



Executive Committee Meeting

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
EXECUTIVE COMMITTEE MEETING MINUTES**

**SWANCC Office
77 West Hintz Road, Suite 200,
Wheeling, IL 60090
Wednesday, June 24, 2020
11:30 AM**

I. Call To Order

Mr. Rummel called the meeting of the Executive Committee to order at 11:33 AM. A roll call attendance was taken, and a quorum was established.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Jon Sfondilis (by phone)	Manager	Wheeling
Matt Formica (by phone)	Manager	Glenview
Hon. Karen Darch (by phone)	President	Barrington
Hon. Paul Hoefert (by phone, 11:45AM)	Trustee	Mount Prospect
Raymond Rummel (by phone)	Manager	Elk Grove Village

Absent

Randall Recklaus	Manager	Arlington Heights
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Others in Attendance

- George Van Dusen, Mayor, Skokie (by phone)
- Derke Price, Attorney, Ancel & Glink (by phone)
- Dave Van Vooren, SWANCC Executive Director
- Lisa Woody, SWANCC Assistant to the Executive Director

Ms. Darch made a motion to allow members to participate by phone. Mr. Thill seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Approval of Minutes

On a motion by Ms. Darch to approve the March 25, 2020 meeting minutes and seconded by Mr. Thill, a vote was taken, and the minutes were unanimously approved.

II. Financial Update

April 2020 Payment Request – Mr. Van Vooren reviewed the April 2020 Payment Request totaling \$1,052,988.40 and comprised of the following: \$1,008,744.25 from the Operations Fund and \$44,244.15 for the estimated May 2020 payroll.



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May 2020 Payment Request – Mr. Van Vooren reviewed the May 2020 Payment Request totaling \$914,225.14 comprised of the following: \$883,843.00 from the Operations Fund and \$30,382.14 for the estimated June 2020 payroll.

June 2020 Payment Request – Mr. Van Vooren reviewed the April 2020 Payment Request totaling \$945,305.83 and comprised of the following: \$914,923.69 from the Operations Fund and \$30,382.14 for the estimated July 2020 payroll.

Mr. Formica made a motion to ratify the April and May 2020 Payment Requests. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Ms. Darch made a motion to approve the June 2020 Payment Request. Mr. Thill seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Treasurer’s Report and Revenue/Expense Reports for May 2020 – Mr. Van Vooren asked the committee to review the Treasurer’s Report for May 2020. The Treasurer’s Report shows a balance of \$1,724,070.67 as of May 31, 2020.

Mr. Thill made a motion to approve the May 2020 Treasurer’s Report and recommend it to the Board of Directors. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

III. Executive Session - none

IV. Glenview Transfer Station

V. Old Business

Aptim – Des Plaines Landfill Project Contract Continuation – Mr. Van Vooren informed the committee that the initial review has been completed and the documents have been prepared to file compliant at IPCB. A change order has been requested to allow Aptim to serve as an expert witness and represent the agency at additional meetings with archdiocese and IEPA. The change order is for time and materials so if meetings do not occur, they will not be billed by Aptim. It is anticipated that the meetings will occur in late June or early July.

Mr. Sfondilis made a motion to approve the change order to Aptim in the amount of \$15,000 to assist in completing work for Des Plaines landfill enforcement action. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Everlights Contract for Fluorescent Bulb Recycling – Mr. Van Vooren informed the committee that Everlights, the Agency’s existing fluorescent bulb and mercury recycling vendor, has offered to extend existing pricing for 2 years. Attorney Price has reviewed the contract and Staff recommends approval.



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Mr. Hoefert made a motion to authorize the Executive Director to enter into a new contract with Everlights for a period of 24 months to continue the fluorescent bulb and mercury disposal. Mr. Formica seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

EC Resolution 2021-01 – Ratification of agreement to Participate in IPBC through Buffalo Grove - Since 2013 the Agency has participated in the IPBC health/dental/life insurance plan through an intergovernmental agreement with the City of Evanston. In 2019, Evanston requested that the agreement be discontinued. The Village of Buffalo Grove has offered to assist the Agency in continuing its health/dental/life coverage through IPBC. On May 18, the Village of Buffalo Grove approved the intergovernmental agreement with the Agency.

Ms. Darch made a motion ratify Resolution EC 2021-01, “a Resolution of the Executive Committee of the Solid Waste Agency of Northern Cook County Authorizing Participation in the Intergovernmental Personal Benefit Cooperative” and the “Intergovernmental Agreement Between the Village of Buffalo Grove and The Solid Waste Agency of Northern Cook County” to provide health/dental/life insurance coverages for the Agency’s employees. Mr. Sfondilis seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

VI. New Business

Healthcare Waste Management Contract for Sharps and Medical Disposal – The Agency has offered a medication and sharps disposal program for over 10 years. The Agency’s current vendor, Daniels, has increased costs due to COVID and the Agency could expect to spend approximately \$4000/month for the program. The Agency’s previous vendor, LB Medwaste has recently merged with Healthcare Waste Management. Mary Allen requested a proposal from Healthcare Waste Management, and they have offered flat fee pricing of \$3000/month, not dependent on volume. Attorney Price reviewed contract and has no issues.

