



Executive Committee Meeting

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
EXECUTIVE COMMITTEE MEETING MINUTES**

**SWANCC Office
77 W Hintz Road, Suite 200
Wheeling, IL 60090
Wednesday January 24, 2024
11:30 AM**

I. Call to Order

Chairman Sfondilis called the meeting of the Executive Committee to order at 11:33 AM. A roll call attendance was taken, and a quorum was established.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Randall Recklaus	Manager	Arlington Heights
Hon. Paul Hoefert	Mayor	Mount Prospect
Matt Roan	Manager	Elk Grove Village
Matt Formica	Manager	Glenview
Hon. Karen Darch (remote)	President	Barrington
Jon Sfondilis	Manager	Wheeling

Absent

Others in Attendance

Hon. George Van Dusen, Skokie
Derke Price, Agency Attorney, Ancel Glink (remote)
Christina Seibert, SWANCC Executive Director
Theresa Greinig, SWANCC Education Coordinator
Cecilia Anderson, SWANCC Administrative Intern
Lisa Woody, SWANCC Director of Programs and Administration

II. Motion to Participate Remotely

Director Hoefert made a motion to permit Executive Committee Members listed above to participate remotely. Alternate Director Recklaus seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

III. Approval of Minutes

On a motion by Director Thill and seconded by Alternate Director Roan, a roll call vote was taken, and the December 13, 2023 meeting minutes were unanimously approved.



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IV. Financial Update

December 2023 Payment Request Ratification – Chairman Sfondilis reviewed the December 2023 Payment Request totaling \$1,054,649.60 comprised of the following: \$1,025,485.39 from the Operations Fund and \$29,164.21 for the estimated January 2024 payroll.

January 2024 Payment Request – Chairman Sfondilis reviewed the January 2024 Payment Request totaling \$1,075,216.02 comprised of the following: \$1,046,051.81 from the Operations Fund and \$29,164.21 for the estimated February 2024 payroll.

Director Hoefert made a motion to ratify the December 2023 Payment Request and to approve the January 2024 Payment Request and to forward them to the Board of Directors. Alternate Director Roan seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Treasurer's Reports and Budget Documents for December 2023 – Executive Director Seibert reviewed the December 2023 Report which shows a balance of \$3,965,286.05 as of December 31, 2023.

Alternate Director Recklaus made a motion to accept the December 2023 Treasurer's Report and forward it to the Board of Directors. Director Formica seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Second Draft FY2025 Budget – Executive Director Seibert reviewed the second draft of the FY2025 Budget. The proposed FY2025 budget has a projected O&M tipping fee of \$53.33 per ton of member waste, which is a \$0.02 per ton reduction from the FY2024 rate. The FY2025 budget also includes a projected fixed cost tipping fee of \$7.74 per ton to fund roof replacement construction costs for the Glenview Transfer Station.

Since presentation of the draft budget, CPI data for December was released and toll increases were posted, and these both impact the Groot contract rate for FY2025. Year-over-year CPI was calculated to be 3.34%, which had previously been estimated at 3% in the first budget draft. Additionally, tolls increased by \$0.10 per ton based on new 2024 truck toll rates. No changes have been made to the proposed fixed cost tipping fee of \$7.74 per ton to fund the roof replacement.

Alternate Director Roan made a motion to forward the draft budget to the Board of Directors for presentation at the February 14, 2024 meeting. Director Formica seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

V. Executive Session-none

Director Hoefert made a motion to approve the Executive Session minutes from December 13, 2023 as presented. Director Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

VI. Glenview Transfer Station – none



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VII. Old Business – none

VIII. New Business

Executive Director's Report – Executive Director Seibert presented her status report. She highlighted the following:

- The weather impacts the GTS.
- A successful Document Destruction event at the GTS on January 20, 2024
- Plans for Member workshop session in lieu of Manager meeting this winter.
- Possible changes to Board participation to help ensure quorum.
- Participation in the Cook County Solid Waste Management Plan.
- Advisory Council for the Statewide Recycling Needs Assessment.

IX. Public Comment – none

X. Adjournment

At 12:06 PM, there being no further business, Director Hoefert made a motion to adjourn which was seconded by Director Thill. The motion was unanimously approved.

MOTION TO PARTICIPATE REMOTELY

AYES

NAYS

ABSENT

Hon. John Thill
Mr. Randall Recklaus
Hon. Paul Hoefert
Mr. Matt Roan
Matt Formica
Hon. Karen Darch
Jon Sfondilis

MOTION TO APPROVE DECEMBER 2023 MEETING MINUTES

AYES

NAYS

ABSENT

Hon. John Thill
Mr. Randall Recklaus
Hon. Paul Hoefert
Mr. Matt Roan
Matt Formica
Hon. Karen Darch
Jon Sfondilis



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**MOTION TO RATIFY THE DECEMBER 2023 PAYMENT REQUEST AND
APPROVE THE JANUARY 2024 PAYMRNT REQUEST AND
FORWARD THEM TO THE BOARD OF DIRECTORS**

AYES

Hon. John Thill
Mr. Randall Recklaus
Hon. Paul Hoefert
Mr. Matt Roan
Matt Formica
Hon. Karen Darch
Jon Sfondilis

NAYS

ABSENT

**MOTION TO ACCEPT THE DECEMBER 2023 TREASURERS REPORT AND
FORWARD IT TO THE BOARD OF DIRECTORS**

AYES

Hon. John Thill
Mr. Randall Recklaus
Hon. Paul Hoefert
Mr. Matt Roan
Matt Formica
Hon. Karen Darch
Jon Sfondilis

NAYS

ABSENT

MOTION TO FORWARD THE DRAFT FY2025 BUDGET TO THE BOARD OF DIRECTORS

AYES

Hon. John Thill
Mr. Randall Recklaus
Hon. Paul Hoefert
Mr. Matt Roan
Matt Formica
Hon. Karen Darch
Jon Sfondilis

NAYS

ABSENT

MOTION TO ADJOURN

AYES

Hon. John Thill
Mr. Randall Recklaus
Hon. Paul Hoefert
Mr. Matt Roan
Matt Formica
Hon. Karen Darch
Jon Sfondilis

NAYS

ABSENT



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Material included in the Executive Committee packet for January 24, 2024:

- . January 24, 2024 Meeting Agenda*
- . December 13, 2023 Meeting Minutes*
- . December 2023 Payment Request memo dated December 21, 2023*
- . January 2024 Payment Request memo dated January 19, 2024*
- . December 2023 Financial Report memo dated January 19, 2024*
- . Second Draft FY2025 Budget memo dated January 16, 2024*
- . Monthly Status Report memo dated January 16, 2024*