



**EXECUTIVE COMMITTEE Meeting**

**Wednesday, May 24, 2006  
8:30 a.m.**

**Glenview Transfer Station  
3 Providence Drive  
Glenview, Illinois**

**I. Call To Order**

Chairman Williams called the Meeting of the Executive Committee to order at 8:35 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Timothy Corcoran	Trustee	Mount Prospect
Mike Earl	Manager	Wilmette
Debby Karton	Trustee	Glenview
Rodney Pace	Mayor	Prospect Heights
Albert Rigoni	Manager	Skokie
Douglas Williams	Manager	Winnetka

**Absent**

James Norris	Manager	Hoffman Estates
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Others in Attendance

Mary S. Allen, Recycling & Education Director  
C. Brooke Beal, Executive Director  
Julian D’Esposito, Counsel, Mayer, Brown, Rowe & Maw  
Elizabeth C. Gresham, Assistant to the Executive Director  
Cameron Ruen, Marketing Coordinator  
George Van Dusen, Mayor, Village of Skokie

**II. Approval of Minutes**

On a motion by Mr. Rigoni to approve the minutes, seconded by Mr. Earl, a vote was taken to approve the April 26, 2006 Meeting minutes and the motion was approved.



## May 24, 2006 EXECUTIVE COMMITTEE MINUTES

### III. Financial Update

Payment Request – Mr. Williams reviewed the May 2006 payment request. He explained that the payout for May totaled \$1,333,496.87. The total was comprised of the following: \$40,320.70 from the General Fund and \$1,293,176.17 from the Operations Fund.

On a motion by Mr. Corcoran, seconded by Mr. Pace, a vote was taken and the May 2006 payment request was approved by a roll call vote. There were no questions.

### IV. Executive Session – None

### V. Glenview Transfer Station

GTS Options List – Mr. Beal informed the Committee that Staff was looking for potential options for the Glenview Transfer Station in 2009, when the Agency would have the opportunity to terminate the GTS's contract with Groot and Waste Management. Mr. Beal reviewed the following options for the Executive Committee's consideration and discussion:

- 1) Continuing current operations of the GTS with Groot Industries
- 2) Continuing current disposal arrangement with Waste Management
- 3) GTS's operational efficiencies and other methods of waste processing
- 4) The potential for new operator and disposal agreements
- 5) The potential sale or lease of the GTS
- 6) Exploration of possible service enhancements to the members

The Committee discussed establishing a goal for Staff to focus on and having Staff develop a timeline.

GTS Briefing Packet – Mr. Beal discussed the outline of the Briefing Packet that Staff was developing for the Board of Directors. The Committee discussed the history of the Agency and revisited the Agency's original goals and mission statement. They decided to provide the Board with a report regarding the GTS discussions after each Executive Committee meeting. The Committee also discussed various options to keep the Board and other member community officials informed of these discussions.

### VI. Old Business – None

### VII. New Business

Matters Arising Out of Executive Session – None



**May 24, 2006 EXECUTIVE COMMITTEE MINUTES**

Mr. Beal informed the Committee that the May 13, 2006 Computer and Electronics recycling event in Glenview went well. He stated that there were over 1,500 cars in attendance and over 78 tons of material was collected for recycling.

**VIII. Adjournment**

On a motion by Mr. Rigoni and seconded by Ms. Karton, there being no further business, a motion was unanimously approved to adjourn the meeting at 9:47 a.m.



**May 24, 2006 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO APPROVE THE MAY 2006 PAYMENT REQUEST**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Debby Karton  
Rodney Pace  
Albert Rigoni  
Douglas Williams

James Norris



**EXECUTIVE COMMITTEE Meeting**

**Wednesday, June 28, 2006  
8:30 a.m.**

**Glenview Transfer Station  
3 Providence Drive  
Glenview, Illinois**

**I. Call To Order**

Chairman Williams called the Meeting of the Executive Committee to order at 8:36 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

**Present**

<u>Name</u>	<u>Position</u>		<u>Municipality</u>
Timothy Corcoran ( <i>via Phone</i> )	Trustee	Mount	Prospect
Mike Earl	Manager	W	ilmette
Deby Karton	Trustee	Glenview	
James Norris	Manager	Hoffm	an Estates
Albert Rigoni	Manager	Skokie	
Douglas Williams	Manager	W	innetka

**Absent**

Rodney Pace	Mayor	Prospect	Heights
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Others in Attendance

- Doug Allen, Shaw Environmental
- Mary S. Allen, Recycling & Education Director
- John Anderson, Shaw Environmental
- C. Brooke Beal, Executive Director
- Julian D'Esposito, Counsel, Mayer, Brown, Rowe & Maw
- Elizabeth C. Gresham, Assistant to the Executive Director
- Devin Moose, Shaw Environmental
- Cameron Ruen, Marketing Coordinator
- Steven A. Schilling, Assistant Executive Director

**II. Approval of Minutes**

On a motion by Mr. Earl to approve the minutes, seconded by Mr. Rigoni, a vote was taken to approve the May 24, 2006 Meeting minutes and the motion was approved.



**June 28, 2006 EXECUTIVE COMMITTEE MINUTES**

**III. Financial Update**

Payment Request – Mr. Williams reviewed the June 2006 payment request. He explained that the payout for June totaled \$1,300,403.19. The total was comprised of the following: \$45,397.76 from the General Fund and \$1,255,005.43 from the Operations Fund.

On a motion by Mr. Earl, seconded by Ms. Kart on, a vote was taken and the June 2006 payment request was approved by a roll call vote. There were no questions.

**IV. Executive Session – None**

**V. Glenview Transfer Station**

Groot's Fuel Surcharge Request – Mr. Beal informed the Committee that Groot Recycling & Waste, the contracted operators of the GTS, had requested an 8.5% additional fuel surcharge from the Agency. Staff recommended that since the fuel costs were outside of the Agency contract the request be denied.

On a motion by Mr. Rigoni, seconded by Ms. Kart on, a vote was taken to deny Groot's fuel surcharge request. Staff's recommendation was unanimously approved.

GTS Repair & Maintenance Analysis – Mr. Schilling presented an update on the Agency's Maintenance program analysis. He noted that the Agency maintains a reserve fund to cover excess expenditures for the transfer station, however equipment replacement did not fall under the maintenance program or the reserve fund. He stated that Staff recommended that the Committee consider raising the Repair and Maintenance budget \$0.05 per ton in FY2008 and FY2009 to keep it sufficiently funded.

Mr. Earl made a motion which was seconded by Mr. Rigoni to approve the \$0.05 per ton increase in the Repair and Maintenance Fund. A vote was taken and the motion was approved.

GTS Process Equipment Review – Operational Efficiencies & Waste Processing Options – Mr. Beal introduced Mr. Devin Moose, Mr. John Anderson and Mr. Doug Allen of Shaw Environmental. Shaw Environmental worked with Staff to provide the Agency with various options to change the waste processing technology at the GTS. Mr. Anderson presented the different options:

- *Option 1 - Continue Baling*

This option provided that GTS operations would continue as is, however the balers would need to be replaced.



**June 28, 2006 EXECUTIVE COMMITTEE MINUTES**

- *Option 2 - Top Load, Short Ramp with Trailer Lift*  
This option would require that a ramp be built on the tipping floor and a lift to lower trailers for loading.
- *Option 3 - Top Load, Grapple*  
This option required the most capital investment, however the operating costs would decrease and the operational capacity would increase.

The Committee discussed the various issues with each option and decided to have Staff continue to investigate option 3 further and provide them with a more detailed analysis.

