



Executive Committee Meeting

**Solid Waste Agency of Northern Cook County  
77 W. Hintz Road, Suite 200  
Wheeling, IL 60090  
Wednesday, June 27, 2018  
11:30 a.m.**

**I. Call To Order**

Mr. Rummel called the Meeting of the Executive Committee to order at 11:35 a.m. A roll call attendance was taken, and a quorum was established.

A motion was made by Mr. Thill to allow President Darch to participate by phone. The motion was seconded by Mr. Norris and the motion was approved.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Tim Wiberg	Manager	Lincolnwood
Jim Norris	Manager	Hoffman Estates
Randall Recklaus	Manager	Arlington Heights
Hon. Paul Hoefert	Trustee	Mount Prospect
Hon. Karen Darch (phone)	President	Barrington
Raymond Rummel	Manager	Elk Grove Village

**Absent**

none

Others in Attendance

Hon. George Van Dusen, Mayor, Skokie  
Hon. James Petri, Trustee, Elk Grove Village  
Derke Price, Attorney, Ancel & Glink  
Dave Van Vooren, SWANCC Executive Director  
Mary Allen, SWANCC Education and Recycling Director  
Lisa Woody, SWANCC Assistant to the Executive Director

**II. Approval of Minutes**

On a motion by Mr. Thill to approve the April 25, 2018 meeting minutes and seconded by Mr. Wiberg; a vote was taken and the minutes were unanimously approved.

**III. Financial Update**

May 2018 Payment Request Ratification – Mr. Van Vooren reviewed the May Payment Request totaling \$888,611.34 and comprised of the following: \$845,758.36 from the Operations Fund and \$42,852.98 for the estimated June payroll. This payment request had previously been approved by email vote.

Mr. Recklaus made a motion to ratify the May 2018 Payment Request. Mr. Hoefert seconded the motion. A vote was taken and the motion was unanimously approved.



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June 2018 Payment Request – Mr. Van Vooren reviewed the June Payment Request totaling \$940,563.49 and comprised of the following: \$911,994.84 from the Operations Fund and \$28,568.65 for the estimated July payroll.

Mr. Hoefert made a motion to approve the June 2018 Payment Request. Ms. Darch seconded the motion. A vote was taken and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for May 2018 – Mr. Rummel asked the committee to review the Treasurer's Report for May 2018. The Treasurer's Report shows a balance of \$1,707,884.72 as of May 31, 2018.

Mr. Norris made a motion to approve the May 2018 Treasurer's Report and recommend it to the Board of Directors. Mr. Wiberg seconded the motion. A vote was taken and the motion was unanimously approved.

**IV. Executive Session – None.**

**V. Glenview Transfer Station (GTS)**

Inbound Scale Replacement – With the successful completion of the outbound scale in April 2018, Staff recommends that a similar process be followed for the replacement of the inbound scale this fiscal year. Using a negotiated proposal approach allows Groot to leverage their relationship with Allied Measurement and hold them accountable for installation performance identical to the outbound scale replacement. The budget for the inbound scale replacement is based on the proposed cost of the outbound scale, \$74,346.00. The timing of the replacement would be during the slower time, between mid-December and mid-March, when there is no landscape material disposal at the transfer station. Mr. Van Vooren stated that by authorizing the replacement work at this time it allows Groot and the Agency to work on shortening the potential down time for the scale.

Mr. Norris made a motion allow the Executive to wave any competitive bidding requirements and work with Groot and Allied Measurement to replace the inbound scale at the GTS at a price not to exceed \$74,346.00. Ms. Darch seconded the motion. A vote was taken and the motion was unanimously approved.

Mr. Van Vooren discussed the record waste volumes in the month of May and continued trends towards greater disposal volumes. This increase has created longer than average wait times at the transfer station and he is working with Mr. Folkerts to ensure that waste haulers from the member communities are serviced in a timely fashion. Mr. Van Vooren and Mr. Folkerts are discussing options to improve the use of the facility by users who dump very small amounts of waste and take longer than average time to unload. This could be encouraged by increasing the minimum charge for disposal from the current fee, to a half-ton or one-ton fee. Another option could be to limit access during peak hours, between 11am and 1pm, when there are more municipal hauler trucks in the facility.

**VI. Old Business**

Battery Recycling – Mr. Van Vooren discussed the breach of contract by Interstate Battery of Lake Zurich. Mr. Brieck, of Interstate Battery indicated his intention to cancel service of battery recycling in May and refused to pick up batteries delivered to the transfer station on June 11. The Agency found a vendor, Elgin Recycling, to pick up the batteries and they have indicated a desire to service the battery program. Mary Allen is in the process of getting pricing from Elgin Recycling and other vendors and expects to have pricing by the end of the week. It is possible that the new pricing may be lower than with Interstate Batteries. Mail in programs have



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been eliminated from consideration due to the amount of work and oversight required at the drop-off locations. The battery collection program has been suspended until a new vendor can be obtained.

**VII. New Business**

Prevailing Wage Ordinance – The Agency is required to ascertain the prevailing wages for work performed on public works projects on an annual basis pursuant to the Prevailing Wage Act, 820 ILCS 130/01. In recent review of the law, Mr. Price, the Agency attorney, is of opinion that the Agency is required to ascertain prevailing wages as outlined in the law regardless of the status of public works projects contemplated.

Mr. Wiberg made a motion that the Executive Committee recommend the adoption of Ordinance BOD 2018-02 ascertaining prevailing wages to the Board of Directors. Mr. Recklaus seconded the motion. A vote was taken and the motion was unanimously approved.

