



May 8, 2013 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

May 8, 2013

I. Call To Order

Board Treasurer Norris called the regular meeting of the Agency to order at 6:03 p.m. at Mount Prospect Village Hall Council Chambers.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Director
Buffalo Grove, Dane C. Bragg, Alternate Director
Elk Grove Village, Hon. James Petri, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Hoffman Estates, Jim Norris, Director
Inverness, Curt Carver, Alternate Director
Morton Grove, Hon. Sheldon Marcus, Director
Mount Prospect, Hon. Paul Hoefert, Director
Niles, Hon. Louella Preston, Alternate Director
Park Ridge, Hon. Joe Sweeney, Director
Rolling Meadows, Barry Krumstok, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
Wheeling, Jon Sfondilis, Director
Wilmette, Timothy Frenzer, Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Woody, Administrative Manager
Julian D'Esposito, Agency Council, Mayer Brown
Derk Price, Agency Council, Ancel and Glink

Absent

Evanston
Glencoe
Glenview
Kenilworth
Lincolnwood

Palatine
Prospect Heights
South Barrington
Winnetka



May 8, 2013 Agency Board Meeting Minutes

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Director Hoefert, which was seconded by Alternate Director Preston, a vote was taken and the April 10, 2013 meeting minutes were unanimously approved. Director Sweeney abstained from the vote. There were no questions.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the April payment request. The April payments were comprised of the following: a total of \$782,902.25 with \$702,845.09 for the O&M Fund, \$44,680.31 from the General Fund and \$35,376.85 for the May Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of April with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining. Mr. Norris highlighted that O&M funds were lower than typical bills. Mr. Van Vooren explained that the contract with Groot that allocates waste is set at a tonnage per day billing cycle. Due to a surplus balance to the Agency, a readjustment for March and April was set to reduce the repayment in May from Groot. Going forward, the Agency and Groot will readjust these payments quarterly to prevent skewed costs by either party in the future.

On a motion by Alternate Director Krumstok, which was seconded by Director Marcus, a vote was taken and the Treasurer's Report was unanimously approved. There were no questions.

V. Executive Session

Litigation – Upon a motion by Alternate Director Preston seconded by Alternate Director Petri, the Board entered into executive session, after a unanimous roll call vote, at 6:09 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act, personnel matters under Section 2 (c)(1) of the Open Meetings Act, appointment of council under Section 2 (c)(1) of the Open Meetings Act and to review Executive Session minutes from the prior meeting. Staff and other attendees were recused at 6:09 p.m.

The Committee reconvened in its regular session at 6:42 p.m.

VI. New Business



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Matters Arising Out of Executive Session – On a motion by Director Norris, which was seconded by Director Darch, to authorize the chair of the Executive Committee and the Chair of the Board to accept the settlement offer discussed in executive session and to negotiate and execute a settlement agreement, a vote was taken and the motion was unanimously approved. There were no questions.

On a motion by Alternate Director Preston, which was seconded by Alternate Director Dixon, to approve the Executive Committee's recommendation for FY2013 performance review and compensation adjustment of the Executive Director, a vote was taken and the motion was unanimously approved. There were no questions.

Resolution 2014-01 Honoring Louella B. Preston – On a motion by Director Sweeney, which was seconded by Director Marcus, to adopt Resolution 2014-01, a vote was taken and the motion was unanimously approved.

Resolution 2014-01 Honoring Julian C. D'Esposito – On a motion by Alternate Director Preston, which was seconded by Alternate Director Petri, to adopt Resolution 2014-02, a vote was taken and the motion was unanimously approved.

VII. Executive Director's Report

May Report – Mr. Van Vooren reviewed the report and highlighted that staff had concluded and the Executive Committee had recommended two new vendors for the special materials collections programs for pharmaceuticals and sharps and fluorescent bulbs to Daniels and Everlights respectively; that Shaw Environmental will be engaging in the Solid Waste Management Plan update which is expected to commence in July for kickoff meeting at the regularly scheduled Board Meeting. He added that there will be a series of workshops to engage Members which is a key component to moving forward with the plan. There may be a rebranding process following the visionary conversations and growth of the Agency.

Mr. Van Vooren added that an additional memo was handed out at the meeting for the updated special waste collection programs with program totals and costs associated with the programs as an informational update.

VIII. Old Business

Report of Nominating Committee – Mr. Norris reported that the Executive Committee served as the nominating committee for new officers of the Agency.

On a motion by Alternate Director Preston, which was seconded by Director Sweeney, to accept the nominations by the Executive Committee, a vote was taken and the motion was unanimously approved. There were no questions.

On a motion by Alternate Director Preston, which was seconded by Director Norris, to elect the



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nominated officers, a vote was taken and the motion was unanimously approved. There were no questions.

IX. Adjournment

There being no further business, Alternate Director Krumstok made a motion, seconded by Alternate Director Rigoni; to adjourn the meeting at 7:19 p.m.

MOTION TO APPROVE TREASURER'S REPORT

AYES

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Hoffman Estates
Inverness
Morton Grove
Mount Prospect
Niles
Park Ridge
Rolling Meadows
Skokie
Wheeling
Wilmette

NAYS

ABSENT

Evanston
Glencoe
Glenview
Kenilworth
Lincolnwood
Palatine
Prospect Heights
South Barrington
Winnetka

MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Hoffman Estates
Inverness
Morton Grove
Mount Prospect
Niles
Park Ridge
Rolling Meadows
Skokie
Wheeling
Wilmette

NAYS

ABSENT

Evanston
Glencoe
Glenview
Kenilworth
Lincolnwood
Palatine
Prospect Heights
South Barrington
Winnetka



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MOTION TO ACCEPT SETTLEMENT OFFER

AYES

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Hoffman Estates
Inverness
Morton Grove
Mount Prospect
Niles
Park Ridge
Rolling Meadows
Skokie
Wheeling
Wilmette

NAYS

ABSENT

Evanston
Glencoe
Glenview
Kenilworth
Lincolnwood
Palatine
Prospect Heights
South Barrington
Winnetka

MOTION TO APPROVE EXECUTIVE DIRECTOR RAISE

AYES

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Hoffman Estates
Inverness
Morton Grove
Mount Prospect
Niles
Park Ridge
Rolling Meadows
Skokie
Wheeling
Wilmette

NAYS

ABSENT

Evanston
Glencoe
Glenview
Kenilworth
Lincolnwood
Palatine
Prospect Heights
South Barrington
Winnetka



May 8, 2013 Board of Directors Minutes

MOTION TO ELECT OFFICER NOMINATIONS

AYES

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Hoffman Estates
Inverness
Morton Grove
Mount Prospect
Niles
Park Ridge
Rolling Meadows
Skokie
Wheeling
Wilmette

NAYS

ABSENT

Evanston
Glencoe
Glenview
Kenilworth
Lincolnwood
Palatine
Prospect Heights
South Barrington
Winnetka

Material included in the Board of Directors packet for May 8, 2013:

- . April 10, 2013 Meeting Minutes*
- . April Payment Request memo dated April 2, 2013*
- . Resolution 2014-01*
- . Resolution 2014-02*
- . Executive Director's Report memo dated May 2, 2013*
- . Report of the Nominating Committee memo dated May 2, 2013*

Handouts included in the Board of Directors packet for May 8, 2013:

- . Program Summary for January – April, 2013 memo dated May 8, 2013*



August 14, 2013 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

August 14, 2013

I. Call To Order

Board Treasurer Norris called the regular meeting of the Agency to order at 5:35 p.m. at Oakton Community College Room 1506.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Director
Buffalo Grove, Hon. Jeffrey Braiman, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Glenview, Todd Hileman, Alternate Director
Hoffman Estates, Jim Norris, Director
Inverness, Curt Carver, Alternate Director
Kenilworth, Patrick Brennan, Director (5:36)
Mount Prospect, Hon. Paul Hoefert, Director (5:44)
Mount Prospect, Hon. Steve Polit, Alternate Director (6:25)
Niles, Hon. Rosemary Palicki, Alternate Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Barry Krumstok, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
Wheeling, Jon Sfondilis, Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Woody, Administrative Manager
Derke Price, Agency Counsel, Ancel Glink
Devin Moose, CB&I
Christina Seibert, CB&I
Phil Kowalski, CB&I
Louella Preston, Citizen of Niles

August 14, 2013 Board of Directors Minutes

Absent

Evanston
Glencoe
Lincolnwood
Morton Grove
Palatine

Park Ridge
South Barrington
Wilmette
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Director Carver made a motion to approve the May 8, 2013 meeting minutes as presented. Director Sfondilis seconded the motion. Alternate Director Palicki, Alternate Director Marrin, Alternate Director Hileman and Director Braiman abstained from the vote. Ayes 10, Nays 0, Abstentions 4.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the May, June and July payment requests. The May payments were comprised of the following: a total of \$792,655.38 with \$721,819.12 for the O&M Fund, \$33,597.70 from the General Fund and \$37,238.56 for the June Estimated Payroll. The June payments were comprised of the following: a total of \$1,111,517.62 with \$1,031,785.59 for the O&M Fund, \$42,493.47 from the General Fund and \$37,238.56 for the July Estimated Payroll. The July payments were comprised of the following: a total of \$999,988.31 with \$903,423.03 for the O&M Fund, \$40,707.44 from the General Fund and \$55,857.84 for the August Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of June with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Alternate Director Krumstok made a motion to accept the Treasurer's Report. Alternate Director Rummel seconded the motion. The motion was approved. Ayes 14, Nays 0.

V. Executive Session

The Committee deferred the Executive Session to a future meeting.

VI. New Business

Matters Arising Out of Executive Session – None

August 14, 2013 Board of Directors Minutes

Resolution BOD 2014-03 Recycling Incentive FY2013 Second Payment – Director Norris made a motion to adopt Resolution 2014-03. Alternate Director Rigoni seconded the motion. The motion was approved. Ayes 14, Nays 0.

VII. Executive Director's Report

August Report – Mr. Van Vooren highlighted that staff has been working with Dr. Kirk Thurmaier from NIU and Mr. David Mitchell from IUPUI to take part in a research project that explores collaborative budgeting in local government join agencies. Staff will be sending out an invitation to participate to each Member in the latter part of August. Alternate Director Rummel inquired about the efforts staff is monitoring for NSWMA. Mr. Van Vooren explained that the NWSMA objects to commercial waste franchise contracts on the grounds that they create monopolies. He referenced legislation that significantly changed the process which included a 15 month waiting period after a franchise has been awarded to go into effect.

Old Business

Solid Waste Management Plan Update – Chairman Van Dusen stated that the Members would start the visioning exercises for the future of the Agency and that CB&I has been hired to provide their expertise in the field, to offer guidance and to explore possibilities for the Agency. He stated that the intent for this meeting is to guide a discussion with the Board of Directors that will provide further input for the development of the Solid Waste Management Plan Update. Devin Moose of CB&I gave an introductory presentation provided detail regarding an overview of the plan, current conditions related to waste industry trends, quantities and composition, preliminary options for Members to pursue for the Agency and stakeholder involvement and public outreach. He explained that they want to know how each Member views waste management in their respective communities including the successes, challenges, needs and interests of each Member.

Mr. Van Vooren reiterated that this process is not to look at the economic feasibility of the Agency's assets, but to explore options related to the role that the Agency will play for the Members and their constituents.

VIII. Adjournment

There being no further business, Director Hoefert made a motion to adjourn the meeting at 6:55 p.m. Alternate Director Hileman seconded the motion. The motion was approved. Ayes 14, Nays 0.

MOTION TO APPROVE TREASURER'S REPORTAYES

Arlington Heights, William Dixon
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Jeffrey Braiman

NAYSABSTENTIONS



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Elk Grove Village, Ray Rummel
Glenview, Todd Hileman
Hoffman Estates, Jim Norris
Inverness, Curt Carver
Niles, Hon. Rosemary Palicki
Prospect Heights, Anne Marrin
Rolling Meadows, Barry Krumstok
Skokie, Hon. George Van Dusen
Skokie, Albert Rigoni
Wheeling, Jon Sfondilis

MOTION TO APPROVE RESOLUTION 2014-03

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Jeffrey Braiman
Elk Grove Village, Ray Rummel
Glenview, Todd Hileman
Hoffman Estates, Jim Norris
Inverness, Curt Carver
Kenilworth, Patrick Brennan
Niles, Hon. Rosemary Palicki
Prospect Heights, Anne Marrin
Rolling Meadows, Barry Krumstok
Skokie, Hon. George Van Dusen
Skokie, Albert Rigoni
Wheeling, Jon Sfondilis

Material included in the Board of Directors packet for August 14, 2013:

- . May 8, 2013 Meeting Minutes*
- . May, June and July Payment Request memo dated April 2, 2013*
- . FY2013 Recycling Incentive Program – Second Installment memo dated June 5, 2013*
- . Resolution 2014-03*
- . Executive Director's Report memo dated August 7, 2013*
- . Solid Waste Management Plan Update memo dated August 9, 2013*
- . Board of Directors Visioning Discussion presentation*



September 10, 2013 Board of Directors Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS and EXECUTIVE COMMITTEE
SOLID WASTE MANAGEMENT PLAN UPDATE MEETING
MINUTES**

September 10, 2013

I. Call To Order

Executive Director Van Vooren called the meeting of the Agency to order at 2:00 p.m. at Oakton Community College-Skokie Campus Room P104. A quorum was not present but the meeting proceeded for public information and discussion of the Solid Waste Management Plan Update.

Attendance

Lincolnwood, Timothy Wiberg, Alternate Director
Morton Grove, Hon. John Thill, Alternate Director
Skokie, Hon. George Van Dusen, Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Christina Seibert, CB&I
Louella Preston, Citizen of Niles
Joshua Connell, Lakeshore Recycling Systems, LLC
Shirley Adams, Unitarian Church Evanston
Erlene Howard, Collective Resource
G. Cuzelis, Homeowner Glenview
Diane Cuzelis, Homeowner Glenview
Anne Nathan, Homeowner Glencoe
Dick Whitaker, CUCE Evanston
Heather Brown, UCE Evanston
Stephen Auth, Village of Winnetka
Bob Merkel, Village of Lincolnwood
Valerie Krejcie, Skokie League of Women Voters
Salomea Klunzinger, Park Ridge
Lauren Grodnicki, Homeowner
Karen Gray-Keeler, Village of Skokie
Eileen Wivoitt, Unitarian Church Evanston
Bob Hartnett, City of Rolling Meadows
Anne Tennes, Village of Skokie
Adam Letendre, Village of Skokie



September 10, 2013 Board of Directors Minutes

Absent

Arlington Heights
Barrington
Buffalo Grove
Evanston
Elk Grove Village
Glencoe
Glenview
Hoffman Estates
Inverness,
Kenilworth

Mount Prospect
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
South Barrington
Wheeling
Wilmette
Winnetka

II. Solid Waste Management Plan Update – Presentation by CBI Shaw

Mr. Van Vooren introduced Christina Seibert from CB&I/Shaw Environmental to present a background on the Agency's planning endeavors and a brief explanation of issues in the solid waste industry.