GTS Options Analysis Briefing – Mr. Beal reviewed the outline of the PowerPoint presentation of the Briefing Packet that was to be presented to the Board of Directors. He discussed and explained each slide and the Committee discussed each item.

**VI. Old Business – None**

**VII. New Business**

Matters Arising Out of Executive Session – None

Prevailing Wage Act – On a motion by Mr. Rigoni to approve the Prevailing Wage Act and seconded by Mr. Norris, the Committee voted to approve the Act. Ms. Karton, Mr. Norris, Mr. Rigoni and Mr. Williams voted “aye” and Mr. Corcoran voted “nay”.

The Committee voted to cancel the July meeting and change the August meeting to Wednesday, August 16, 2006.

**VIII. Adjournment**

On a motion by Mr. Rigoni and seconded by Mr. Norris, there being no further business, a motion was unanimously approved to adjourn the meeting at 11:15 a.m.



**June 28, 2006 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO APPROVE THE JUNE 2006 PAYMENT REQUEST**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Debby Karton  
James Norris  
Albert Rigoni  
Douglas Williams

Rodney Pace





**EXECUTIVE COMMITTEE Meeting**

**Wednesday, August 16, 2006  
8:30 a.m.**

**Glenview Transfer Station  
3 Providence Drive  
Glenview, Illinois**

**I. Call To Order**

Chairman Williams called the Meeting of the Executive Committee to order at 8:35 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Timothy Corcoran	Trustee	Prospect
Mike Earl	Manager	Wilmette
James Norris	Manager	Hoffman Estates
Albert Rigoni	Manager	Skokie
Douglas Williams	Manager	Winnetka

**Absent**

Debby Karton	Trustee	Glenview
Rodney Pace	Mayor	Prospect Heights

Others in Attendance

- C. Brooke Beal, Executive Director
- Julian D'Esposito, Counsel, Mayer, Brown, Rowe & Maw
- Elizabeth C. Gresham, Assistant to the Executive Director
- Gary Parrin, Trustee, Elk Grove Village
- Cameron Ruen, Marketing Coordinator
- Ray Rummel, Assistant Village Manager, Elk Grove Village
- Steven A. Schilling, Assistant Executive Director

**II. Approval of Minutes**

On a motion by Mr. Norris to approve the minutes, seconded by Mr. Corcoran, a vote was taken to approve the June 28, 2006 Meeting minutes and the motion was approved.



**August 16, 2006 EXECUTIVE COMMITTEE MINUTES**

**III. Financial Update**

Payment Request – Due to the Executive Committee meeting being held earlier in the month, the August bills were not available for approval.

**IV. Executive Session – None**

**V. Glenview Transfer Station**

GTS Options Briefing – Mr. Beal informed the Executive Committee that the Options Analysis Briefing had been updated with changes and additions from the previous meeting. The Committee discussed the Agency goals and Chairman Williams stated that driving the transfer station's cost down to be market competitive, as well as provide other programs, should be a main goal.

Mr. Beal reviewed the timeline for making decisions in regards to the GTS options. The timeline included informational meetings for members in the fall, issuing RFQs in January 2007, as well as Staff receiving guidance for waste options.

GTS Options Process Equipment Update – Mr. Schilling updated the Committee on the status of the process equipment options for the transfer station. He stated that the grapple option discussed at the previous meeting was still the best option available. Staff was unable to find a similar operation prior to the meeting, however they were still looking for comparable operations. Mr. Beal noted that the grapple would be stationary, not mobile.

GTS Options Analysis Member Withdrawal – Mr. D'Esposito discussed the possibility of Member Withdrawal. He noted that there were three parties that affect member withdrawal: Members, the Bond Holders and Groot Recycling and Waste. The Bond Holders must consent to member withdrawal and members would still be required to bring their waste to the transfer station until 2031. In 2009, the agreement with Groot can be terminated, thus eliminating one of the parties. To change the obligation to the bond holders the bonds could be renegotiated and marketed to eliminate members. Mr. D'Esposito said that 60% of the Board must vote to approve the member withdrawal option. The withdrawing member would be required a portion to retire the Agency debt.

**VI. Old Business – None**

**VII. New Business**

Matters Arising Out of Executive Session – None



**August 16, 2006 EXECUTIVE COMMITTEE MINUTES**

IDOT Easement – The Illinois Department of Transportation requested that the Agency grant a permanent easement for construction, access of future maintenance for the bridge over the Des Plaines River on Central Road. Staff recommended that the Executive Committee adopt Resolution 2007-02 authorizing the easement.

On a motion by Mr. Norris, seconded by Mr. Rigoni, Resolution 2007-02 to grant IDOT Easement, was unanimously approved by roll call vote.

Insurance Renewal – Mr. Schilling provided a memo to the Committee that outlined the renewal of the Agency's insurance package. Mr. Williams asked if Airs and Emissions insurance was included in the policy. Mr. D'Esposito noted that the Agency received limited immunity. Mr. Beal said that Staff would look into indemnification.

On a motion by Mr. Rigoni to approve the renewal of the Agency's insurance package, and seconded by Mr. Corcoran, a roll call vote was taken and the motion was unanimously approved.

**VIII. Adjournment**

On a motion by Mr. Rigoni and seconded by Mr. Corcoran, there being no further business, a motion was unanimously approved to adjourn the meeting at 9:52 a.m.



**August 16, 2006 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO APPROVE THE RESOLUTION 2007-02  
AUTHORIZING EASEMENT TO IDOT**

AYES

Timothy Corcoran  
Michael Earl  
James Norris  
Albert Rigoni  
Douglas Williams

NAYS

ABSENT

Debby Karton  
Rodney Pace



**August 16, 2006 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO APPROVE THE INSURANCE RENEWAL**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
James Norris  
Albert Rigoni  
Douglas Williams

Debby Karton  
Rodney Pace

*Material included in the Executive Committee packet for August 16, 2006:*

- . June 28, 2006 Meeting Minutes*
- . GTS Options Briefing*
- . GTS Options Process Equipment Update*
- . GTS Options Analysis Member Withdrawal*
- . IDOT Easement*
- . Insurance Renewal*

*Handouts: GTS Options Briefing (Full page, color)  
Glenview Transfer Station - Options Analysis Work Plan  
EC Resolution 2007-02 – IDOT Easement*



**EXECUTIVE COMMITTEE Meeting**

**Wednesday, October 25, 2006  
8:30 a.m.**

**Glenview Transfer Station  
3 Providence Drive  
Glenview, Illinois**

**I. Call To Order**

Chairman Williams called the Meeting of the Executive Committee to order at 8:32 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Timothy Corcoran	Trustee	Prospect
Mike Earl	Manager	Wilmette
Debbie Karton	Trustee	Glenview
James Norris	Manager	Hoffman Estates
Albert Rigoni	Manager	Skokie
Douglas Williams	Manager	Winnetka

**Absent**

Rodney Pace	Mayor	Prospect Heights
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Others in Attendance

- C. Brooke Beal, Executive Director
- Julian D'Esposito, Counsel, Mayer, Brown, Rowe & Maw
- Elizabeth C. Gresham, Assistant to the Executive Director
- James Petri, Trustee, Elk Grove Village
- Cameron Ruen, Marketing Coordinator
- Ray Rummel, Assistant Village Manager, Elk Grove Village
- Steven A. Schilling, Assistant Executive Director
- George Van Dusen, Chairman of the Board of Directors

**II. Approval of Minutes**

On a motion by Mr. Earl to approve the minutes, seconded by Mr. Norris, a vote was taken to approve the August 16, 2006 Meeting minutes and the motion was approved.