Recycling Material Under Market Pressure – The committee discussed the impact of the world recycling market on Chicagoland recycling. Local MRFs are struggling to unload material, especially paper and some are stockpiling it in warehouses hoping for the market to improve. Tipping fees for those companies without their own MRFs has increased dramatically in recent months. Haulers have approached SWANCC member communities about redirecting their recycling to the SWANCC Recycling Incentive Program. Groot has concerns about the additional volume and its effect on costs. Dave Van Vooren has reached out to town who may be approached by their haulers about participating in the RIP and has indicated that to join the RIP, the member must make the request, and participation would be for a minimum of 24 months.

Executive Director's Report - Mr. Van Vooren presented his June status report to the Committee.

**VIII. Adjournment**

At 12:35 p.m., there being no further business, Mr. Norris made a motion to adjourn which was seconded by Mr. Hoefert. The motion was unanimously approved.

**MOTION TO ALLOW PRESIDENT DARCH TO PARTICIPATE BY PHONE**

AYES

NAYS

ABSENT

Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel



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**MOTION TO APPROVE APRIL 25, 2018 MEETING MINUTES**

**AYES**

**NAYS**

**ABSTAIN**

**ABSENT**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Mr. Raymond Rummel

Mr. Randall Recklaus  
Hon. Paul Hoefert

**MOTION TO RATIFY THE MAY 2018 PAYMENT REQUEST**

**AYES**

**NAYS**

**ABSENT**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**MOTION TO APPROVE THE JUNE 2018 PAYMENT REQUEST**

**AYES**

**NAYS**

**ABSENT**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**MOTION TO RECOMMEND THE MAY 2018 TREASURER'S REPORT TO THE  
BOARD OF DIRECTORS**

**AYES**

**NAYS**

**ABSENT**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel



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**MOTION TO APPROVE REPLACEMENT OF THE INBOUND SCALE**

**AYES**

**NAYS**

**ABSENT**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**MOTION TO RECOMMEND PREVALIING WAGE ORDINANCE TO THE  
BOARD OF DIRECTORS**

**AYES**

**NAYS**

**ABSENT**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**MOTION TO ADJOURN**

**AYES**

**NAYS**

**ABSENT**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

*Material included in the Executive Committee packet for June 27, 2018:*

- . April 25, 2018 Meeting Minutes*
- . May Payment Request memo dated May 22, 2018*
- . June Payment Request memo dated June 22, 2018*
- . May 2018 Treasurer's Report and Budget Document*
- . GTS, Inbound Scale Replacement memo dated January 12, 2018*
- . GTS, Outbound Scale Replacement memo dated January 12, 2018*
- . Allied Measurement Systems Corp. Outbound Scale Replacement proposal dated January 8, 2018*
- . Status – Battery Recycling Update memo dated June 19, 2018*
- . 2018 Prevailing Wage Ordinance memo dated June 11, 2018*
- . Status – Recycling Materials Under Market Pressure memo dated June 14, 2018*
- . Monthly Status Report memo dated June 21, 2018*



Executive Committee Meeting

**Solid Waste Agency of Northern Cook County  
Oakton Community College  
Conference center, Room 1606  
1600 East Golf Road, Des Plaines, IL 60016  
Wednesday, August 8, 2018  
5:00 p.m.**

**I. Call To Order**

Mr. Rummel called the meeting of the Executive Committee to order at 5:08 pm. A roll call attendance was taken, and a quorum was established.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Tim Wiberg	Manager	Lincolnwood
Jim Norris	Manager	Hoffman Estates
Hon. Paul Hoefert (arrive at 5:25)	Trustee	Mount Prospect
Hon. Karen Darch	President	Barrington
Raymond Rummel	Manager	Elk Grove Village

**Absent**

Randall Recklaus	Manager	Arlington Heights
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Others in Attendance

Hon. George Van Dusen, Mayor, Skokie  
Derke Price, Attorney, Ancel & Glink  
Dave Van Vooren, SWANCC Executive Director  
Mary Allen, SWANCC Education and Recycling Director  
Mr. James Savio, Sikich LLP

**II. Approval of Minutes**

On a motion by Mr. Norris to approve the June 27, 2018 meeting minutes and seconded by Mrs. Darch; a vote was taken, and the minutes were unanimously approved.

**III. Financial Update**

July 2018 Payment Request Ratification – Mr. Van Vooren reviewed the July Payment Request totaling \$871,223.77 and comprised of the following: \$842,655.12 from the Operations Fund and \$28,568.65 for the estimated July payroll. This payment request had previously been approved by email vote.

Mr. Wiberg made a motion to ratify the July 2018 Payment Request. Mrs. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for June 2018 – Mr. Rummel asked the committee to review the Treasurer's Report for June 2018. The Treasurer's Report shows a balance of \$1,757,216.06 as of June 30,



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2018. Mr. Van Vooren stated that the commercial revenue for June was again over \$130,000 slightly above last year and all other items in the budget through June were on target.

Mr. Thill made a motion to approve the June 2018 Treasurer's Report and recommend it to the Board of Directors. Mrs. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

FY2018 Audit Presentation – Mr. Van Vooren stated that the Agency's FY2018 Audit was completed by Sikich LLP, which are in the 2<sup>nd</sup> year of a three-year engagement. The Audit is a snapshot of the Agency's financial condition on one day, April 30, 2018. Sikich reviewed the agency's financial documents as prepared by staff and Lauterbach & Amen. As a result of their review of the financial statement Sikich has provided to the Agency an unqualified opinion. The highlights for the FY2018 fiscal year were as follows:

a. Total Assets	\$9,991,753
b. Total Liabilities	\$1,837,180
c. Operating Income	\$ 512,267
d. Cash Balance on 4/30/18	\$1,719,445

Mr. Van Vooren stated that in general the Agency had good year meeting objectives established in the budget. Mr. Van Vooren then introduced Mr. Jim Savio, partner with Sikich LLP. Mr. Savio then reviewed the required communication with the Committee. In addition, Mr. Savio further stated that there were no material adjustments needed and that, in consultation with Mr. Van Vooren, believes that in the future that if the Agency has a negative "net position change" that it would be funded through the true-up going forward. There were no questions by the committee.