III. Solid Waste Management Plan Update – Discussion

The Members and the public were invited to comment or ask questions regarding the plan update.

IV. Adjournment

The meeting was adjourned at 4:00p.m.



September 11, 2013 Board of Directors Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

September 11, 2013

I. Call To Order

Board Treasurer Norris called the regular meeting of the Agency to order at 5:08 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director (6:15)
Barrington, Hon. Karen Darch, Director (6:10)
Buffalo Grove, Hon. Jeffrey Braiman, Director (6:30)
Buffalo Grove, Dane Bragg, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Glenview, Hon. Jim Patterson, Alternate Director
Hoffman Estates, Jim Norris, Director
Inverness, Curt Carver, Alternate Director
Lincolnwood, Timothy Wiberg, Alternate Director
Morton Grove, Hon. John Thill, Alternate Director
Morton Grove, Ryan Horne, Alternate Director
Mount Prospect, Hon. Paul Hoefert, Director (5:50)
Niles, Hon. Rosemary Palicki, Alternate Director
Niles, Steven Vinezeano, Alternate Director
Palatine, Hon. Jim Schwantz, Alternate Director
Park Ridge, Hon. Joe Sweeney, Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Hon. Tom Rooney, Director (6:05)
Skokie, Hon. George Van Dusen, Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director
Wilmette, Timothy Frenzer, Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Wooddy, Administrative Manager
Derke Price, Agency Counsel, Ancel and Glink
Devin Moose, CB&I



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Christina Seibert, CB&I
Louella Preston, Citizen of Niles
Laurie Morse, Glencoe League of Women Voters
Michael Drennan, Evanston
Rhonda Diamond, Glencoe League of Women Voters
Beth Palzet, Wheeling
Glen Venhell, League of Women Voters
Andrea Venhell, League of Women Voters
Carl Niemann, Waste Management
Diane Salvato, Mount Prospect
Jim Maiworm, City of Evanston
Rick Bulthuis, Republic

Absent

Evanston
Glencoe

Kenilworth
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Alternate Director Palicki made a motion to approve the August 14, 2013 meeting minutes as presented. Alternate Director Carver seconded the motion. Director Sweeney, Alternate Director Rummel and Alternate Director Thill abstained from the vote. Ayes 11, Nays 0, Abstentions 3.

Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the August payment request. The August payments were comprised of the following: a total of \$1,232,977.58 with \$1,145,172.55 for the O&M Fund, \$50,566.47 from the General Fund and \$37,238.56 for the September Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of July with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Alternate Director Rummel made a motion to accept the Treasurer's Report. Director Masciola seconded the motion. The motion was approved. Ayes 14, Nays 0.

FY2013 Audit – Mr. Van Vooren reported that Miller Cooper concluded the 3rd year of a 3-year engagement process conducting the audit. The Agency saw decreases in FY12-13 within the assets, liability, operating income and operating cash. The Agency saw an increase of \$300,363 in total net

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assets as of April 30, 2013. Operating income had decreased by \$547,380 from the previous year as a result of the use of \$535,000 from reserves. Ms. DeKraker stated that this report was consistent with last year's report. The net income did build back up the reserves. The management letter found no weaknesses with internal controls. There are suggestions included for items such as voided check and credit card use. Mr. Norris stated that the audit reflects the Agency and its budget used as a financial plan went as the Board had outlined, to draw down cash to reduce the tipping fee.

Alternate Director Carver made a motion to approve the FY2013 Audit. Director Thill seconded the motion. The motion was approved. Ayes 14, Nays 0.

FY2013 True-Up – Mr. Norris reported that under deliveries of waste to the transfer station resulted in the majority of communities to receive a reimbursement from the Agency.

Alternate Director Rummel made a motion to approve the FY2013 True-Up. Director Masciola seconded the motion. The motion was approved. Ayes 14, Nays 0.

IV. Executive Session - None**V. New Business – None****VI. Old Business - None****VII. Executive Director's Report**

September Report – Mr. Van Vooren highlighted that staff has been working with Cook County regarding proposed amendments to the Solid Waste Ordinance which involves changes in the permitting of transfer stations to the County and the accompanied fee established at 22 cents per ton of waste transferred to landfills. SWANCC, which was established by a joint action municipal agency process may in fact be exempted from the County's regulations by Illinois statutes. Mr. Van Vooren will provide a draft letter to Members and will request that the municipalities contact their commissioners, President Preckwinkle and Commissioner Daley regarding the amendments.

VIII. Regional Stakeholder Meeting

Solid Waste Management Plan Update – Presentation by CBI Shaw – Mr. Van Dusen introduced Christina Seibert from CB&I/Shaw Environmental to present a background on the Agency's planning endeavors and a brief explanation of issues in the solid waste industry.

Solid Waste Management Plan Update – Discussion – The Members and the public were invited to comment or ask questions regarding the plan update. Comments were taken by the Rhonda Diamond and Laurie Morse from the Glencoe League of Women Voters, Mr. Drummel from Evanston, Director Hoefert, Director Masciola and Steve Vinezeano, Manager of the Village of Niles. Discussion topics included Agency policy, zero waste, intergovernmental partnerships, commodities bans, mixed waste sorting facilities, municipal education, group purchasing, environmental awareness, recycling carts,



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food waste programs, multi-family recycling, commercial recycling, household hazardous waste, construction and demolition recycling, plastic bag recycling and the equity and control of residential recycling programs and services.

IX. Adjournment

There being no further business, Director Hoefert made a motion to adjourn the meeting at 6:53 p.m. Director Sfondilis seconded the motion. The motion was approved. Ayes 19, Nays 0.

MOTION TO APPROVE TREASURER'S REPORT

AYES

NAYS

ABSTENTIONS

Buffalo Grove, Dane Bragg
Elk Grove Village, Ray Rummel
Hoffman Estates, Jim Norris
Inverness, Curt Carver
Lincolnwood, Timothy Wiberg
Morton Grove, Hon. John Thill
Niles, Hon. Rosemary Palicki
Palatine, Hon. Jim Schwantz
Park Ridge, Hon. Joe Sweeney
Prospect Heights, Anne Marrin
Skokie, Hon. George Van Dusen
South Barrington, Mark Masciola
Wheeling, Jon Sfondilis
Wilmette, Timothy Frenzer

MOTION TO APPROVE FY2013 TRUE-UP

AYES

NAYS

ABSTENTIONS

Buffalo Grove, Dane Bragg
Elk Grove Village, Ray Rummel
Hoffman Estates, Jim Norris
Inverness, Curt Carver
Lincolnwood, Timothy Wiberg
Morton Grove, Hon. John Thill
Niles, Hon. Rosemary Palicki
Palatine, Hon. Jim Schwantz
Park Ridge, Hon. Joe Sweeney
Prospect Heights, Anne Marrin
Skokie, Hon. George Van Dusen
South Barrington, Mark Masciola
Wheeling, Jon Sfondilis
Wilmette, Timothy Frenzer



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MOTION TO APPROVE FY2013 AUDIT