## October 25, 2006 EXECUTIVE COMMITTEE MINUTES

### III. Financial Update

FY2006 Annual Audit – The Executive Committee reviewed the annual audit and inquired whether a more thorough analysis of the Agency’s operations could be provided by the accountants in addition to the audit for the following year. Mr. Williams asked Brooke Beal to schedule a meeting with Wolf & Company.

On a motion by Mr. Norris, seconded by Mr. Rigoni, a vote was taken and the FY2006 Annual Audit was approved by a roll call vote. There were no questions.

Payment Request – Mr. Williams reviewed the October 2006 payment request. He explained that the payout for October totaled \$1,120,121.50. The total was comprised of the following: \$27,251.14 from the General Fund and \$1,092,870.36 from the Operations Fund.

On a motion by Mr. Corcoran, seconded by Mr. Earl, a vote was taken and the October 2006 payment request was approved by a roll call vote. There were no questions.

### IV. Executive Session – None

### V. Glenview Transfer Station (GTS)

GTS Long-Term Disposal Capacity – Mr. Beal introduced the Rail Haul Analysis to the Executive Committee. He explained the factors involved in hauling garbage by rail, such as purchasing custom containers, developing a small intermodal facility and purchasing a landfill. The Executive Committee discussed the advantages and disadvantages of the proposal. Mr. Beal stressed the importance of the upfront risks with long-term rewards.

GTS Competitiveness – Mr. Beal explained how the transfer station competes with other facilities in the industry. He stated that the two limitations to the GTS were hours of operation and overnight storage. The Executive Committee discussed requesting permit revisions for these issues and incorporating these changes into the new RFP.

GTS Process Equipment Update – The Executive Committee explored GTS options including two new pieces of equipment; a front loader with elevating cab and telescoping boom, and a wheel mounted knuckleboom crane with elevating cab and grapple head. The Executive Committee discussed both bond and cash financing options for these capital improvements. Mr. Beal said that Staff would present more options moving forward.



**October 25, 2006 EXECUTIVE COMMITTEE MINUTES**

GTS Electricity Provider Contract – Mr. Beal reported that Peoples Energy would freeze the existing rate for 18 months. Staff, in consultation with the Executive Committee Chairman, entered into an 18-month contract with Peoples Energy.

On a motion by Mr. Norris, seconded by Ms. Kartton, a vote was taken to ratify the contract entered into with Peoples Energy. The electricity provider contract was approved by a roll call vote. There were no questions.

**VI. Old Business – None**

**VII. New Business**

Matters Arising Out of Executive Session – None

Executive Committee Meeting Schedule – Mr. Beal noted that next month's meeting will convene at the Glen Club in Glenview at 8:30 am.

Emerald Ash Borer – The Executive Committee discussed recent ash borer issues. Mr. Beal discussed two disposal options – bringing the waste to the GTS and processing onsite or collecting the trees at the GTS and hauling them offsite for processing. Mayor Van Dusen stated that it would demonstrate to the region that SWANCC is an invaluable resource. The Executive Committee decided to look into this option as a service to SWANCC members.

**VIII. Adjournment**

On a motion by Mr. Rignoni and seconded by Mr. Earl, there being no further business, a motion was unanimously approved to adjourn the meeting at 10:36 a.m.





**October 25, 2006 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO APPROVE THE FY2006 ANNUAL AUDIT**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Debby Karton  
James Norris  
Albert Rigoni  
Douglas Williams

Rodney Pace



**October 25, 2006 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO RATIFY THE ELECTRICITY PROVIDER CONTRACT**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Debby Karton  
James Norris  
Albert Rigoni  
Douglas Williams

Rodney Pace

*Material included in the Executive Committee packet for October 25, 2006:*

- . FY2006 Annual Audit*
- . GTS Rail Haul Analysis*
- . GTS Facility Comparison*
- . GTS Waste Processing Options Cost Per Ton Analysis*

*Handouts: August 16, 2006 Meeting Minutes  
GTS Facility Comparison  
GTS Waste Processing Options Cost Per Ton Analysis*



**EXECUTIVE COMMITTEE Meeting**

**Wednesday, November 22, 2006  
8:30 a.m.**

**The Glen Club  
2901 West Lake Avenue  
Glenview, Illinois**

**I. Call To Order**

Chairman Williams called the Meeting of the Executive Committee to order at 8:35 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Timothy Corcoran	Trustee	Mount Prospect
Debby Karton	Trustee	Glenview
James Norris	Manager	Hoffman Estates
Albert Rigoni	Manager	Skokie
Douglas Williams	Manager	Waukegan

**Absent**

Mike Earl	Manager	Wilmette
Rodney Pace	Mayor	Prospect Heights

Others in Attendance

C. Brooke Beal, Executive Director  
Julian D'Esposito, Counsel, Mayer, Brown, Rowe & Maw  
Elizabeth C. Gresham, Assistant to the Executive Director  
Louella Preston, Trustee, Village of Niles  
Steven A. Schilling, Assistant Executive Director  
George Van Dusen, Chairman of the Board of Directors

**II. Approval of Minutes**

On a motion by Mr. Corcoran to approve the minutes, seconded by Mr. Rigoni, the October 25, 2006 Meeting minutes were approved.



## November 22, 2006 EXECUTIVE COMMITTEE MINUTES

### III. Financial Update

Payment Request – Mr. Williams reviewed the November 2006 payment request. He explained that the payout for November totaled \$1,165,472.35. The total was comprised of the following: \$29,886.62 from the General Fund and \$1,135,585.73 from the Operations Fund. There were no questions

On a motion by Mr. Norris, seconded by Ms. Karton, the November 2006 payment request was approved by a roll call vote.

Preliminary FY2008 Budget – Mr. Beal informed the Executive Committee that the full draft budget would be presented to them at the January meeting. Mr. Schilling reviewed the preliminary budget for fiscal year 2008. He stated that the FY2008 tipping fee would be \$54.63 per ton and the fixed cost fee would be \$3.62 per ton totaling \$58.25 per ton, which was less than projected in the FY2007 budget. He noted that there was a revenue increase from the Agency's investment funds. He also reviewed member allocations and noted budget line item changes. Mr. Rigoni asked that "Other" under the O&M expenses be clarified to state "Membership/Training". Mr. Beal also noted that the revenue from commercial waste received at the GTS was subsidizing SWANCC's educational programs.

Ms. Karton introduced the topic of Green Power. She informed the Committee that at \$0.15 per ton it was an environmentally-friendly benefit. After discussion the Committee asked Staff to prepare a menu of programs including, additional collections, green power, etc. to be presented to them at a later meeting.

### IV. Executive Session – None

### V. Glenview Transfer Station (GTS)

GTS Work Plan – Mr. Beal presented the work plan for the upcoming issues that the Executive Committee and Board of Directors needed to discuss over the following six months. He reviewed each item for discussion and the timeline in which they would be discussed. The Committee discussed the upcoming discussion topics, the examination of the Agency's mission, what was to be expected from the Board of Directors and what would be needed from Staff in order to make decisions on the topics.

### VI. Old Business – None

### VII. New Business



## **November 22, 2006 EXECUTIVE COMMITTEE MINUTES**

### Matters Arising Out of Executive Session – None

Open Meetings Act – Mr. D’Esposito informed the Committee that the State of Illinois General Assembly had passed an amendment to permit governmental bodies to conduct meetings which allowed members in excess of a quorum to participate electronically. Proposed Ordinance 2007-01 made it possible for the Executive Committee and Board of Directors to conduct business that way. He noted that there were certain procedures that had to be followed and a limited number of reasons for a member to attend a meeting by electronic means. The Committee discussed the logistical complexities of multiple Board members calling into the meetings. After discussion, it was decided that Mr. D’Esposito would revise the ordinance and it would be discussed at the December Executive Committee meeting.