Mr. Norris made a motion to accept and forward to the Board of Directors for acceptance the FY2018 Audit. Motion was seconded by Mrs. Darch a vote was taken and passed unanimously.

Resolution 2019-02 – FY2018 True-Up – Mr. Van Vooren stated that with the completion of the FY2018 Audit, staff has prepared the FY2018 True-Up. The True-Up allows for the Agency to bill each Member on the actual trash weight they delivered in FY2018 as well as using the actual cost per ton. This removes the estimates that the project use agreement establishes as the means to invoice each member for the FY2018 fiscal year using a rolling three-year average for waste deliveries as well as the estimated cost per ton based upon the budget. This year, the Agency Members delivered 3.18% more waste for a total of 241,852.47 tons. The other component of the calculation was the cost per ton and due to controlled expenses as well as higher commercial revenue the cost per ton was \$45.25, a decrease of \$1.10 per ton.

Mr. Norris made a motion to recommend to the Board of Directors the adoption of Resolution 2019-02 for the FY2018 True-up. The motion was seconded by Mrs. Darch and was passed unanimously.

#### **IV. Executive Session – None.**

#### **V. Glenview Transfer Station (GTS)**

Inbound Scale Replacement – Mr. Van Vooren informed the Committee that the scale has been ordered by Groot Industries from Allied Measurement. The final price was slightly more than the out-bound scale due to a small increase in the cost of steel for the scale. Allied will be building the scale and then holding the delivery until the first part of December for installation during the Agency's slow time of the year.





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Mr. Van Vooren further reported that the waste deliveries for July have come back down to what is more consistent compared to 2017 totals. As a result of the decrease and in consultation with Mr. Folkerts at the transfer station we have not implemented either a timing ban or a price increase at this time. Mr. Folkerts indicated that he believes that their staff can process the incoming waste without any disruptions. Mr. Van Vooren had nothing further to report.

## **VI. Old Business**

Battery Recycling – Mr. Van Vooren informed the Committee that Mary Allen has reviewed the operation of Elgin Recycling and has no issues with Elgin replacing Interstate Battery as the Agency's battery recycler. Mr. Van Vooren has informed Interstate Battery that we will be tracking our costs and upon conclusion of the battery recycling contract will make a determination as to the steps the Agency will take due of their breach of contract. Mary Allen is working with all members to inform them of the new battery recycler and the operational elements to use Elgin recycling.

Recycling Update – Mr. Van Vooren provided an update to the Committee on the ongoing recycling issues. Mr. Van Vooren informed the Committee that several members have been approached by their haulers seeking to join the SWANCC recycling incentive program (RIP) in order to reduce their overall recycling costs. The members are aware that there are operational commitments that Groot and SWANCC have placed on joining the RIP which will allow Groot to understand the processing commitment that they will need to provide through the GTS contact. To date no member has switched over to the RIP.

Mr. Van Vooren has recently had some conversations with Mr. Walter Willis of SWALCO regarding the issues we are seeing in Chicagoland on the capacity to process recycling. Mr. Willis thought that our members may want some additional data before haulers begin to come to Member towns to seek either increased costs or ask to put certain types of collected recyclable material into the landfill. Mr. Willis has approached his Board on the idea of SWANCC and SWALCO sharing the cost to complete a study on the Chicagoland recycling market capacity. Mr. Willis believes that the study could cost around \$30,000 and would be done by a third party. The Committee discussed the idea and in general were supportive of the concept, but desired to see the scope of work before proceeding.

## **VII. New Business**

Executive Director's Report - Mr. Van Vooren presented his July status report to the Committee.

## **VIII. Adjournment**

At 5:38 p.m., there being no further business, Mr. Norris made a motion to adjourn which was seconded by Mr. Hoefert. The motion was unanimously approved.





August 8, 2018 Executive Committee Minutes

**MOTION TO APPROVE JUNE 27, 2018 MEETING MINUTES**

**AYES**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Mr. Raymond Rummel

**NAYS**

**ABSENT**

Mr. Randall Recklaus  
Hon. Paul Hoefert

**MOTION TO RATIFY THE JULY 2018 PAYMENT REQUEST**

**AYES**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Mr. Raymond Rummel

**NAYS**

**ABSENT**

Mr. Randall Recklaus  
Hon. Paul Hoefert

**MOTION TO RECOMMEND THE JUNE 2018 TREASURER'S REPORT TO THE  
BOARD OF DIRECTORS**

**AYES**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Mr. Raymond Rummel

**NAYS**

**ABSENT**

Mr. Randall Recklaus  
Hon. Paul Hoefert

**MOTION TO ACCEPT AND RECOMMEND THAT THE BOARD OF DIRECTORS  
ACCEPT THE FY2018 AUDIT**

**AYES**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**NAYS**

**ABSENT**

Mr. Randall Recklaus



August 8, 2018 Executive Committee Minutes

**MOTION TO RECOMMEND FY 2018 TRUE-UP ORDINANCE TO THE BOARD  
OF DIRECTORS**

**AYES**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**NAYS**

**ABSENT**

Mr. Randall Recklaus

**MOTION TO ADJOURN**

**AYES**

Hon. Karen Darch  
Hon. John Thill  
Mr. Tim Wiberg  
Mr. James Norris  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**NAYS**

**ABSENT**

Mr. Randall Recklaus

*Material included in the Executive Committee packet for August 8, 2018:*

- . June 27, 2018 Meeting Minutes*
- . July Payment Request memo dated July 25, 2018*
- . June 2018 Treasurer's Report and Budget Document*
- . FY2018 Audit Review Memo dated July 26, 2018*
- . FY2018 Member True-Up Memo July 25, 2018*
- . Update Status – Recycling Material Under Market Pressure memo dated July 30, 2018*
- . Monthly Status Report memo dated August 1, 2018*



## Executive Committee Meeting

**Solid Waste Agency of Northern Cook County  
SWABCC  
77 W. Hintz Road, Suite 200  
Wheeling, IL 60090  
Wednesday, October 24, 2018  
11:30 a.m.**

### I. Call To Order

Mr. Rummel called the meeting of the Executive Committee to order at 11:39 am. A roll call attendance was taken, and a quorum was established.

#### Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Hon. Karen Darch	President	Barrington
Hon. Paul Hoefert	Trustee	Mount Prospect
Randall Recklaus	Manager	Arlington Heights
Raymond Rummel	Manager	Elk Grove Village

#### Absent

Jim Norris	Manager	Hoffman Estates
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#### Others in Attendance

Hon. George Van Dusen, Mayor, Skokie  
Derke Price, Attorney, Ancel & Glink  
Dave Van Vooren, SWANCC Executive Director  
Mary Allen, SWANCC Education and Recycling Director  
Lisa Wooddy, SWANCC Assistant to the Executive Director

### Approval of Minutes

On a motion by Mr. Recklaus to approve the August 8, 2018 meeting minutes and seconded by Mrs. Darch; a vote was taken, and the minutes were unanimously approved.

### II. Financial Update

August - September 2018 Payment Request Ratification – Mr. Van Vooren reviewed the August Payment Request totaling \$940,248.00 and comprised of the following: \$911,679.35 from the Operations Fund and \$28,568.65 for the estimated September payroll. He also reviewed the September Payment Request totaling \$960,870.64 and comprised of the following: \$932,301.99 from the Operations Fund and \$28,568.65 for the estimated October payroll. These payment requests have previously been approved by email vote.

Mr. Hoefert made a motion to ratify the August and September 2018 Payment Requests. Mrs. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

October 2018 Payment Request – Mr. Van Vooren reviewed the October Payment Request totaling \$834,790.97 and comprised of the following: \$791,937.99 from the Operations Fund and \$42,852.98 for the estimated November payroll.



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Mr. Hoefert made a motion to approve the October 2018 Payment Request. Mrs. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for September 2018 – Mr. Rummel asked the committee to review the Treasurer's Report for September 2018. The Treasurer's Report shows a balance of \$1,758,893.69 as of September 30, 2018.

Mr. Thill made a motion to approve the September 2018 Treasurer's Report and recommend it to the Board of Directors. Mrs. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

2019 General Liability, Excess Liability, & Workers Compensation Renewal – Mr. Van Vooren stated that the Agency's liability insurance is due for renewal on December 1, 2018. Last year the Agency's coverages were extensively marketed resulting in a significant reduction in cost. This year, the Executive Director worked with Ms. Steiner of Alliant/Mesirow to engage with ICRMT to obtain the best insurance renewal proposal. After the discussion with ICRMT the recommendation of Staff is that the Agency retain its current coverages with ICRMT with a slight reduction in cost from last year.

Ms. Darch made a motion to enter into a one-year contract with Illinois Counties Risk Management Trust for general liability, excess liability, and workers compensation coverage for 2019, commencing on December 1, 2018. The motion was seconded by Mr. Hoefert a vote was taken and passed unanimously.

**III. Executive Session – None.**

Mr. Hoefert made a motion to approve the recommendation of the Executive Director and attorney to not release the reviewed executive session minutes and that there is still cause to hold them confidential. Ms. Darch seconded the motion. The motion was unanimously approved.

**IV. Glenview Transfer Station (GTS)**

Inbound Scale– Mr. Van Vooren informed the Committee that the inbound scale, which was scheduled to be replaced in early December, has failed. Mr. Folkerts has contacted the vendor, Allied Measurement, and asked to expedite the installation of the new scale. The transfer station remains operational with some delays during the busiest times. Mr. Van Vooren will continue to monitor the situation.

**V. Old Business**

Nominations for Appointment to the Executive Committee and Board of Directors – Mr. Rummel asked the Committee to consider several board members who have expressed interest in filling the open seat on the Executive Committee. Based on demographics of location and community size, it was agreed that a nomination would be forwarded for Tim Frenzer, Director from Wilmette.

Mr. Hoefert made a motion to forward the nomination of Tim Frenzer to the Board of Directors to fill the unexpired term of Tim Wiberg and to appoint Mr. Frenzer to serve in the interim until approved by the Board of Directors. Mr. Recklaus seconded the motion and it was unanimously approved.

2019 E-Waste Recycling Contract with COM2 – Mr. Van Vooren informed the Committee that the e-waste recycling clearing house has assigned MRM, a conglomerate of small manufactures, to assist in the financial responsibilities of e-waste recycling and that Com2, the Agency's current vendor, will be the recycler. Mr. Van Vooren has negotiated a revised pricing schedule with COM2 to cover labor and transportation. Based on current waste volume, it is expected that this new contract will result in a savings of \$125,000 to the Agency.



**October 24, 2018 Executive Committee Minutes**

Ms. Darch made a motion that the Committee authorize the Executive Director to enter into a contract with COM2 Recyclers for recycling of residentially generated e-waste material for 2019. Mr. Thill seconded the motion and it passed unanimously.

**VI. New Business**

Executive Director's Report - Mr. Van Vooren presented his October status report to the Committee.

**VII. Adjournment**

At 12:17pm., there being no further business, Mr. Thill made a motion to adjourn which was seconded by Ms. Darch. The motion was unanimously approved.