AYES

NAYS

ABSTENTIONS

Buffalo Grove, Dane Bragg
Elk Grove Village, Ray Rummel
Hoffman Estates, Jim Norris
Inverness, Curt Carver
Lincolnwood, Timothy Wiberg
Morton Grove, Hon. John Thill
Niles, Hon. Rosemary Palicki
Palatine, Hon. Jim Schwantz
Park Ridge, Hon. Joe Sweeney
Prospect Heights, Anne Marrin
Skokie, Hon. George Van Dusen
South Barrington, Mark Masciola
Wheeling, Jon Sfondilis
Wilmette, Timothy Frenzer

Material included in the Board of Directors packet for September 11, 2013:

- . August 14, 2013 Meeting Minutes*
- . August Payment Request memo dated September 3, 2013*
- . FY2013 Audit memo dated September 3, 2013*
- . FY2013 Member True-up memo dated September 3, 2013*
- . Resolution 2014-04*
- . Executive Director's Report memo dated September 4, 2013*



September 12, 2013 Board of Directors Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS and EXECUTIVE COMMITTEE
SOLID WASTE MANAGEMENT PLAN UPDATE MEETING
MINUTES**

September 12, 2013

I. Call To Order

Executive Director Van Vooren called the meeting of the Agency to order at 7:00 p.m. at the Arlington Heights Village Hall Board Room. A quorum was not present but the meeting proceeded for public information and discussion of the Solid Waste Management Plan Update.

Attendance

Arlington Heights, Bill Dixon, Alternate Director
Elk Grove Village, Hon. Craig Johnson, Director
Elk Grove Village, Hon. James Petri, Alternate Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Wooddy, Administrative Manager
Christina Seibert, CB&I
John Hie, Rob Roy Chair
Deborah Stone, Cook County EC
Shelia Schultz, Wheeling
Terese Biskner, Arlington Heights
Chris Lipman, Cook County
James McCalister, Arlington Heights
Mark Teegan
David Templer, Arlington Heights Environmental Commission
T.H. Tuntland, Prospect Heights (Sustainable Solutions)
Matthew Roan, Elk Grove Village
Adam Letendre, Village of Skokie



September 12, 2013 Board of Directors Minutes

Absent

Barrington
Buffalo Grove
Evanston
Glencoe
Glenview
Hoffman Estates
Inverness,
Kenilworth
Lincolnwood
Morton Grove
Mount Prospect

Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling
Wilmette
Winnetka

II. Solid Waste Management Plan Update – Presentation by CBI Shaw

Mr. Van Vooren introduced Christina Seibert from CB&I/Shaw Environmental to present a background on the Agency's planning endeavors and a brief explanation of issues in the solid waste industry.

III. Solid Waste Management Plan Update – Discussion

The Members and the public were invited to comment or ask questions regarding the plan update.

IV. Adjournment

The meeting was adjourned at 9:00p.m.



November 13, 2013 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY BOARD OF DIRECTORS MEETING MINUTES

November 13, 2013

I. Call To Order

Board Treasurer Norris called the regular meeting of the Agency to order at 6:00 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director (6:10)
Barrington, Hon. Karen Darch, Director
Buffalo Grove, Hon. Jeffrey Braiman, Alternate Director
Elk Grove Village, Hon. James Petri, Alternate Director
Evanston, Wally Bobkiewicz, Alternate Director (6:18)
Glenview, Todd Hileman, Alternate Director
Hoffman Estates, Jim Norris, Director
Kenilworth, Patrick Brennan, Director
Morton Grove, Hon. John Thill, Alternate Director
Mount Prospect, Hon. Steve Polit, Alternate Director
Mount Prospect, Paul Hoefert, Director
Niles, Steve Vinezeano, Alternate Director
Palatine, Hon. Jim Schwantz, Alternate Director
Park Ridge, Hon. Joe Sweeney, Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Fred Vogt, Alternate Director
Skokie, Hon. George Van Dusen, Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director
Wilmette, Timothy Frenzer, Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Woody, Administrative Manager
Derke Price, Agency Counsel, Ancel and Glink
Louella Preston, Citizen of Niles



August 14, 2013 Board of Directors Minutes

Glencoe
Inverness

Absent

Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Director Sfondilis made a motion to approve the September 10, 11 and 12, 2013 meeting minutes as presented. Director Masciola seconded the motion. Ayes 16, Nays 0, Abstentions 0.

Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the September and October payment requests. The September payments were comprised of the following: a total of \$1,172,196.76 with \$1,097,312.59 for the O&M Fund, \$37,645.61 from the General Fund and \$37,238.56 for the October Estimated Payroll. The October payments were comprised of the following: a total of \$1,158,769.55 with \$1,082,458.00 for the O&M Fund, \$39,045.99 from the General Fund and \$37,238.56 for the November Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of September with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Director Darch made a motion to accept the Treasurer's Report. Alternate Director Marrin seconded the motion. The motion was approved. Ayes 16, Nays 0.

FY2015 Budget Timeline – Mr. Van Vooren reviewed the schedule to adopt the FY2015 Budget. The Executive Committee will take an initial review at its December meeting with final adoption of the budget at the April Board of Directors meeting.

IV. Executive Session - None

V. New Business

Resolution 2014-05 Honoring Al Rigoni – Chairman Van Dusen read the resolution honoring Al Rigoni's service to the Agency and expressed his thanks for an exemplary tenure as Village Manager.

Director Norris made a motion to accept Resolution 2014-05. Alternate Director Petri seconded the motion. The motion was approved. Ayes 17, Nays 0.



August 14, 2013 Board of Directors Minutes

Recycling Incentive Program – Mr. Van Vooren reported for that the first six months of fiscal year 2014, rebate payments were at the minimum \$5 per ton floor price would be paid to Members for the Recycling Incentive Program. The value of recyclables averaged \$50 per ton, which does not cover the cost of processing the recyclables in the Groot contract. In addition, two communities dropped out of the program in the same first six months of this year, reducing the ability to reach the threshold for increased pricing for recyclables per the current contract. Individually, Members are able to obtain better deals by negotiating separately for their recyclables. Mr. Van Vooren reported that continued discussion for funding of programs through the RIP rebates would be under review to provide equity across the board to fund programs that all community residents participate in during the upcoming budget process.

Director Darch made a motion to accept Resolution 2014-06. Alternate Director Schwantz seconded the motion. The motion was approved. Ayes 17, Nays 0.

VI. Executive Director's Report

November Report – Mr. Van Vooren highlighted the pending Cook County Solid Waste Ordinance and indicated that Agency Counsel Price had reached out to the Attorney by request of the Executive Committee to pursue discussions but was informed said conversations were to go through county staff. Mr. Van Vooren will continue to monitor proceedings and will update the board. In addition, Mr. Van Vooren reported that staff had been looking into the possibility of moving its offices to the Wheeling Public Works Building. There would be costs associated with the move to build out an office space and acquire necessary items such as an elevator per building code requirements. He indicated that in 30-60 days, he may have a need to discuss this option with the full board.

Board of Directors Meeting Schedule 2014 – Mr. Van Vooren reviewed the meeting schedule for 2014 with the board. If meetings were to be cancelled, a notice would be sent out.

VII. Old Business

Solid Waste Management Plan Update – Presentation by CBI Shaw – Mr. Van Vooren reported that the three regional meetings had been completed in September. The Executive Committee worked with Shaw/CB&I to provide direction to the writing of the plan. The Executive Committee approved a scientific survey to be conducted for further insight up to 600 single-family and multi-family dwellings within the membership. He will share the results with the board and include information in the plan as appropriate.