### **VIII. Adjournment**

On a motion by Mr. Rigoni and seconded by Mr. Norris, there being no further business, a motion was unanimously approved to adjourn the meeting at 10:20 a.m.

*Material included in the Executive Committee packet for November 22, 2006:*

- . October 25, 2006 Meeting Minutes*
- . November Payment Request memo dated November 21, 2006*
- . Preliminary FY2008 Annual Budget memo dated November 16, 2006*
- . GTS – Work Plan memo dated November 17, 2006*
- . Open Meetings Act memo dated November 17, 2006*

*Handouts: Amended November Payment Request*



**EXECUTIVE COMMITTEE Meeting**

**Wednesday, December 27, 2006  
8:30 a.m.**

**The Glen Club  
2901 West Lake Avenue  
Glenview, Illinois**

**I. Call To Order**

Chairman Williams called the Meeting of the Executive Committee to order at 8:35 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Timothy Corcoran	Trustee	Prospect Mount
Debby Karton	Trustee	Glenview
James Norris	Manager	Hoffman Estates
Albert Rigoni	Manager	Skokie
Douglas Williams	Manager	Winnetka

**Absent**

Mike Earl	Manager	Winnetka
Rodney Pace	Mayor	Prospect Heights

Others in Attendance

- Mary S. Allen, Recycling & Education Director
- C. Brooke Beal, Executive Director
- Julian D’Esposito, Counsel, Mayer, Brown, Rowe & Maw
- Elizabeth C. Gresham, Assistant to the Executive Director
- Louella Preston, Trustee, Village of Niles
- Ray Rummel, Assistant Village Manager, Village of Elk Grove
- Steven A. Schilling, Assistant Executive Director
- George Van Dusen, Chairman of the Board of Directors

**II. Approval of Minutes**

On a motion by Mr. Corcoran to approve the minutes, seconded by Mr. Norris, the November 22, 2006 Meeting minutes were approved.



**December 27, 2006 EXECUTIVE COMMITTEE MINUTES**

**III. Financial Update**

Payment Request – Mr. Williams reviewed the December 2006 payment request. He explained that the payout for December totaled \$1,142,523.48. The total was comprised of the following: \$14,089.76 from the General Fund and \$1,128,433.72 from the Operations Fund. There were no questions.

On a motion by Mr. Corcoran, seconded by Ms. Karton, the December 2006 payment request was approved by a roll call vote.

**IV. Executive Session – None**

**V. Glenview Transfer Station (GTS)**

Long Term Disposal Assessment – Mr. Beal presented the Long Term Disposal Risk Assessment as an addendum to the Long Term Disposal Analysis presented at the October Executive Committee meeting. He reviewed the short-term financial risks. He then discussed the assessment of risks for each component of the option, which was rated on a scale of one to five (1-5). Mr. Beal and the Committee discussed the options of working with the GTS, a private partner transfer station, the Chicago Intermodal Rail Yard, the Central Illinois Railroad Company located in Elk Grove Village, Union Pacific Railroad and the rail lines that would be needed in central Illinois. After discussing liability, lowest cost and efficiency, the Committee decided to have Staff take the comments and further investigate the option to present at the next meeting.

GTS Operations/Disposal RFQ – Mr. Beal reviewed the sample Request for Qualifications (RFQ) that would be issued after the January or February Board of Directors meeting. He stated that the RFQ was standard and gave the history of the Agency, although it was very broad and could be refined later during the Request for Proposal process. Mr. Corcoran asked about potential conflicts and Mr. D’Esposito responded that the Agency would circulate the document among Board members to see if they needed to recuse themselves from the RFQ process. Mr. Williams said that a sub-committee would be formed from members to review the RFQs.

On a motion by Mr. Norris, seconded by Mr. Corcoran, the Committee voted to present the RFQ to the Board of Directors. A roll call vote was taken and the motion was unanimously approved.

**VI. Old Business**

Open Meetings Act – Mr. D’Esposito reviewed the Committee’s discussion from the November meeting regarding the Open Meetings Act. A quorum of the members would have to be present for members to participate telephonically. If the member was unable to attend, but could participate telephonically, they must provide notice to the Executive Director. There would be no



**December 27, 2006 EXECUTIVE COMMITTEE MINUTES**

time limit imposed because Staff could accommodate a request to participate via telephone because of the size of the group. He suggested a limited ability to participate telephonically for the Board of Directors. The circumstances under which a person could attend telephonically were similar, however there were additional requirements. A Director could phone in if the alternate was unable to attend, the chairman determined that it would work physically and if the director provides no less than 12 hours notice.

The Committee discussed various options to determine if this was feasible for the Board of Directors to participate telephonically. After discussion, Mr. Williams stated that there were two options: 1) leave the ordinance as proposed or 2) take out section 3 of the ordinance. He then asked the Committee to table the discussion and allow Staff to gather technology information and present it to them with the cost information.

On a motion by Mr. Rigoni and seconded by Mr. Corcoran, the Executive Committee voted to table the discussion about the Open Meetings Act until the January Executive Committee meeting. The vote was unanimously approved.

**VII. New Business**

Matters Arising Out of Executive Session – None

**VIII. Adjournment**

On a motion by Mr. Williams and seconded by Mr. Rigoni, there being no further business, a motion was unanimously approved to adjourn the meeting at 10:17 a.m.





**December 27, 2006 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO APPROVE THE DECEMBER PAYMENT REQUEST**

AYES

Timothy Corcoran  
Debby Karton  
James Norris  
Albert Rigoni  
Douglas Williams

NAYS

ABSENT

Michael Earl  
Rodney Pace



**December 27, 2006 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO RECOMMEND THE GTS RFQ TO THE BOARD OF DIRECTORS**

AYES

NAYS

ABSENT

Timothy Corcoran  
Debby Karton  
James Norris  
Albert Rigoni  
Douglas Williams

Michael Earl  
Rodney Pace

*Material included in the Executive Committee packet for December 27, 2006:*

- . November 22, 2006 Meeting Minutes*
- . December Payment Request memo dated December 20, 2006*
- . Rail Haul Risk Analysis Memo date December 20, 2006*
- . GTS – Request for Qualifications memo dated December 20, 2006*
- . Open Meetings Act – Teleconferences memo dated December 20, 2006*

*Handouts: None*



**EXECUTIVE COMMITTEE Meeting**

**Wednesday, January 24, 2007  
8:30 a.m.**

**The Glen Club  
2901 West Lake Avenue  
Glenview, Illinois**

**I. Call To Order**

Chairman Williams called the Meeting of the Executive Committee to order at 8:34 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Timothy Corcoran (via telephone)	Trustee	Mount Prospect
Mike Earl	Manager	Wilmette
James Norris	Manager	Hoffman Estates
Albert Rigoni	Manager	Skokie
Douglas Williams	Manager	Waukegan

**Absent**

Debby Karton	Trustee	Glenview
Rodney Pace	Mayor	Prospect Heights

Others in Attendance

Mary S. Allen, Recycling & Education Director  
 C. Brooke Beal, Executive Director  
 Julian D’Esposito, Counsel, Mayer, Brown, Rowe & Maw  
 Elizabeth C. Gresham, Assistant to the Executive Director  
 James Petri, Trustee, Village of Elk Grove  
 Louella Preston, Trustee, Village of Niles  
 Cameron Ruen, Marketing Coordinator  
 Ray Rummel, Assistant Village Manager, Village of Elk Grove  
 Steven A. Schilling, Assistant Executive Director  
 Al Stonitsch, Assistant Public Works Director, Glenview  
 George Van Dusen, Chairman of the Board of Directors

**II. Approval of Minutes**

On a motion by Mr. Earl to approve the minutes, seconded by Mr. Rigoni, the December 27, 2006 Meeting minutes were unanimously approved.