**MOTION TO APPROVE AUGUST 8, 2018 MEETING MINUTES**

AYES

Hon. John Thill  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

NAYS

ABSENT

Mr. James Norris

**MOTION TO RATIFY THE AUGUST AND SEPTEMBER 2018 PAYMENT REQUESTS**

AYES

Hon. John Thill  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

NAYS

ABSENT

Mr. James Norris

**MOTION TO RECOMMEND THE SEPTEMBER 2018 TREASURER'S REPORT TO  
THE BOARD OF DIRECTORS**

AYES

Hon. John Thill  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

NAYS

ABSENT

Mr. James Norris



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**MOTION TO ENTER INTO A ONE-YEAR CONTRACT WITH ICRMT FOR  
LIABILITY AND WORKERS COMPENSATION INSURANCE**

**AYES**

**NAYS**

**ABSENT**

Hon. John Thill  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

Mr. James Norris

**MOTION TO NOT RELEASE HISTORICAL EXECUTIVE SESSION MINUTES**

**AYES**

**NAYS**

**ABSENT**

Hon. John Thill  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

Mr. James Norris

**MOTION TO ENTER INTO A CONTRACT WITH COM2 RECYCLERS FOR E-WASTE  
RECYCLING IN 2019**

**AYES**

**NAYS**

**ABSENT**

Hon. John Thill  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

Mr. James Norris

**MOTION TO FORWARD NOMINATION OF TIM FRENZER TO THE BOARD OF DIRECTORS**

**AYES**

**NAYS**

**ABSENT**

Hon. John Thill  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

Mr. James Norris

**MOTION TO ADJOURN**

**AYES**

**NAYS**

**ABSENT**

Hon. John Thill  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

Mr. James Norris



**October 24, 2018 Executive Committee Minutes**

*Material included in the Executive Committee packet for October 24, 2018:*

- . August 8, 2018 Meeting Minutes*
- . August-September Payment Request Ratification memo dated October 15, 2018*
- . October Payment Request memo dated October 19, 2018*
- . September 2018 Treasurer's Report and Budget Document*
- . 2019 General Liability, Excess Liability, & Workers Compensation Renewal memo dated October 16, 2018*
- . 2019 E-Waste Recycling Contract with COM2 memo dated October 16, 2018*
- . Monthly Status Report memo dated October 18, 2018*





**Executive Committee Meeting**

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
EXECUTIVE COMMITTEE MEETING MINUTES**

**Oakton Community College  
Conference Center, Room 1606  
1600 East Golf Road, Des Plaines, IL 60016  
Wednesday, December 12, 2018  
5:00 p.m.**

**I. Call To Order**

Mr. Rummel called the meeting of the Executive Committee to order at 5:10 p.m. A roll call attendance was taken, and a quorum was established.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Jim Norris	Manager	Hoffman Estates
Hon. Karen Darch	President	Barrington
Randall Recklaus	Manager	Arlington Heights
Hon. Paul Hoefert	Trustee	Mount Prospect
Raymond Rummel	Manager	Elk Grove Village

**Absent**

None

Others in Attendance

Hon. George Van Dusen, Mayor, Skokie  
Tim Frenzer, Wilmette  
James Petri, Elk Grove Village  
Kurt Asprooth, Attorney, Ancel & Glink  
Dave Van Vooren, SWANCC Executive Director  
Mary Allen, SWANCC Education and Recycling Director  
Lisa Woody, SWANCC Assistant to the Executive Director

**Approval of Minutes**

On a motion by Mr. Norris to approve the October 24, 2018 meeting minutes and seconded by Mr. Thill; a vote was taken, and the minutes were unanimously approved.

**II. Financial Update**

November 2018 Payment Request Ratification – Mr. Van Vooren reviewed the November Payment Request totaling \$1,005,937.17 and comprised of the following: \$977,368.52 from the Operations



**December 12, 2018 Executive Committee Minutes**

Fund and \$28,568.65 for the estimated December payroll. This payment request was previously approved by email vote.

Mrs. Darch made a motion to ratify the November 2018 Payment Requests. Mr. Thill seconded the motion. A vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for October 2018 – Mr. Rummel asked the committee to review the Treasurer's Report for October 2018. The Treasurer's Report shows a balance of \$1,876,503.35 as of October 31, 2018.

Mr. Recklaus made a motion to approve the October 2018 Treasurer's Report and recommend it to the Board of Directors. Mrs. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

Initial Review of the FY2020 Budget – Mr. Van Vooren presented the first draft of the FY2020 Budget. This proposed budget is based upon the long-range plan with an emphasis on maintaining cash balances of 1/12 of the Agency projected budget for cash flow purposes as well as an emergency repair fund of \$300,000. Mr. Van Vooren also presented an updated long-range plan which shows cash balances through FY2023.

The significant components of this draft of the budget are an anticipated CPI increase, estimated at this time at 3%, and a 1.9% increase in Member committed tonnage based upon the three-year rolling average. The proposed rate of \$48.04 is 2.50% more than the FY2019 tipping rate of \$46.87. The FY2020 budget incorporates into the expenses the added \$75,000 allocated for GTS maintenance as the third year of the fixed asset investment program. \$60,000 of cash reserves will be used to fund part of the maintenance budget to smooth the fiscal impact on the overall tipping rate.

**III. Executive Session – None.**

**IV. Glenview Transfer Station (GTS)**

Inbound Scale– Mr. Van Vooren informed the Committee that the inbound scale replacement has been completed and has been calibrated. Minor technical issues of communication with the existing system are expected to be resolved in the next few days.

**V. Old Business**

Update on Patriot Acres Compost Facility – Patriot Acres has submitted a permit application to IEPA and comments are due December 17, 2018. The Agency has asked Aptim to review the permit application and evaluate the impact of the proposed facility on the existing landfill and SWANCC's operations. There is continuing concern because the Sexton Landfill has not met its post-closure requirements and has continued to impact groundwater. The proposed secondary use as a compost facility creates potential to further exacerbate this problem. Due to the timing of the submission, SWANCC's Board will not be able to meet to approve any submission the IEPA so Staff and legal counsel are recommending that the Board delegate this authority to a committee of Messers. VanDusen, Rummel, and VanVooren.