FY2014 First Quarter Program Summary – Mr. Van Vooren reviewed the summary highlighting that there continues to be tremendous growth in the special collection programs. Mary Allen added that the Recycling Coordinators meeting held earlier in the week discussed many aspects of solid waste and recycling information. In addition, as part of an IEPA grant, she was able to develop a DVD and brochure for Cook County electronics reuse and recycling awareness. Copies of the DVD and brochure are available to Members for use in their communities. Mr. Van Vooren added that the annual Trashy Fashion Show would take place on Friday, November 15th in conjunction with America



August 14, 2013 Board of Directors Minutes

Recycles Day and that all were invited for the fun and educational event.

VIII. Adjournment

There being no further business, Alternate Director Petri made a motion to adjourn the meeting at 6:39 p.m. Director Sweeney seconded the motion. The motion was approved. Ayes 17, Nays 0.

MOTION TO APPROVE TREASURER'S REPORT

AYES

Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Jeffrey Braiman
Elk Grove Village, Hon. James Petri
Evanston, Wally Bobkiewicz
Glenview, Todd Hileman
Hoffman Estates, Jim Norris
Kenilworth, Patrick Brennan
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Steve Polit
Mount Prospect, Paul Hoefert
Niles, Steve Vinezeano
Palatine, Hon. Jim Schwantz
Park Ridge, Hon. Joe Sweeney
Prospect Heights, Anne Marrin
Skokie, Hon. George Van Dusen
South Barrington, Mark Masciola
Wheeling, Jon Sfondilis
Wilmette, Timothy Frenzer

NAYS

ABSTENTIONS



August 14, 2013 Board of Directors Minutes

MOTION TO APPROVE RESOLUTION 2014-05

AYES

NAYS

ABSTENTIONS

Arlington Heights, Bill Dixon
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Jeffrey Braiman
Elk Grove Village, Hon. James Petri
Evanston, Wally Bobkiewicz
Glenview, Todd Hileman
Hoffman Estates, Jim Norris
Kenilworth, Patrick Brennan
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Steve Polit
Mount Prospect, Paul Hoefert
Niles, Steve Vinezeano
Palatine, Hon. Jim Schwantz
Park Ridge, Hon. Joe Sweeney
Prospect Heights, Anne Marrin
Skokie, Hon. George Van Dusen
South Barrington, Mark Masciola
Wheeling, Jon Sfondilis
Wilmette, Timothy Frenzer

Material included in the Board of Directors packet for November 13, 2013:

- . September 10, 2013 Meeting Minutes*
- . September 11, 2013 Meeting Minutes*
- . September 12, 2013 Meeting Minutes*
- . September and October Payment Request memo dated September 3, 2013*
- . FY2015 Budget Timeline memo dated September 3, 2013*
- . Resolution 2014-05 Honoring Al Rigoni*
- . November Executive Director's Report memo dated September 4, 2013*
- . Board of Directors Meeting Schedule memo dated*
- . Solid Waste Management Plan Update memo dated*
- . FY2014 First Quarter Program Summary memo dated*



January 15, 2014 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

January 15, 2014

I. Call To Order

Board Chairman Pro Tem Darch called the regular meeting of the Agency to order at 6:01 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Director
Elk Grove Village, Hon. James Petri, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Glenview, Hon. James Patterson, Alternate Director (6:04)
Hoffman Estates, Jim Norris, Director
Kenilworth, Patrick Brennan, Director
Lincolnwood, Tim Wiberg, Alternate Director
Morton Grove, Hon. John Thill, Alternate Director
Morton Grove, Hon. Ryan Horne, Alternate Director
Mount Prospect, Paul Hoefert, Director
Niles, Hon. Rosemary Palicki, Alternate Director
Palatine, Hon. Jim Schwantz, Alternate Director
Park Ridge, Hon. Joe Sweeney, Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Barry Krumstock, Alternate Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director
Wilmette, Timothy Frenzer, Director
Winnetka, Hon. E. Gene Greable, Director
Winnetka, Robert Bahan, Alternate Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Woody, Administrative Manager
Derke Price, Agency Counsel, Ancel and Glink
Rhonda Diamond, Glencoe League of Women Voters (6:33)



January 15, 2014 Board of Directors Minutes

Absent

Buffalo Grove
Evanston
Glencoe

Inverness
Skokie

II. Pledge of Allegiance

Chairman Pro Tem Darch led the Pledge of Allegiance.

III. Approval of Minutes

Director Sweeney made a motion to approve the November 11, 2013 meeting minutes as presented. Director Thill seconded the motion. Ayes 17, Nays 0, Abstentions 0.

Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the November and December payment requests. The November payments were comprised of the following: a total of \$1,324,402.13 with \$1,143,932.55 for the O&M Fund, \$42,508.70 from the General Fund and \$37,238.56 for the December Estimated Payroll. The December payments were comprised of the following: a total of \$1,054,779.71 with \$950,652.52 for the O&M Fund, \$48,269.35 from the General Fund and \$55,857.84 for the January Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of November with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Alternate Director Krumstock made a motion to accept the Treasurer's Report. Alternate Director Palicki seconded the motion. The motion was approved. Ayes 17, Nays 0.

Executive Session

Litigation – Upon a motion by Alternate Director Norris seconded by Alternate Director Thill, the Board entered into executive session, after a unanimous roll call vote, at 6:04 p.m., to discuss personnel matters under Section 2 (c)(1) of the Open Meetings Act to discuss lease of real estate property under section 2 (c)(5) of the Open Meetings Act and to review Executive Session minutes from the prior meeting. Staff and other attendees were recused at 6:04 p.m.

The Committee reconvened in its regular session at 6:33 p.m.

New Business

Matters Arising Out of Executive Session – Alternate Director Marrin made a motion to authorize the Chairman and Treasurer to authorize and are directed to negotiate and execute a lease that is acceptable to Corporate Counsel and that the Chairman and Treasurer find to be substantially

January 15, 2014 Board of Directors Minutes

consistent with those terms and directions approved by the Board in Executive Session. Director Sweeney seconded the motion. The motion was approved. Ayes 18, Nays 0.

Nomination Committee for Agency Officers and Executive Committee Members – Treasurer Norris reported that in the past, the Executive Committee has served as a nominating Committee for position openings. The Executive Committee is seeking a nominations for one elected official and one village manager to fill vacant positions on the Executive Committee. Interested elected officials are to contact Chairman Van Dusen and managers are to contact Treasurer Norris.

IV. Executive Director's Report

January Report – Mr. Van Vooren highlighted that staff is continuing work on the budget and the building lease process with Wheeling Public Works.

V. Old Business

Solid Waste Management Plan Update –Mr. Van Vooren reported that the Executive Committee would be receiving the first draft of the Plan in the days ahead. The Executive Committee will review the draft at the next meeting with a presentation from Shaw/CB&I. Mr. Schilling reported on the scientific survey that was conducted in December for further insight up to 600 single-family and multi-family dwellings within the membership proportionate to the Agency's demographics. The high level results of the survey include 1) 95% of all households are satisfied with their garbage collection service and 91% are satisfied with their recycling collection service; 2) 90% of all households recycle; 3) 71% of all households are aware of SWANCC's special collection programs for electronics, fluorescent light bulbs, batteries, medications and sharps; 4) Community newsletters are the preferred method of receiving information regarding solid waste programs; and 65% of all households are willing to pay extra on their garbage bills to have access to a household chemical waste drop-off facility.