## January 24, 2007 EXECUTIVE COMMITTEE MINUTES

### III. Financial Update

Payment Request – Mr. Williams reviewed the January payment request. He explained that the payout for January totaled \$1,118,355.04. The total was comprised of the following: \$13,371.10 from the General Fund and \$1,104,983.94 from the Operations Fund. There were no questions.

On a motion by Mr. Rigoni, seconded by Mr. Norris, the January 2007 payment request was approved by a roll call vote.

FY2008 Draft Budget – Mr. Schilling reviewed the development of the FY2008 Budget for the Executive Committee before it was to be presented to the Board of Directors. He stated that the FY2008 tipping fee would be \$55.25 per ton and the fixed cost fee would be \$3.62 per ton totaling \$58.87 per ton, less than a \$2.00 increase from FY2007. He noted a few changes in the budget document including changing the name of the “Cash Budget” to the “Appropriations Budget”, and the addition of a “Memberships and Training” line item.

After discussion, Mr. Rigoni suggested that staff reduce the per ton increase to \$.50 rather than \$1.50, perhaps using a combination of the unpledged reserves and eliminating certain line items from the budget. Mr. Beal stated that staff would target 1/3 of the savings from Administration. Mr. Norris also called for an Executive Session to discuss the personnel budget.

On a motion by Mr. Rigoni and seconded by Mr. Norris, a vote was taken and the Committee approved the presentation of the FY2007 budget to the Board of Directors with the provision that Staff use a combination of cash reserves and cutting items from the budget in order to reduce the increase to less than \$1.50 per ton. There were no further questions.

### IV. Executive Session

Upon a motion by Mr. Rigoni, seconded by Mr. Norris, the Committee entered into executive session, after a unanimous roll call vote, at 9:37 a.m., to discuss personnel under Section 2 (c)(1) of the Open Meetings Act. Mr. Williams asked staff to recuse themselves for this session.

The Committee reconvened in its regular session at 9:49 a.m. after a short break.

### V. Glenview Transfer Station (GTS)

Request for Qualifications – Mr. Beal briefly reviewed the Request for Qualifications and noted that there was a change in the conflict of interest section of the document.

On a motion by Mr. Rigoni and seconded by Mr. Earl, a roll call vote was taken to recommend the RFQ to the Board of Directors at the February meeting. There were no further questions.



## January 24, 2007 EXECUTIVE COMMITTEE MINUTES

Options Analysis – Waste Delivery Commitment – Mr. Beal informed the Committee that under the current Groot contract, the Agency could deliver waste to any of Groot's facilities or to Veolia's Rolling Meadows Transfer Station, which has allowed for some cost savings. With the potential for a shorter operating/landfill contract, he recommended that SWANCC only guarantee 80% of its waste to the GTS or landfill in the RFP to increase flexibility to the Agency.

Mr. Rigoni made a motion, seconded by Mr. Norris, to recommend the 80% Waste Delivery Commitment to the Board of Directors. The motion was unanimously approved.

Options Analysis – Member Withdrawal Request – Mr. Beal presented the topic of member withdrawal. He stated that a Member could withdraw under the current Project Use Agreement (PUA), but they would still be required to deliver waste and pay their share of fixed and operations and maintenance costs. There were four factors involved with Member withdrawal: 1) cost of refinancing, 2) the Member's share of current outstanding bonds, 3) general and administrative costs to be recovered over reduced tonnage and 4) GTS operating costs to be recovered over reduced tonnage. He reviewed cost scenarios if one Member withdrew or if three Members were to withdraw. After discussion, Chairman Williams stated that the topic needed further analysis and would be discussed at the next meeting.

Groot Contract Extension Proposal – Groot Recycling and Waste Services had presented a contract extension proposal to the Agency staff. Mr. Beal reviewed the proposal with the Committee and discussed items that it would accomplish as well as other incentives. After discussion, it was decided that the proposal would be discussed further at the following meeting.

### VI. Old Business

Open Meetings Act - Teleconferences – Mr. Beal briefly discussed the costs to implement the Teleconferencing Ordinance for both the Executive Committee and Board of Directors. Due to the cost and logistics involved, staff recommended that the ordinance only be applicable to the Executive Committee.

On a motion by Mr. Norris and seconded by Mr. Earl, the Executive Committee voted to approve Ordinance 2007-01 to allow teleconferencing for the Executive Committee. The vote was unanimously approved.

### VII. New Business – None

### VIII. Adjournment

On a motion by Mr. Rigoni and seconded by Mr. Norris, there being no further business, a motion was unanimously approved to adjourn the meeting at 11:11 a.m.



**January 24, 2007 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO APPROVE THE JANUARY PAYMENT REQUEST**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
James Norris  
Albert Rigoni  
Douglas Williams

Debby Karton  
Rodney Pace

**MOTION TO RECOMMEND THE FY2008 BUDGET TO  
THE BOARD OF DIRECTORS**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
James Norris  
Albert Rigoni  
Douglas Williams

Debby Karton  
Rodney Pace

**MOTION TO ENTER INTO EXECUTIVE SESSION**

AYES

NAYS

ABSENT

Timothy Corcoran  
Debby Karton  
James Norris  
Albert Rigoni  
Douglas Williams

Michael Earl  
Rodney Pace

*Material included in the Executive Committee packet for January 24, 2007:*

- . December 27, 2006 Meeting Minutes*
- . January Payment Request memo dated January 19, 2007*
- . Draft FY2008 Annual Budget Memo dated January 19, 2007*
- . Draft Fiscal Year Annual Budget dated January 17, 2007*
- . GTS – Request for Qualifications memo dated January 18, 2007*
- . Draft RFQ*
- . GTS Options Analysis – Member Withdrawal Cost Analysis memo dated January 19, 2007*
- . GTS Groot Contract Extension Proposal memo dated January 18, 2007*
- . Open Meetings Ace – Teleconferences memo dated January 18, 2007*

*Handouts: None*



**EXECUTIVE COMMITTEE Meeting**

**Wednesday, March 7, 2007  
8:30 a.m.**

**The Glen Club  
2901 West Lake Avenue  
Glenview, Illinois**

**I. Call To Order**

Chairman Williams called the Meeting of the Executive Committee to order at 8:40 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Timothy Corcoran	Trustee	Mount Prospect
Mike Earl	Manager	Wilmette
James Norris	Manager	Hoffman Estates
Albert Rigoni	Manager	Skokie
Douglas Williams	Manager	Wilmette

**Absent**

Debby Karton	Trustee	Glenview
Rodney Pace	Mayor	Mount Prospect Heights

Others in Attendance

Mary S. Allen, Recycling & Education Director  
 C. Brooke Beal, Executive Director  
 Julian D’Esposito, Counsel, Mayer, Brown, Rowe & Maw  
 Elizabeth C. Gresham, Assistant to the Executive Director  
 James Petri, Trustee, Village of Elk Grove  
 Cameron Ruen, Marketing Coordinator  
 Ray Rummel, Village Manager, Village of Elk Grove  
 Steven A. Schilling, Assistant Executive Director  
 Al Stonitsch, Assistant Public Works Director, Glenview  
 George Van Dusen, Chairman of the Board of Directors  
 George Van Geem, Manager, Village of Niles

**II. Approval of Minutes**

On a motion by Mr. Rigoni to approve the meeting minutes, seconded by Mr. Earl, the January 24, 2007 Meeting minutes were unanimously approved.