**December 12, 2018 Executive Committee Minutes**

Mr. Norris made a motion that the Committee recommend the following to the Board of Directors.

1. That the Agency affirm that composting is consistent with the mission of the Agency, but that any composting operation must be safe and technically sound before it should be permitted as an alternative to the present manner of handling such material (which includes use of the Agency's transfer station). This affirmation would then guide the decision of whether to submit any comments to IEPA.
2. That the Agency delegate authority to a committee of Messrs. VanDusen, Rummel, and VanVooren to file any comments with the IEPA that are consistent with the guiding principle set forth above concerning the application of Patriot Acres.

Mrs. Darch seconded the motion and it passed unanimously.

**VI. New Business**

FY2018 Large Grant Report – Mr. Van Vooren presented the report on the FY2018 Large Grant Program to area schools. He recommended that the information be shared with school administrators.

FY2019 First-Half Program Report – Mr. Van Vooren presented the report on the first half of FY2019 Special Materials programs.

Executive Director's Report - Mr. Van Vooren presented his November status report to the Committee.

**VII. Adjournment**

At 5:50 pm., there being no further business, Mr. Recklaus made a motion to adjourn which was seconded by Mr. Thill. The motion was unanimously approved.

**MOTION TO APPROVE OCTOBER 24, 2018 MEETING MINUTES**

AYES

NAYS

ABSENT

Hon. John Thill  
Mr. James Norris  
Hon. Karen Darch  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel



December 12, 2018 Executive Committee Minutes

**MOTION TO RATIFY THE NOVEMBER 2018 PAYMENT REQUEST**

AYES

NAYS

ABSENT

Hon. John Thill  
Mr. James Norris  
Hon. Karen Darch  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**MOTION TO RECOMMEND THE OCTOBER 2018 TREASURER'S REPORT  
TO THE BOARD OF DIRECTORS**

AYES

NAYS

ABSENT

Hon. John Thill  
Mr. James Norris  
Hon. Karen Darch  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**MOTION TO RECOMMEND TO THE BOARD OF DIRECTORS TO AFFIRM THAT  
COMPOSTING IS CONSISTANT WITH THE AGENCY'S MISSION, BUT IT MUST BE OPERATED  
IN A SAFE AND TECHNICALLY SOUND MANNER, AND TO DELEGATE AUTHORITY TO FILE  
COMMENTS ON THE PATRIOT ACRES PERMIT APPLICATION TO IEPA**

AYES

NAYS

ABSENT

Hon. John Thill  
Mr. James Norris  
Hon. Karen Darch  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**MOTION TO ADJOURN**

AYES

NAYS

ABSENT

Hon. John Thill  
Mr. James Norris  
Hon. Karen Darch  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel



**December 12, 2018 Executive Committee Minutes**

*Material included in the Executive Committee packet for December 12, 2018:*

- . October 24, 2018 Meeting Minutes*
- . November Payment Request Ratification memo dated November 19, 2018*
- . October 2018 Treasurer's Report and Budget Document*
- . First Draft of the FY2020 Budget memo dated November 30, 2018*
- . Update on Patriot Acres memo dated November 28, 2018*
- . Summary of FY2018 Large Grants memo dated November 29, 2018*
- . FY2019 Program and Outreach Summary memo dated December 8, 2018*
- . Monthly Status Report memo dated December 4, 2018*



**Executive Committee Meeting**

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
EXECUTIVE COMMITTEE MEETING MINUTES**

**Oakton Community College  
Conference Center, Room 1606  
1600 East Golf Road, Des Plaines, IL 60016  
Wednesday, February 13, 2019  
5:00 p.m.**

**I. Call To Order**

Mr. Rummel called the meeting of the Executive Committee to order at 5:10 p.m. A roll call attendance was taken, and a quorum was established.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Jim Norris	Manager	Hoffman Estates
Tim Frenzer	Manager	Wilmette
Hon. Karen Darch	President	Barrington
Randall Recklaus	Manager	Arlington Heights
Hon. Paul Hoefert	Trustee	Mount Prospect
Raymond Rummel	Manager	Elk Grove Village

**Absent**

None

Others in Attendance

Hon. George Van Dusen, Mayor, Skokie  
Derke Price, Attorney, Ancel & Glink  
Dave Van Vooren, SWANCC Executive Director  
Mary Allen, SWANCC Education and Recycling Director  
Lisa Woody, SWANCC Assistant to the Executive Director

**Approval of Minutes**

On a motion by Mr. Norris to approve the December 12, 2018 meeting minutes and seconded by Mr. Recklaus; a vote was taken, and the minutes were unanimously approved.

**II. Financial Update**

December 2018 Payment Request Ratification – Mr. Van Vooren reviewed the December Payment Request totaling \$918,104.30 and comprised of the following: \$889,535.65 from the Operations Fund and \$28,568.65 for the estimated January payroll.



**February 13, 2019 Executive Committee Minutes**

January 2019 Payment Request Ratification - Mr. Van Vooren also reviewed the January Payment Request totaling \$942,697.59 and comprised of the following: \$914,128.94 from the Operations Fund and \$28,568.65 for the estimated February payroll.

These payment requests were previously approved by email vote.

Mr. Recklaus made a motion to ratify the December 2018 and January 2019 Payment Requests. Mr. Thill seconded the motion. A vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for December 2018 – Mr. Rummel asked the committee to review the Treasurer's Report for December 2018. The Treasurer's Report shows a balance of \$1,773,193.54 as of December 31, 2018.

