



Executive Committee Meeting

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
EXECUTIVE COMMITTEE MEETING MINUTES**

**SWANCC Office
77 West Hintz Road, Suite 200,
Wheeling, IL 60090
Wednesday, October 28, 2020
11:30 AM**

I. Call To Order

Chairman Rummel called the meeting of the Executive Committee to order at 11:32 AM. A roll call attendance was taken, and a quorum was established.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Hon. Paul Hoefert	Trustee	Mount Prospect
Hon. Karen Darch (by phone)	President	Barrington
Randall Recklaus (by phone)	Manager	Arlington Heights
Matt Formica (by phone)	Manager	Glenview
Raymond Rummel	Manager	Elk Grove Village

Absent

Jon Sfondilis	Manager	Wheeling
---------------	---------	----------

Others in Attendance

George Van Dusen
Derke Price, Attorney, Ancel & Glink (by phone)
Mike Brink, Waste Management (by phone)
Dave Van Vooren, SWANCC Executive Director
Lisa Woody, SWANCC Assistant to the Executive Director

Mr. Hoefert made a motion to allow members to participate by phone. Mr. Thill seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Approval of Minutes

On a motion by Mr. Hoefert and seconded by Mr. Recklaus, a roll call vote was taken, and the August 26, 2020 meeting minutes were unanimously approved.

II. Financial Update

October 2020 Payment Request – Executive Director Van Vooren reviewed the October 2020 Payment Request totaling \$985,927.26 comprised of the following: \$955,545.12 from the Operations Fund and \$30,382.14 for the estimated November 2020 payroll.



October 28, 2020 Executive Committee Minutes

Mr. Hoefert made a motion to approve the October 2020 Payment Request. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for September 2020 – Executive Director Van Vooren asked the committee to review the Treasurer's Report for September 2020. The Treasurer's Report shows a balance of \$1,883,716.50 as of September 30, 2020.

Ms. Darch made a motion to approve the August 2020 Treasurer's Report and recommend it to the Board of Directors. Mr. Hoefert seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

III. Executive Session - none

IV. Glenview Transfer Station – Executive Director Van Vooren gave an update of work at the Glenview Transfer Station. Activity is slowing down mid-day, but it remains the busiest time of the day for deliveries. Landscape revenue is down slightly from last year. December 15th week is last week for landscape waste.

V. Old Business - none

VI. New Business

2021 Insurance Renewal – Executive Director Van Vooren reviewed the renewal process for general liability, excess liability, and workers compensation coverage for 2021. He recommended renewing the coverage with Illinois Counties Risk Management Trust for a one-year term. The cost of coverage increased 5%, however, ICRMT determined due to COVID-19 that a credit, due to decreased activity from last year, would be processed for all policies. The credit totaled \$2,043 and when applied to the invoices the Agency's total cost was \$40,787 or \$108 less than last year. Executive Director Van Vooren will review the coverage to determine if workplace violence is covered and will update the committee of his findings.

Mr. Hoefert made a motion to enter a one-year contract with Illinois Counties Risk Management Trust for general liability, excess liability, and workers compensation coverage for 2021 commencing December 1, 2020. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

The meeting schedule for November and December was discussed. The November Board of Directors meeting will be cancelled, the November Executive Committee meeting will be moved to 5pm on December ninth immediately preceding the December Board of Directors meeting, and the December Executive Committee meeting will be cancelled. The first review of the FY2022 Budget will be at the December ninth Executive Committee meeting.

Executive Director's Report – Executive Director Van Vooren presented his status report. He indicated that there would probably only be a one-week veto session with focus on the tax item on the November third ballot. He also informed the committee that the Department of Justice has approved



October 28, 2020 Executive Committee Minutes

the settlement agreement for the WM acquisition of Advanced Disposal. Another waste company, GFL, will acquire four assets in northern Illinois. There were some questions on how this will work for them since they don't have a fully integrated waste system in this region.

VII. Adjournment

At 12:04 PM, there being no further business, Mr. Thill made a motion to adjourn which was seconded by Mr. Recklaus. The motion was unanimously approved.

MOION TO ALLOW MEMBERS TO PARTICIPATE BY PHONE

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Hon. Paul Hoefert		
Mr. Jon Sfondilis		
Hon. Karen Darch		
Mr. Matt Formica		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

MOTION TO APPROVE SEPTEMBER 23, 2020 MEETING MINUTES

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Hon. Paul Hoefert		
Mr. Jon Sfondilis		
Hon. Karen Darch		
Mr. Matt Formica		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

MOTION TO APPROVE OCTOBER 2020 PAYMENT REQUEST

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Hon. Paul Hoefert		
Mr. Jon Sfondilis		
Hon. Karen Darch		
Mr. Matt Formica		
Mr. Randall Recklaus		
Mr. Raymond Rummel		



October 28, 2020 Executive Committee Minutes

**MOTION TO FORWARD SEPTEMBER 2020 TREASURER’S REPORT TO
THE BOARD OF DIRECTORS**

AYES

NAYS

ABSENT

Hon. John Thill
Hon. Paul Hoefert
Mr. Jon Sfondilis
Hon. Karen Darch
Mr. Matt Formica
Mr. Randall Recklaus
Mr. Raymond Rummel

MOTION TO APPROVE CONTRACT ICRMT FOR INSURANCE IN 2021

AYES

NAYS

ABSENT

Hon. John Thill
Hon. Paul Hoefert
Mr. Jon Sfondilis
Hon. Karen Darch
Mr. Matt Formica
Mr. Randall Recklaus
Mr. Raymond Rummel

MOTION TO ADJOURN

AYES

NAYS

ABSENT

Hon. John Thill
Hon. Paul Hoefert
Mr. Jon Sfondilis
Hon. Karen Darch
Mr. Matt Formica
Mr. Randall Recklaus
Mr. Raymond Rummel

Material included in the Executive Committee packet for October 28, 2020:

- . September 23, 2020 Meeting Minutes*
- . October 2020 Payment Request memo dated October 23, 2020*
- . September 2020 Treasurer’s Report*
- . 2021 General Liability, Excess Liability & Workers Compensation Renewal memo dated October 6, 2020*
- . Monthly Status Report memo dated October 21, 2020*