## March 7, 2007 EXECUTIVE COMMITTEE MINUTES

### III. Financial Update

Payment Request – Mr. Williams reviewed the February payment request. He explained that the payout for February totaled \$1,199,494.37. The total was comprised of the following: \$22,813.16 from the General Fund and \$1,176,681.21 from the Operations Fund. There were no questions.

On a motion by Mr. Corcoran, seconded by Mr. Earl, the February 2007 payment request was approved by a roll call vote.

### IV. Executive Session – None

### V. Glenview Transfer Station (GTS)

Emerald Ash Borer Action Plan – Mr. Beal informed the Committee of the Emerald Ash Borer response plan that would be used at the transfer station. Due to a federal quarantine, the Agency would be precluded from taking wood waste to the facility in Wisconsin. He also reviewed the State quarantine zones and said that until April 30, the waste would be taken to a certified processing site and from April 30 – September 1, all loads would be screened. He noted that staff was investigating options to handle the Emerald Ash Borer.

Options Analysis – Long Term Disposal Option Development – Mr. Beal discussed the continued development and possible implementation of a long term disposal option. He reviewed the phases of the project, as well costs associated with it. After discussion, the Committee decided to delay the discussion until after the GTS contract had been decided.

### VI. Old Business

GTS Options Analysis – Member Withdrawal Request – Staff asked the Committee for direction on the matter of member withdrawal and discussed how member withdrawal would affect the Agency. Mr. Van Dusen stated that the matter should be presented to the Board of Directors at the April meeting along with other recommendations from the Committee.

Groot Contract Extension Proposal – Revised Proposal – Mr. Williams moved this discussion to the beginning of the meeting and asked Mr. Beal to review Groot's revised proposal. After reviewing the proposal, he noted that the total reductions to the GTS operating costs would be \$8.74 per ton in FY2010. Groot would also change their vehicles to alternative fuel trucks and the Agency would be able to receive credits from the Chicago Climate Exchange worth about \$0.31-\$0.36 per ton. Mr. Norris asked how this contract extension would affect the RFP process. Mr. Beal replied that if the Groot offer was accepted, the RFP would not be issued. The Committee asked staff to continue the discussions with Groot and to finalize the details and present it at the next meeting.





## **March 7, 2007 EXECUTIVE COMMITTEE MINUTES**

### **VII. New Business**

New Computer/Electronics Recycling Program – Mr. Beal told the Committee that the one day computer/electronics recycling events did not meet the needs of residents. As an alternative, staff created a program called “At Home Computer/Electronics Recycling Program” which would provide at home pick-up of electronic items that needed to be recycled. Residents would be able to have up to six items picked up at their home for \$25 per pick-up.

Mr. Norris made a motion to approve the pilot “At Home Recycling” program and it was seconded by Mr. Corcoran. The motion was approved by a roll call vote.

Mr. Schilling also noted that a joint contract for member communities to recycle computers and electronic could be investigated by staff.

Prescription Drugs/Sharps Drop-Off Program – Mr. Beal presented a prescription drug and sharps drop-off program for SWANCC-area residents. Residents would drop-off old prescriptions at various drop-off locations in the region, as well as get a sharps container for at home use.

On a motion by Mr. Corcoran and seconded, by Mr. Earl, a roll-call vote was taken to approve the Prescription Drugs/Sharps Drop-Off program. The motion was unanimously approved.

### **VIII. Adjournment**

On a motion by Mr. Norris and seconded by Mr. Earl, there being no further business, a motion was unanimously approved to adjourn the meeting at 10:23 a.m.



**March 7, 2007 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO APPROVE THE FEBRUARY PAYMENT REQUEST**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Albert Rigoni  
Douglas Williams

Debby Karton  
James Norris  
Rodney Pace

**MOTION TO APPROVE THE  
AT HOME COMPUTER/ELECTRONICS PICK-UP PROGRAM**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
James Norris  
Albert Rigoni  
Douglas Williams

Debby Karton  
Rodney Pace

**MOTION TO APPROVE THE  
PRESCRIPTION DRUGS/SHARPS DROP-OFF PROGRAM**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
James Norris  
Albert Rigoni  
Douglas Williams

Debby Karton  
Rodney Pace

*Material included in the Executive Committee packet for March 7, 2007:*

- . January 24, 2007 Meeting Minutes*
- . February Payment Request memo dated March 1, 2007*
- . Emerald Ash Borer Response Plan memo dated February 28, 2007*
- . Emerald Ash Borer Response Plan dated February 28, 2007*
- . GTS – Long Term Disposal Option – Development Options memo date March 2, 2007*
- . GTS Options Analysis – Member Withdrawal Cost Analysis memo dated March 2, 2007*
- . GTS Groot Contract Extension Proposal – Revised Proposal dated March 2, 2007*
- . New Computer/Electronics Recycling Program memo dated March 1, 2007*
- . Prescription Drugs/Sharps Drop-Off Program memo dated March 1, 2007*

*Handouts: None*



**EXECUTIVE COMMITTEE Meeting**

**Wednesday, March 28, 2007  
8:30 a.m.**

**The Glen Club  
2901 West Lake Avenue  
Glenview, Illinois**

**I. Call To Order**

Chairman Williams called the Meeting of the Executive Committee to order at 8:39 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Timothy Corcoran (via phone)	Trustee	Mount Prospect
Mike Earl	Manager	Wilmette
Debby Karton	Trustee	Glenview
James Norris	Manager	Hoffman Estates
Rodney Pace	Mayor	Prospect Heights
Albert Rigoni	Manager	Skokie
Douglas Williams	Manager	Waukegan

**Absent**

Others in Attendance

- Mary S. Allen, Recycling & Education Director
- C. Brooke Beal, Executive Director
- Julian D’Esposito, Counsel, Mayer, Brown, Rowe & Maw
- Elizabeth C. Gresham, Assistant to the Executive Director
- James Petri, Trustee, Village of Elk Grove
- Louella Preston, Trustee, Village of Niles
- Cameron Ruen, Marketing Coordinator
- Ray Rummel, Village Manager, Village of Elk Grove
- Steven A. Schilling, Assistant Executive Director
- Al Stonitsch, Assistant Public Works Director, Glenview
- George Van Dusen, Chairman of the Board of Directors

**II. Approval of Minutes**

On a motion by Mr. Earl to approve the minutes, seconded by Mr. Rigoni, the February 28, 2007 Meeting minutes were approved. Ms. Karton abstained from the vote.



## **March 28, 2007 EXECUTIVE COMMITTEE MINUTES**

### **III. Financial Update**

Payment Request – Mr. Williams reviewed the March payment request. He explained that the payout for March totaled \$1,106,900.27. The total was comprised of the following: \$9,294.40 from the General Fund and \$1,097,605.87 from the Operations Fund. There were no questions.

On a motion by Mr. Earl, seconded by Mr. Pace, the March 2007 payment request was approved by a roll call vote.

Series 1995A Bond Redemption – Mr. Beal explained that in 2002, the Agency retired the 1995A bonds, then put the funds in escrow and then in 2004 entered into an option agreement with J.P. Morgan Chase (Bank). The Agency received notice that the Bank was exercising its option to call the bonds at \$16,640,000.00. Mr. Beal recommended that the Committee authorize him to direct the Trustee to call the bonds.