VI. Adjournment

There being no further business, Director Hoefert made a motion to adjourn the meeting at 6:47 p.m. Director Sweeney seconded the motion. The motion was approved. Ayes 18, Nays 0.

MOTION TO APPROVE TREASURER'S REPORTAYESNAYSABSTENTIONS

Arlington Heights, Bill Dixon



January 15, 2014 Board of Directors Minutes

Barrington, Hon. Karen Darch
Elk Grove Village, Hon. James Petri
Hoffman Estates, Jim Norris
Kenilworth, Patrick Brennan
Lincolnwood, Tim Wiberg
Morton Grove, Hon. John Thill
Mount Prospect, Paul Hoefert
Niles, Hon. Rosemary Palicki
Palatine, Hon. Jim Schwantz
Park Ridge, Hon. Joe Sweeney
Prospect Heights, Anne Marrin
Rolling Meadows, Barry Krumstock
South Barrington, Mark Masciola
Wheeling, Jon Sfondilis
Wilmette, Timothy Frenzer
Winnetka, Hon. E. Gene Greable

MOTION TO APPROVE LEASE CONTRACT

AYES

NAYS

ABSTENTIONS

Arlington Heights, Bill Dixon
Barrington, Hon. Karen Darch
Elk Grove Village, Hon. James Petri
Glenview, Hon. James Patterson
Hoffman Estates, Jim Norris
Kenilworth, Patrick Brennan
Lincolnwood, Tim Wiberg
Morton Grove, Hon. John Thill
Mount Prospect, Paul Hoefert
Niles, Hon. Rosemary Palicki
Palatine, Hon. Jim Schwantz
Park Ridge, Hon. Joe Sweeney
Prospect Heights, Anne Marrin
Rolling Meadows, Barry Krumstock
South Barrington, Mark Masciola
Wheeling, Jon Sfondilis
Wilmette, Timothy Frenzer
Winnetka, Hon. E. Gene Greable

MOTION TO APPROVE EXECUTIVE COMMITTEE AS NOMINATING COMMITTEE

AYES

NAYS

ABSTENTIONS



January 15, 2014 Board of Directors Minutes

Arlington Heights, Bill Dixon
Barrington, Hon. Karen Darch
Elk Grove Village, Hon. James Petri
Glenview, Hon. James Patterson
Hoffman Estates, Jim Norris
Kenilworth, Patrick Brennan
Lincolnwood, Tim Wiberg
Morton Grove, Hon. John Thill
Mount Prospect, Paul Hoefert
Niles, Hon. Rosemary Palicki
Palatine, Hon. Jim Schwantz
Park Ridge, Hon. Joe Sweeney
Prospect Heights, Anne Marrin
Rolling Meadows, Barry Krumstock
South Barrington, Mark Masciola
Wheeling, Jon Sfondilis
Wilmette, Timothy Frenzer
Winnetka, Hon. E. Gene Greable

Material included in the Board of Directors packet for January 17, 2014:

- . November 13 Meeting Minutes*
- . November and December Payment Request memo dated January 7, 2014*
- . Nominating Committee for Agency Officers and Executive Committee Members memo dated January 8, 2014*
- . January Executive Director's Report memo dated January 8, 2014*
- . Solid Waste Management Plan Update memo dated January 9, 2014*



February 12, 2014 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

February 12, 2014

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:00 p.m. at Oakton Community College Room 1506.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Director
Buffalo Grove, Hon. Jeffrey Braiman, Director
Elk Grove Village, Hon. James Petri, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Glencoe, Phil Kiraly, Alternate Director
Glenview, Todd Hileman, Director
Hoffman Estates, Jim Norris, Director
Inverness, Sam Trakas, Alternate Director
Lincolnwood, Tim Wiberg, Alternate Director
Mount Prospect, Hon. Paul Hoefert, Director
Niles, Hon. Rosemary Palicki, Alternate Director
Park Ridge, Hon. Joe Sweeney, Director
Rolling Meadows, Barry Krumstock, Alternate Director
Skokie, Hon. George Van Dusen, Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director
Wilmette, Timothy Frenzer, Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Wooddy, Administrative Manager
Derke Price, Agency Counsel, Ancel and Glink
Peter Falcone, Village of Morton Grove

Absent

Evanston
Kenilworth
Morton Grove

Palatine
Prospect Heights
Winnetka



February 14, 2013 Agency Board Meeting Minutes

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Director Sweeney made a motion to approve the January 15, 2014 meeting minutes as presented. Alternate Director Palicki seconded the motion. Ayes 17, Nays 0, Abstentions 3.

Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the January payment requests. The January payments were comprised of the following: a total of \$1,103,015.54 with \$1,023,790.84 for the O&M Fund, \$41,986.14 from the General Fund and \$37,238.56 for the February Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of December with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Alternate Director Krumstock made a motion to accept the Treasurer's Report. Director Darch seconded the motion. The motion was approved. Ayes 17, Nays 0.

FY2015 Budget – Mr. Van Vooren reported that the Executive Committee had reviewed the FY2015 Budget at both the December and January meetings. He highlighted 1) the 3-year rolling average is decreased to 235, 731 tons which has an impact on the tipping fee because a smaller share of waste to cover the operating costs. In reviewing the Groot contract, should the CPI come in below 1.25% Groot will have to bring further supporting documentation to warrant the inflation floor of 2.5%. Staff has been in discussions with Groot regarding the appropriate CPI adjustment and the result could impact the proposed contract cost; 2) Authorization in the Budget to conclude negotiations to lease office space with Wheeling, total square footage and other items are pending; 3) Staff has also included an implementation line item for the Solid Waste Management Plan Update to spend for strategies of the plan such as revised contract pricing and model ordinances; 4) the environmental stewardship programs continue operation of all existing programs. Mr. Van Vooren noted that the electronics recycling program may change vendors as Original Equipment Manufacturers (OEM) payments are not stable. Staff has requested RFPs and will bring them to the Executive Committee for approval; 5) Finally, the debt service of \$1.55/ton reflects the last payment of bonds that are due on May 1, 2015.

Mr. Norris added that that policy highlights include that 1) the budget contains capital and moving costs that will yield savings of \$65,000 each year through the new leasing situation; 2) a 2.75% merit pool for staff; 3) the Recycling Incentive Program (RIP) has changed for this year with the Agency taking no initial payment with all rebates going to participating communities.



February 12, 2014 Board of Directors Minutes

Executive Session - None

New Business

Matters Arising Out of Executive Session – None

Nomination of Agency Officers and Executive Committee Members – Alternate Director Dixon made a motion to accept the nominations. Alternate Director Palicki seconded the motion. The motion was approved. Ayes 17, Nays 0. Mr. Norris expressed his thanks to Mr. Dixon for his service and thoughtful guidance to the Agency throughout his tenure as Village Manager.

Ordinance BD2014-01 – Remote Participation in Executive Committee Meetings – Director Norris made a motion to accept Ordinance BD2014-01. Director Hoefert seconded the motion. The motion was approved. Ayes 17, Nays 0.

IV. Executive Director's Report

February Report – Mr. Van Vooren highlighted that staff is continuing work with Cook County for the solid waste ordinance regarding property taxes for a sold parcel of property titles with the Assessor's Office and that legislative bills for electronics, paint and carpet stewardship were all introduced for the 2014 legislative session;.