Mr. Hoefert made a motion recommend award a 2-year contract for the collection and disposal of prescription drugs and sharps to Healthcare Waste Management, Inc. at a first-year cost of \$36,000 and a second-year cost not to exceed \$37,500. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Executive Director’s Report – Mr. Van Vooren presented his status report.

VII. Adjournment

At 12:00 AM, there being no further business, Mr. Hoefert made a motion to adjourn which was seconded by Ms. Darch. The motion was unanimously approved.



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MOTION TO ALLOW MEMBERS TO PARTICIPATE BY PHONE

AYES

Hon. John Thill
Mr. Jon Sfondilis
Mr. Matt Formica
Hon. Karen Darch
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Paul Hoefert
Mr. Randall Recklaus

MOTION TO APPROVE MARCH 25, 2020 MEETING MINUTES

AYES

Hon. John Thill
Mr. Jon Sfondilis
Mr. Matt Formica
Hon. Karen Darch
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Paul Hoefert
Mr. Randall Recklaus

MOTION TO RATIFY APRIL AND MAY 2020 PAYMENT REQUESTS

AYES

Hon. John Thill
Mr. Jon Sfondilis
Mr. Matt Formica
Hon. Karen Darch
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Paul Hoefert
Mr. Randall Recklaus

MOTION TO APPROVE JUNE 2020 PAYMENT REQUEST

AYES

Hon. John Thill
Mr. Jon Sfondilis
Mr. Matt Formica
Hon. Karen Darch
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Paul Hoefert
Mr. Randall Recklaus



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**MOTION TO FORWARD MAY 2020 TREASURER’S REPORT TO
THE BOARD OF DIRECTORS**

AYES

Hon. John Thill
Mr. Jon Sfondilis
Mr. Matt Formica
Hon. Karen Darch
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Paul Hoefert
Mr. Randall Recklaus

**MOTION TO APPROVE CHANGE ORDER FOR APTIM TO COMPLETE WORK
ON DES PLAINES LANDFILL ENFORCEMENT ACTION**

AYES

Hon. John Thill
Mr. Jon Sfondilis
Mr. Matt Formica
Hon. Karen Darch
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Paul Hoefert
Mr. Randall Recklaus

**MOTION TO APPROVE NEW TWO-YEAR CONTRACT WITH EVERLIGHTS
FOR FLUORESCENT BULB RECYCLING**

AYES

Hon. John Thill
Mr. Jon Sfondilis
Mr. Matt Formica
Hon. Karen Darch
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Paul Hoefert
Mr. Randall Recklaus

**MOTION TO APPROVE EC RESOLUTION 2021-01
AGENCY TO PARTICIPATE IN IPBC THROUGH BUFFALO GROVE**

AYES

Hon. John Thill
Mr. Jon Sfondilis
Mr. Matt Formica
Hon. Karen Darch
Hon. Paul Hoefert
Mr. Raymond Rummel

NAYS

ABSENT

Mr. Randall Recklaus



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**MOTION TO APPROVE NEW TWO-YEAR CONTRACT WITH HEALTHCARE
WASTE MANAGEMENT FOR MEDICATION AND SHARPS DISPOSAL**

AYES

Hon. John Thill
Mr. Jon Sfondilis
Mr. Matt Formica
Hon. Karen Darch
Hon. Paul Hoefert
Mr. Raymond Rummel

NAYS

ABSENT

Mr. Randall Recklaus

MOTION TO ADJOURN

AYES

Hon. John Thill
Mr. Jon Sfondilis
Mr. Matt Formica
Hon. Karen Darch
Hon. Paul Hoefert
Mr. Raymond Rummel

NAYS

ABSENT

Mr. Randall Recklaus

Material included in the Executive Committee packet for June 24, 2020:

- . March 25, 2020 Meeting Minutes*
- . April 2020 Payment Request memo dated March 20, 2020*
- . May 2020 Payment Request memo dated March 20, 2020*
- . June 2020 Payment Request memo dated March 20, 2020*
- . May 29, 2020 Treasurer’s Report*
- . Update Des Plaines Landfill, Enforcement Action memo dated June 10, 2020*
- . Everlights, Contractor for Disposal of Florescent bulbs and Mercury memo dated June 12, 2020*
- . Employee Health Insurance, IPBC Participation memo dated June 10, 2020*
- . Prescription Drugs and Sharps Disposal memo dated June 16, 2020*
- . Monthly Status Report memo dated June 17, 2020*