On a motion by Mr. Rigoni and seconded by Mr. Corcoran, the Executive Committee voted to approve Resolution 2007-04 to authorize the Executive Director to direct the Trustee to call the Series 1995A Bonds for redemption with the cash deposited by J.P. Morgan Chase in connection with its exercise of the option to purchase the government securities. A roll call vote was taken and the motion was unanimously approved.

### **IV. Executive Session**

Upon a motion by Mr. Rigoni, seconded by Ms. Karton, the Committee entered into executive session, after a unanimous roll call vote, at 9:07 a.m., to discuss Property Disposition under Section 2 (c)(6) and Personnel under Section 2 (c)(1) of the Open Meetings Act.

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On a motion by Mr. Earl and seconded by Mr. Pace, the Committee unanimously voted to return to its regular session at 9:14 a.m.

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## **March 28, 2007 EXECUTIVE COMMITTEE MINUTES**

### **V. Glenview Transfer Station (GTS)**

Emerald Ash Borer Update – Mr. Beal updated the Committee on the Emerald Ash Borer issue. He stated that there was not a location in the quarantine zones to take landscape waste and that the State might expand the zones to include a processing facility. He noted that there was a possibility of a site in Northfield. The Committee discussed permitting, use of the GTS and the importance of showing members that Agency was responding to the situation.

### **VI. Old Business**

GTS Options Analysis – Member Withdrawal Option – Due to the length of the meeting Chairman Williams stated that this item would be discussed at the next meeting.

Groot Contract Extension Proposal – Mr. Beal gave a PowerPoint presentation discussing the proposed Groot Contract Extension in depth. He noted the key components, including: the Groot proposed contract matched the bond term, loose waste transfer would be implemented one year earlier, a loose waste transfer savings of \$4.00 per ton, a landfill savings of \$4.07 per ton and utility and maintenance costs would be reduced due to the removal of the balers.

Mr. Beal also reviewed the recycling incentive program that Groot offered in the contract proposal. There would not be any collection cost increases to members and members that did not have their recycling hauled by Groot could participate if their recyclables were taken to Groot's facility. If the Agency delivered less than 65,000 tons of recyclables to Groot, there would be a 50/50 revenue split. If the tonnage was over 65,000, SWANCC would receive the first \$17.50 per ton, then a 50/50 revenue split. He also noted that Groot would roll-out low-emissions truck, allowing the Agency to benefit from the energy credits.

He also reviewed the savings to the Agency over the term of the contract and the Committee discussed capital investment to implement the grapple option. Mr. Beal stated that with the Groot contract savings, the payback would be in a year. He also showed the Committee a transfer station comparison and a timeline, if this contract were approved.

Mr. Pace made a motion to present the Groot contract proposal to the Board of Directors. Ms. Karton seconded the motion and it was approved by roll call vote.

### **VII. New Business**

Matters Arising Out of Executive Session – On a motion by Mr. Earl and seconded by Mr. Pace the Committee took a roll call vote to approve Resolution 2007-03 authorizing the completion of the sale of 6.2926 acres of floodway property to the Forest Preserve District of Cook County with the City of Des Plaines providing the funds to complete the transaction. The motion was approved.



**March 28, 2007 EXECUTIVE COMMITTEE MINUTES**

Mr. Earl suggested that the funds be used for items that were taken out of the FY2008 budget and Mr. Williams asked Staff to prepare a list of items.

**VIII. Adjournment**

On a motion by Ms. Karton and seconded by Mr. Earl , there being no further business, a motion was unanimously approved to adjourn the meeting at 10:50 a.m.



**March 28, 2007 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO APPROVE THE MARCH PAYMENT REQUEST**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Debby Karton  
James Norris  
Rodney Pace  
Albert Rigoni  
Douglas Williams

**MOTION TO APPROVE RESOLUTION 2007-04 AUTHORIZING  
THE CALL OF THE 1995A BONDS**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Debby Karton  
James Norris  
Rodney Pace  
Albert Rigoni  
Douglas Williams

**MOTION TO ENTER INTO EXECUTIVE SESSION**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Debby Karton  
James Norris  
Rodney Pace  
Albert Rigoni  
Douglas Williams



**March 28, 2007 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO CLOSE EXECUTIVE SESSION**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Debby Karton  
James Norris  
Rodney Pace  
Albert Rigoni  
Douglas Williams

**MOTION TO PRESENT THE GROOT CONTRACT PROPOSAL TO THE  
BOARD OF DIRECTORS**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Debby Karton  
James Norris  
Rodney Pace  
Albert Rigoni  
Douglas Williams

*Material included in the Executive Committee packet for March 28, 2007:*

- . March 7, 2007 Meeting Minutes*
  - . March Payment Request memo dated March 22, 2007*
  - . Series 1995A Bond Redemption memo dated March 26, 2007*
  - . Resolution 2007-04*
  - . GTS Land Sale – Des Plaines\Cook County memo dated March 22, 2007*
  - . Resolution 2007-03*
  - . GTS Options Analysis – Member Withdrawal Cost Analysis memo dated March 2, 2007*
- Handouts: Groot Contract Proposal PowerPoint presentation*





**SPECIAL EXECUTIVE COMMITTEE MEETING**

**Wednesday, April 19, 2007  
8:30 a.m.**

**The Glen Club  
2901 West Lake Avenue  
Glenview, Illinois**

**I. Call To Order**

Chairman Williams called the Special Meeting of the Executive Committee to order at 3:06 p.m. at the Glen Club. A roll call attendance was taken.

<b>Present</b>			
<u>Name</u>	<u>Position</u>	<u>Municipality</u>	
Timothy Corcoran (via phone)	Trustee	Mount Prospect	
Mike Earl	Manager	Wilmette	W
Debby Karton	Trustee	Glenview	
James Norris	Manager	Hoffman Estates	
Albert Rigoni	Manager	Skokie	
Douglas Williams	Manager	Winnetka	W

<b>Absent</b>			
Rodney Pace	Mayor	Prospect Heights	

Others in Attendance

- C. Brooke Beal, Executive Director
- Elizabeth C. Gresham, Assistant to the Executive Director
- Louella Preston, Trustee, Village of Niles
- Steven A. Schilling, Assistant Executive Director
- George Van Dusen, Chairman of the Board of Directors
- Christopher Canning, President, Village of Wilmette
- Georgianne Brunner, Trustee, Village of Morton Grove
- Todd Hileman, Manager, Village of Glenview
- Bill Porter, Public Works Director, Village of Glenview
- Sandy Clark, Village of Mount Prospect
- Dave Mau, Public Works Director, Village of Glencoe
- Paul Harlow, Manager, Village of Glencoe
- Max Slankard, Public Works Director, Village of Skokie
- Scott Garrison, Village of Arlington Heights
- Michael Braiman, Village of Lincolnwood



**April 19, 2007 SPECIAL EXECUTIVE COMMITTEE MINUTES**

**II. Approval of Minutes - None**

**III. Financial Update - None**

**IV. Executive Session - None**

**V. Glenview Transfer Station (GTS)**

Emerald Ash Borer Processing – Mr. Beal reviewed the Emerald Ash Borer (EAB) issue in the SWANCC area and said that the Illinois Department of Agriculture (IDA) had established a quarantine zone, which was mainly in the north shore communities. The quarantine will become effective on April 30, the start of the EAB flight season, and continued through September 1. He noted that one of the problems with the landscape waste collections in the region is that the twigs are often included along with grass clippings in kraft bags used in collecting landscape waste. Since there is no way to determine if twigs or other small branches are in the bags, all landscape waste from the quarantine areas needs to be regulated.

