stereo equipment
- NO** speakers

These items can be thrown away in the garbage if they cannot be donated for reuse or recycled through other entities. See the **Reuse and Recycling Directory** for options and call location first to confirm that your items will be accepted.

## **Accepted Documents:**

- Bank statements
- Financial planning statements
- Medical history forms
- Retired tax documents
- Documents with personal information, such as social security numbers

## **Unaccepted Documents**

Recycle these items in your curbside cart:

- Magazines
- Junk mail
- Ads or coupons
- Newspapers

**DO NOT place batteries, medications, sharps, and household chemicals, or any items containing these materials**