V. Old Business

Solid Waste Management Plan Update – Mr. Schilling reviewed the timeline for the Solid Waste Management Plan Update.

FY2014 Program Update – Ms. Allen presented the program totals and comparison from the previous year. As a general trend, collections have increased. She highlighted aspects of community outreach and education, waste grant recipients, presentations and community events.

VI. Adjournment

There being no further business, Alternate Director Wiberg made a motion to adjourn the meeting at 6:35 p.m. Director Darch seconded the motion. The motion was approved. Ayes 17, Nays 0.



February 12, 2014 Board of Directors Minutes

MOTION TO APPROVE TREASURER'S REPORT

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Jeffrey Braiman
Elk Grove Village, Hon. James Petri
Glencoe, Phil Kiraly
Glenview, Todd Hileman
Hoffman Estates, Jim Norris
Inverness, Sam Trakas
Lincolnwood, Tim Wiberg
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. Rosemary Palicki
Park Ridge, Hon. Joe Sweeney, Director
Rolling Meadows, Barry Krumstock
Skokie, Hon. George Van Dusen
South Barrington, Mark Masciola
Wheeling, Jon Sfondilis
Wilmette, Timothy Frenzer

MOTION TO ACCEPT EXECUTIVE COMMITTEE NOMINATIONS

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Jeffrey Braiman
Elk Grove Village, Hon. James Petri
Glencoe, Phil Kiraly
Glenview, Todd Hileman
Hoffman Estates, Jim Norris
Inverness, Sam Trakas
Lincolnwood, Tim Wiberg
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. Rosemary Palicki
Park Ridge, Hon. Joe Sweeney, Director
Rolling Meadows, Barry Krumstock
Skokie, Hon. George Van Dusen
South Barrington, Mark Masciola
Wheeling, Jon Sfondilis
Wilmette, Timothy Frenzer



February 12, 2014 Board of Directors Minutes

MOTION TO APPROVE ORDINANCE BD2014-01

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Jeffrey Braiman
Elk Grove Village, Hon. James Petri
Glencoe, Phil Kiraly
Glenview, Todd Hileman
Hoffman Estates, Jim Norris
Inverness, Sam Trakas
Lincolnwood, Tim Wiberg
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. Rosemary Palicki
Park Ridge, Hon. Joe Sweeney, Director
Rolling Meadows, Barry Krumstock
Skokie, Hon. George Van Dusen
South Barrington, Mark Masciola
Wheeling, Jon Sfondilis
Wilmette, Timothy Frenzer

Material included in the Board of Directors packet for February 12, 2014:

- . January 15 Meeting Minutes*
- . January Payment Request memo dated January 30, 2014*
- . Fiscal Year 2015 Budget memo dated February 6, 2014*
- . Report of the Nominating Committee memo dated February 4, 2014*
- . Ordinance to Provide for Electronic Participation in Executive Committee Meetings memo dated February 6, 2014*
- . February Executive Director's Report memo dated February 6, 2014*
- . Solid Waste Management Plan Update memo dated February 7, 2014*
- . Program Summary for September - December, 2013 memo dated January 16, 2014*



March 12, 2014 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

March 12, 2014

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:01 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Tim Roberts, Alternate Director
Buffalo Grove, Hon. Jeffrey Braiman, Director
Elk Grove Village, Hon. James Petri, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Evanston, Wally Bobkiewicz (6:13)
Glencoe, Phil Kiraly, Alternate Director
Glenview, Todd Hileman, Director
Hoffman Estates, Jim Norris, Director
Inverness, Sam Trakas, Alternate Director
Lincolnwood, Tim Wiberg, Alternate Director
Morton Grove, Hon. John Thill, Director
Mount Prospect, Hon. Paul Hoefert, Director
Niles, Hon. Rosemary Palicki, Alternate Director
Palatine, Hon. Jim Schwantz, Alternate Director
Park Ridge, Hon. Joe Sweeney, Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Barry Krumstok, Alternate Director
Skokie, Hon. George Van Dusen, Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director
Wilmette, Timothy Frenzer, Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Wooddy, Administrative Manager
Derke Price, Agency Counsel, Ancel and Glink
Christina Seibert, CB&I/Shaw Environmental
Louella Preston, Niles

March 12, 2014 Board of Directors Minutes

Rhonda Diamond, Glencoe League of Women Voters
Sheri Latash, Glenview League of Women Voters
Michael Drennen, Evanston

Kenilworth Absent Winnetka

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Director Sweeney made a motion to approve the February 12, 2014 meeting minutes as presented. Alternate Director Petri seconded the motion. Ayes 20, Nays 0, Abstentions 1.

IV. Public Hearing for FY2015 Annual Budget

FY2015 Budget – Mr. Van Vooren reported that staff and the Executive Committee had reviewed the FY2015 Budget at the December, January and February meetings. He highlighted 1) staff had been in discussions with Groot regarding the appropriate CPI adjustment resulting in a 1.65% CPI increase, well below the 2.5% floor; 2) the current electronics recycling vendor contract expires in late March. Bids were requested for a new contract with a recommended vendor to finalize a new contract. There will be a budget impact for this program, as some items will produce revenue, while others will be expenditures; and 3) the new tipping rate will be \$58.99/ton, which is \$0.24 below the projected tipping fee.

Director Hileman made a motion to close the public hearing on the budget. Director Sweeney seconded the motion. Ayes 20, Nays 0.

V. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the February payment requests. The February payments were comprised of the following: a total of \$1,074,346.01 with \$991,563.60 for the O&M Fund, \$45,543.85 from the General Fund and \$37,238.56 for the March Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of January with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Alternate Director Krumstok made a motion to accept the Treasurer's Report. Director Thill seconded the motion. The motion was approved. Ayes 20, Nays 0.



March 12, 2014 Board of Directors Minutes

VI. Executive Session - None

VII. New Business

Executive Session Minutes – Alternate Director Palicki made a motion to approve and not release the January 15, 2014 Executive Session Minutes which was seconded by Alternate Director Wiberg, and the motion was unanimously approved. Ayes 20, Nays 0, Abstentions 1.

VIII. Public Hearing for 2014 Solid Waste Management Plan Update

Solid Waste Management Plan Update – Mr. Van Vooren reviewed the timeline for the Solid Waste Management Plan Update. Mr. Van Dusen asked for comments from the Board of Directors and the public regarding the recommendations of the update.

Alternate Director Krumstok asked for the Executive Committee to make the recommendation for the ability to take waste to other facilities to be prioritized in discussions. Director Masciola thanked the Executive Committee and staff for their work on the update.

Rhonda Diamond asked if there was a future diversion rate goal past the current 40% diversion rate. Christina Seibert explained that data collection is a priority in this plan in that current numbers are limited for data tracking, creating difficulty in determining an accurate current diversion rate and future diversion rate at this time. Mr. Norris added that each Member operates differently, exacerbating the diversion rate issue. Michael Drennen asked the board to consider additional opportunities for residents to provide input or concern in Agency matters in general to incite, inspire and activate community engagement. He also emphasized the need for more leadership in the resource management arena.

The Solid Waste Management Plan Update public hearing closed.

IX. Old Business

X. Executive Director's Report

March Report – Mr. Van Vooren highlighted 1) auditing services bids will be discussed with the Executive Committee after review by a small subgroup of Member finance directors and Treasurer Norris; 2) legislative bills related to extended Producer Responsibility and infrastructure development for collections are currently progressing through the State legislative process; and 3) lease negotiations have concluded under budget for new office space and we are now finalizing the architectural drawings for building permits.