Mr. Frenzer made a motion to approve the December 2018 Treasurer's Report and recommend it to the Board of Directors. Mr. Norris seconded the motion. A vote was taken, and the motion was unanimously approved.

Second Draft of the FY2020 Budget – Mr. Van Vooren presented the second draft of the FY2020 Budget. This proposed budget is based upon the long-range plan with an emphasis on maintaining cash balances of 1/12 of the Agency projected budget for cash flow purposes as well as an emergency repair fund of \$300,000. Mr. Van Vooren also presented an updated long-range plan which shows cash balances through FY2023.

The significant components of this draft of the budget are an anticipated CPI increase of 1.5%, which is the lower level of the CPI range in the disposal contract, and a 1.9% increase in Member committed tonnage based upon the three-year rolling average. The proposed rate of \$47.43 is 1.2% more than the FY2019 tipping rate of \$46.87. The FY2020 budget incorporates into the expenses the added \$75,000 allocated for GTS maintenance as the third year of the fixed asset investment program. \$60,000 of cash reserves will be used to fund part of the maintenance budget to smooth the fiscal impact on the overall tipping rate.

Mr. Norris made a motion to forward the FY2020 Draft Budget to the Board of Directors. Mr. Thill seconded the motion. A vote was taken, and the motion was unanimously approved.

**III. Executive Session – none**

**IV. Glenview Transfer Station (GTS)**

Mr. Van Vooren informed the Committee about the changes in the materials collected at the electronics collections due to changes in the law as of January 1, 2019. He also detailed the weather closure on January 30, 2019 due to excessive cold. The facility was reopened on January 31, 2019 but only two haulers were collecting that day due to the continued cold. The GTS remained open late on Saturday (2/2/2019) to process the delayed garbage and the electronics collection was cancelled. The following week was very busy both for the transfer station and the electronics collection.





**February 13, 2019 Executive Committee Minutes**

**V. Old Business - none**

**VI. New Business**

Executive Director's Report - Executive Director Van Vooren presented his February status report to the Board highlighting an update on the legislative session. One bill, SB1240, on plastic bag tax continues to move forward. The bill, if passed, would tax all bags and the revenue collected would be shared with county and MTAA for environmental programs. Staff continues to support the bill. Mr. VanVooren also provided an update on the Patriot Acres permitting progress.

**VII. Adjournment**

At 5:40 pm., there being no further business, Mr. Norris made a motion to adjourn which was seconded by Mrs. Darch. The motion was unanimously approved.

**MOTION TO APPROVE DECEMBER 12, 2018 MEETING MINUTES**

AYES

NAYS

ABSENT

Hon. John Thill  
Mr. James Norris  
Mr. Tim Frenzer  
Hon. Karen Darch  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**MOTION TO RATIFY THE DECEMBER 2018 AND JANUARY 2019 PAYMENT REQUESTS**

AYES

NAYS

ABSENT

Hon. John Thill  
Mr. James Norris  
Mr. Tim Frenzer  
Hon. Karen Darch  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel



February 13, 2019 Executive Committee Minutes

**MOTION TO RECOMMEND THE DECEMBER 2018 TREASURER'S REPORT  
TO THE BOARD OF DIRECTORS**

AYES

NAYS

ABSENT

Hon. John Thill  
Mr. James Norris  
Mr. Tim Frenzer  
Hon. Karen Darch  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**MOTION TO RECOMMEND THE FY2020 BUDGET TO THE BOARD OF DIRECTORS**

AYES

NAYS

ABSENT

Hon. John Thill  
Mr. James Norris  
Mr. Tim Frenzer  
Hon. Karen Darch  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**MOTION TO ADJOURN**

AYES

NAYS

ABSENT

Hon. John Thill  
Mr. James Norris  
Mr. Tim Frenzer  
Hon. Karen Darch  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

*Material included in the Executive Committee packet for February 13, 2019:*

- . December 12, 2018 Meeting Minutes*
- . December 2018 Payment Request memo dated December 18, 2018*
- . January 2019 Payment Request memo dated January 18, 2019*
- . December 2018 Treasurer's Report and Budget Document*
- . Second Draft of the FY2020 Budget memo dated January 16, 2019*
- . Monthly Status Report memo dated January 17, 2019*



**Executive Committee Meeting**

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
EXECUTIVE COMMITTEE MEETING MINUTES**

**Oakton Community College  
Conference Center, Room 1606  
1600 East Golf Road, Des Plaines, IL 60016  
Wednesday, April 10, 2019  
5:00 p.m.**

**I. Call To Order**

Mr. Rummel called the meeting of the Executive Committee to order at 5:05 p.m. A roll call attendance was taken, and a quorum was established.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Tim Frenzer	Manager	Wilmette
Hon. Karen Darch	President	Barrington
Hon. Paul Hoefert	Trustee	Mount Prospect
Randall Recklaus	Manager	Arlington Heights
Jim Norris (5:17 pm)	Manager	Hoffman Estates
Raymond Rummel	Manager	Elk Grove Village

**Absent**

None

Others in Attendance

Hon. George Van Dusen, Mayor, Skokie  
Hon. James Petri, Trustee, Elk Grove Village  
Derke Price, Attorney, Ancel & Glink  
Dave Van Vooren, SWANCC Executive Director  
Lisa Woody, SWANCC Assistant to the Executive Director

**Approval of Minutes**

On a motion by Mr. Thill to approve the February 13, 2019 meeting minutes and seconded by Ms. Darch; a vote was taken, and the minutes were unanimously approved.

**II. Financial Update**

February 2019 Payment Request Ratification – Mr. Van Vooren reviewed the February Payment Request totaling \$1,025,675.59 and comprised of the following: \$ 997,106.94 from the Operations Fund and \$28,568.65 for the estimated March payroll.