The Agency was approached by the IDA to use the GTS as a certified processing site. The current quarantine zone would be expanded to include the GTS. All of the quarantined materials would need to be ground to less than one inch in two dimensions. A grinder has been secured by the GTS contractor for a cost to the Agency of \$88,000 over the four month flight season, plus the cost of \$220 per hour to operate the machine.

The quarantine zone will affect SWANCC members on the north shore, three non-members and over 200 landscapers who have contracts at the GTS. If the processing costs are too high, some customers may go out of the quarantine zone to dispose of landscape waste, potentially speeding the EAB infestation. Some large landscape companies have signed compliance agreements with the IDA and just under 10,000 tons of landscape waste is expected from the quarantine zone during the 88 EAB flight days.

The grinding machine throughput is estimated to be about 20 tons per hour since some of the materials would have to be ground twice. The total projected cost to operate the grinder is \$174,000 for a total EAB processing cost of \$262,240. The Agency has negotiated a \$4 credit for the ground landscape waste from the compost facility leaving the processing cost per ton of \$18. If the Agency did not process the EAB waste at the GTS, the Agency could lose much of its current landscape waste and the IDA would expand the quarantine zone to find another processing site.

Mr. Beal said that the landscape material would be processed inside the GTS and employees would also work extended hours to handle the waste. If the grinder were to break, Groot would pay to replace the machine.



**April 19, 2007 SPECIAL EXECUTIVE COMMITTEE MINUTES**

On a motion by Mr. Rigoni and seconded by Ms. Karton, the Executive Committee voted to designate the GTS as a certified EAB processing site. A roll call vote was taken and the motion was unanimously approved.

**VI. Old Business - None**

**VII. New Business - None**

**VIII. Adjournment**

A motion was made and unanimously approved to adjourn the meeting at 3:49 p.m.



**EXECUTIVE COMMITTEE Meeting**

**Wednesday, April 25, 2007  
8:30 a.m.**

**The Glen Club  
2901 West Lake Avenue  
Glenview, Illinois**

**I. Call To Order**

Chairman Williams called the Meeting of the Executive Committee to order at 8:32 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Timothy Corcoran	Trustee	Mount Prospect
Mike Earl	Manager	Wilmette
Debby Karton	Trustee	Glenview
James Norris	Manager	Hoffman Estates
Rodney Pace	Mayor	Prospect Heights
Albert Rigoni	Manager	Skokie
Douglas Williams	Manager	Winnetka

**Absent**

None

Others in Attendance

- Mary S. Allen, Recycling & Education Director
- C. Brooke Beal, Executive Director
- Julian D’Esposito, Counsel, Mayer, Brown, Rowe & Maw
- Elizabeth C. Gresham, Assistant to the Executive Director
- James Petri, Trustee, Village of Elk Grove
- Louella Preston, Trustee, Village of Niles
- Ray Rummel, Village Manager, Village of Elk Grove
- Steven A. Schilling, Assistant Executive Director
- George Van Dusen, Chairman of the Board of Directors

**II. Approval of Minutes**

On a motion by Mr. Norris, seconded by Ms. Karton, the March 28, 2007 meeting minutes were approved.

On a motion by Mr. Norris to approve the April 19, 2007 special meeting, seconded by Ms. Karton, a vote was taken and the minutes were approved.



## **April 25, 2007 EXECUTIVE COMMITTEE MINUTES**

### **III. Financial Update**

Payment Request – Mr. Beal reviewed the April payment request. He noted the payment was comprised of the spring *Recycling Etc.*, Mayor Brown expenses for the RFQ and the Des Plaines land sale. He explained that the payout for April totaled \$1,270,622.54. The total was comprised of the following: \$119,167.24 from the General Fund and \$1,151,455.30 from the Operations Fund. Chairman Williams asked about the Des Plaines land sale. There were no questions.

On a motion by Mr. Earl, seconded by Mr. Corcoran, the April 2007 payment request was approved by a roll call vote.

### **IV. Executive Session – None**

### **V. Glenview Transfer Station (GTS)**

Emerald Ash Borer Update – Mr. Beal updated the Committee on the Emerald Ash Borer issues. He noted that the grinder had been delivered to the transfer station and tested. The permit application was pending with the IEPA and expected to be approved to start businesses on Monday, April 30, 2007. He noted that logs would be taken from infested trees, with the cost to be determined.

On a motion by Mr. Corcoran, seconded by Ms. Karton, the Committee authorized the terms for Groot to manage the Emerald Ash Borer regulated material by a roll call vote.

### **VI. Old Business**

GTS Options Analysis – Member Withdrawal Option – Mr. Beal reviewed the costs that the Agency would undertake for members to withdraw. Bonds would have to be refinanced, contractual costs would increase, as well as the proportional share of outstanding debt.

The committee discussed a variety of scenarios and concluded that member withdrawal would not be recommended. A motion directing the Executive Director and counsel to draft a memo for the Board of Directors was made by Mr. Corcoran and seconded by Mr. Pace.

GTS Baler Remarketing Agreement – Mr. Beal explained that if the Board of Directors adopted the change in waste processing, the Agency would need to sell the existing balers and reviewed a proposal from Alan Ross Machinery Corporation.

Mr. Rigoni made a motion to accept the remarketing proposal. Mr. Norris seconded the motion and it was approved by roll call vote.



**April 25, 2007 EXECUTIVE COMMITTEE MINUTES**

**VII. New Business**

Election of Officers and Executive Committee Members – Mr. Beal reviewed the candidates for nominations and reappointments. The members that needed to be reappointed were Trustee Debby Karton of Glenview, Manager Al Rigoni of Skokie and Manager Mike Earl of Wilmette. Mayor Rodney Pace from Prospect Heights was stepping down from his position on the Committee and Trustee Louella Preston of Niles was recommended to fill the vacant position. The following Board Officers also needed to be reappointed: Chairman, Mayor George Van Dusen of Skokie, Vice-Chairman, Trustee Timothy Corcoran of Mount Prospect and Secretary/Treasurer, Manager Doug Williams of Winnetka

Mr. Corcoran motioned to recommend the nominations and reappointments. Mr. Earl seconded the motion and it was approved unanimously.

**VIII. Adjournment**

On a motion by Mr. Earl and seconded by Ms. Karton, there being no further business, a motion was unanimously approved to adjourn the meeting at 9:48 a.m.



**April 25, 2007 EXECUTIVE COMMITTEE MINUTES**

**MOTION TO APPROVE THE APRIL PAYMENT REQUEST**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Debby Karton  
James Norris  
Rodney Pace  
Albert Rigoni  
Douglas Williams

**MOTION TO APPROVE THE EMERALD ASH BORER AMENDMENT**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Debby Karton  
James Norris  
Rodney Pace  
Albert Rigoni  
Douglas Williams

**MOTION TO APPROVE THE GTS BALER REMARKETING AGREEMENT**

AYES

NAYS

ABSENT

Timothy Corcoran  
Michael Earl  
Debby Karton  
James Norris  
Rodney Pace  
Albert Rigoni  
Douglas Williams

*Material included in the Executive Committee packet for April 25, 2007:*

- . March 28, 2007 Meeting Minutes*
- . April 19, 2007 Special Meeting Minutes*
- . April Payment Request memo dated April 18, 2007*
- . GTS Options Analysis – Member Withdrawal Cost Analysis memo dated April 23, 2007*
- . GTS Baler Remarketing Agreement memo dated April 23, 2007*
- . Nominations and Reappointments for Exec. Comm. Members & Officers memo dated April 23, 2007*