XI. Adjournment

There being no further business, Alternate Director Petri made a motion to adjourn the meeting at 6:29 p.m. Director Thill seconded the motion. The motion was approved. Ayes 21, Nays 0.



March 12, 2014 Board of Directors Minutes

MOTION TO APPROVE TREASURER'S REPORT

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon
Barrington, Hon. Tim Roberts
Buffalo Grove, Hon. Jeffrey Braiman
Elk Grove Village, Hon. James Petri
Glencoe, Phil Kiraly
Glenview, Todd Hileman
Hoffman Estates, Jim Norris
Inverness, Sam Trakas
Lincolnwood, Tim Wiberg
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. Rosemary Palicki
Palatine, Hon. Jim Schwantz
Park Ridge, Hon. Joe Sweeney, Director
Prospect Heights, Anne Marrin
Rolling Meadows, Barry Krumstok
Skokie, Hon. George Van Dusen
South Barrington, Mark Masciola
Wheeling, Jon Sfondilis
Wilmette, Timothy Frenzer

Material included in the Board of Directors packet for March 12, 2014:



March 12, 2014 Board of Directors Minutes

- . *February 12 Meeting Minutes*
- . *February Payment Request memo dated March 3, 2014*
- . *Public Hearing, Fiscal Year 2015 Budget, memo dated March 4, 2014*
- . *Draft Solid Waste Management Plan Update memo dated March 7, 2014*
- . *March Executive Director's Report memo dated March 4, 2014*
- . *2014 Illinois Legislative Session memo dated February 18, 2014*



April 9, 2014 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

April 9, 2014

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:02 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Director
Buffalo Grove, Hon. Jeffrey Braiman, Director
Elk Grove Village, Hon. James Petri, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Hoffman Estates, Jim Norris, Director
Inverness, Sam Trakas, Alternate Director
Kenilworth, Patrick Brennan, Director
Lincolnwood, Tim Wiberg, Alternate Director
Morton Grove, Hon. John Thill, Director
Mount Prospect, Hon. Paul Hoefert, Director
Mount Prospect, Hon. Steve Polit, Alternate Director (6:10)
Niles, Steve Vinezeano, Alternate Director
Park Ridge, Hon. Joe Sweeney, Director
Rolling Meadows, Barry Krumstok, Alternate Director
Skokie, Hon. George Van Dusen, Director
South Barrington, Mark Masciola, Director

Others in Attendance

Pardeep Deol, Acting Village Manager, Prospect Heights
Dave Van Vooren, Executive Director
Steven Schilling, Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Wooddy, Administrative Manager
Derke Price, Agency Counsel, Ancel and Glink
Rhonda Diamond, Glencoe League of Women Voters



April 9, 2014 Board of Directors Minutes

Absent

Evanston
Glenview
Glencoe
Palatine

Wheeling
Wilmette
Winnetka

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Director Sweeney made a motion to approve the March 12, 2014 meeting minutes as presented. Director Thill seconded the motion. Ayes 14, Nays 0, Abstentions 1.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the March payment requests. The March payments were comprised of the following: a total of \$920,509.41 with \$844,203.99 for the O&M Fund, \$39,066.86 from the General Fund and \$37,238.56 for the April Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of February with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Alternate Director Krumstok made a motion to accept the Treasurer's Report. Director Darch seconded the motion. The motion was approved. Ayes 15, Nays 0.

FY2015 Budget and Appropriation Ordinance 2014-02 – Mr. Van Vooren reported that staff and the Executive Committee had reviewed the FY2015 Budget at the December, January and February meetings. He highlighted that the new tipping rate will be \$58.99/ton, which is \$0.24 below the projected tipping fee.

Director Darch made a motion to accept the FY2015 Budget. Director Thill seconded the motion. The motion was approved. Ayes 15, Nays 0.

V. Executive Session – None

VI. New Business

April 9, 2014 Board of Directors Minutes

VII. Old Business

Adoption of Solid Waste Management Plan Update – Mr. Van Vooren reviewed the process that resulted in the Solid Waste Management Plan Update document including the 1) informational presentations made by Corporation Counsel Julian D’Esposito, Chris Martel of CDM, Walter Willis of SWALCO and Devin Moose of CB&I; 2) multiple presentations to the Executive Committee and Board of Directors by CB&I; 3) three regional public meetings totaling 100 participants; 4) working with the Executive Committee to establish a set of recommendations from background work; and 5) a public hearing and written comment period totaling 30 comments from the public. The implementation of this plan will be driven by the Executive Committee and the Board of Directors.

Director Thill inquired how many of the SWANCC Members have Commercial Waste Franchises. Mr. Van Vooren reported that 9 of the 23 Members have franchises.

Director Norris made a motion to accept the Solid Waste Management Plan Update. Director Masciola seconded the motion. The motion was approved. Ayes 15, Nays 0.

VIII. Executive Director’s Report

April Report – Mr. Van Vooren highlighted 1) auditing services bids were discussed with the Executive Committee and chose to retain the current financial service provider, Miller Cooper; 2) staff continues to work with Wheeling to finalize plans for build out and move in July; and 3) legislative bills related to Commercial Waste Franchises and Extended Producer Responsibility and infrastructure development for collections are currently progressing through the State legislative process and will continue to provide updates on these bills.

IX. Adjournment

There being no further business, Director Hoefert made a motion to adjourn the meeting at 6:33 p.m. Alternate Director Dixon seconded the motion. The motion was approved. Ayes 16, Nays 0.



April 9, 2014 Board of Directors Minutes

MOTION TO APPROVE TREASURER'S REPORT

AYES

Arlington Heights, William Dixon
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Jeffrey Braiman
Elk Grove Village, Hon. James Petri
Hoffman Estates, Jim Norris
Inverness, Sam Trakas
Kenilworth, Patrick Brennan
Lincolnwood, Tim Wiberg
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Steve Vinezeano
Park Ridge, Hon. Joe Sweeney
Rolling Meadows, Barry Krumstok
Skokie, Hon. George Van Dusen
South Barrington, Mark Masciola

NAYS

ABSTENTIONS

MOTION TO APPROVE BUDGET ORDINANCE 2014-02

AYES

Arlington Heights, William Dixon
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Jeffrey Braiman
Elk Grove Village, Hon. James Petri
Hoffman Estates, Jim Norris
Inverness, Sam Trakas
Kenilworth, Patrick Brennan
Lincolnwood, Tim Wiberg
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Steve Vinezeano
Park Ridge, Hon. Joe Sweeney
Rolling Meadows, Barry Krumstok
Skokie, Hon. George Van Dusen
South Barrington, Mark Masciola

NAYS

ABSTENTIONS



April 9, 2014 Board of Directors Minutes

MOTION TO APPROVE SOLID WASTE MANAGEMENT UPDATE

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Jeffrey Braiman
Elk Grove Village, Hon. James Petri
Hoffman Estates, Jim Norris
Inverness, Sam Trakas
Kenilworth, Patrick Brennan
Lincolnwood, Tim Wiberg
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Steve Vinezeano
Park Ridge, Hon. Joe Sweeney
Rolling Meadows, Barry Krumstok
Skokie, Hon. George Van Dusen
South Barrington, Mark Masciola

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- . Fiscal Year 2015 Budget*
- . Solid Waste Management Plan Update memo dated April 4, 2014*
- . March Executive Director's Report memo dated April 3, 2014*