**April 10, 2019 Executive Committee Minutes**

March 2019 Payment Request Ratification - Mr. Van Vooren also reviewed the March Payment Request totaling \$ 855,331.94 and comprised of the following: \$ 826,763.09 from the Operations Fund and \$28,568.65 for the estimated April payroll.

These payment requests were previously approved by email vote.

Mr. Hoefert made a motion to ratify the February 2019 and March 2019 Payment Requests. Mr. Thill seconded the motion. A vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for December 2018 – Mr. Rummel asked the committee to review the Treasurer's Report for February 2019. The Treasurer's Report shows a balance of \$1,735,890.89 as of February 28, 2019.

Mr. Frenzer made a motion to approve the February 2019 Treasurer's Report and recommend it to the Board of Directors. Ms. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

FY2020 Budget & Appropriation Ordinance 2019-02 – Mr. Van Vooren presented the final FY2020 Budget.

Mr. Frenzer made a motion to recommend to the Board of Directors approval of Ordinance 2019-02 "Budget & Appropriation Ordinance". Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

**III. Executive Session – none**

Mr. Hoefert made a motion to approve the recommendation of the Executive Director and council to not release the reviewed executive session minutes and that there is still cause to hold them confidential. Ms. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

Mr. Frenzer made a motion to recommend to the Board of Directors a salary increase, and a variable rate bonus as outlined in the memo from Mr. Ray Rummel, effective May 1, 2019 for Executive Director Van Vooren. Ms. Darch seconded the motion. The motion was unanimously approved.

**IV. Glenview Transfer Station (GTS)**

Mr. Van Vooren informed the Committee that the transfer station was running smoothly.

**V. Old Business**

Anderson Consulting Contract – Mr. Van Vooren stated that Anderson Legislative Consulting has been involved with the Agency for over 12 years and has been instrumental in monitoring the activities in Springfield as it relates to the solid waste industry. In the coming contract term there is significant volume of work that would require Anderson Consulting to commit additional time to SWANCC



**April 10, 2019 Executive Committee Minutes**

priorities resulting in the compensation increase outlined in the new contract. Anderson Consulting has been SWANCC's legislative partner for over twelve years at a constant fee of \$10,000 and many times the support given to SWANCC by Anderson has exceeded our expectations. In addition, legislative support may be required to move current initiatives forward.

Mr. Recklaus made a motion to approve the Contract for Professional Services with Anderson Legislative Consulting for FY2020 as well as FY2021. Mr. Norris seconded the motion. A vote was taken, and the motion was unanimously approved.

**VI. New Business**

Executive Director's Report - Executive Director Van Vooren presented his April status report to the Board highlighting the opening of all electronics collection sites and the beginning of one-day document destruction and electronics events. He also discussed the current legislative session and provided an update on the Patriot Acres permitting progress. He said that Patriot Acres had provided 198 pages of response to questions concerning the permit and that Aptim, the consultant for the Agency and the Village of Glenview would need up to \$15,000 to complete a review and responses to the new information. Executive Director Van Vooren indicated that he would work with the Village of Glenview and Aptim to complete review of the anticipated cost. The Committee concurred.

**VII. Adjournment**

At 5:33 pm., there being no further business, Mr. Norris made a motion to adjourn which was seconded by Mrs. Darch. The motion was unanimously approved.

**MOTION TO APPROVE FEBRUARY 13, 2019 MEETING MINUTES**

**AYES**

Hon. John Thill  
Mr. Tim Frenzer  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

**NAYS**

**ABSENT**

Mr. James Norris



April 10, 2019 Executive Committee Minutes

**MOTION TO RATIFY THE FEBRUARY AND MARCH 2019 PAYMENT REQUESTS**

AYES

Hon. John Thill  
Mr. Tim Frenzer  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

NAYS

ABSENT

Mr. James Norris

**MOTION TO RECOMMEND THE FEBRUARY 2019 TREASURER'S REPORT  
TO THE BOARD OF DIRECTORS**

AYES

Hon. John Thill  
Mr. Tim Frenzer  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

NAYS

ABSENT

Mr. James Norris

**MOTION TO RECOMMEND ORDINANCE 2019-02 TO THE BOARD OF DIRECTORS**

AYES

Hon. John Thill  
Mr. Tim Frenzer  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

NAYS

ABSENT

Mr. James Norris

**MOTION TO NOT RELEASE HISTORICAL EXECUTIVE SESSION MINUTES**

AYES

Hon. John Thill  
Mr. Tim Frenzer  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

NAYS

ABSENT

Mr. James Norris



April 10, 2019 Executive Committee Minutes

**MOTION TO RECOMMEND SALARY INCREASE AND BONUS FOR EXECUTIVE DIRECTOR**

AYES

Hon. John Thill  
Mr. Tim Frenzer  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. Raymond Rummel

NAYS

ABSENT

Mr. James Norris

**MOTION TO APPROVE 2 YEAR CONTACT WITH ANDERSON  
LEGISLATIVE CONSULTING**

AYES

Hon. John Thill  
Mr. Tim Frenzer  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. James Norris  
Mr. Raymond Rummel

NAYS

ABSENT

**MOTION TO ADJOURN**

AYES

Hon. John Thill  
Mr. Tim Frenzer  
Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus  
Mr. James Norris  
Mr. Raymond Rummel

NAYS

ABSENT

*Material included in the Executive Committee packet for April 10, 2019:*

- . February 13, 2019 Meeting Minutes*
- . February 2019 Payment Request memo dated February 22, 2019*
- . March 2019 Payment Request memo dated March 22, 2019*
- . February 2019 Treasurer's Report and Budget Document*
- . FY2020 Budget and Appropriation Ordinance memo dated March 20, 2019*
- . Legislative Consulting Contract Memo dated March 20, 2019*
- . Monthly Status Report memo dated March 22, 2019*