



SWANCC Waste Reduction Grant Application

Attach additional pages as needed.

Applicant Information. Please check one: **School** **Library** **Nonprofit**

Name of organization: _____

Organization address (street, city, zip): _____

Organization telephone: _____ Organization website: _____

Contact person: _____ Title: _____

Contact telephone: _____ Contact email: _____

Supervisor contact telephone: _____

Supervisor contact email: _____

Project Overview

Title, brief description, and goals of the project: _____

Budget: What equipment/resources will be purchased? Please list each item and it's cost. _____

Describe implementation of the project: _____



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Education and Training

Who will be made aware of the project and how will this be accomplished? _____

How will the materials be promoted? _____

Who is responsible for maintaining and tracking use of the materials? _____

Timeline

Please outline your timeline and milestones for implementation. (Note that projects are typically implemented within 4 months of grant award.) _____

Metrics

How will the successes and challenges of this project be tracked, including qualitative and quantitative metrics? _____



SWANCC Waste Reduction Grant Agreement to Terms

Terms (Please check each box to agree with the terms below.)

Organization must be in a SWANCC member community.

Applications must be complete. Incomplete applications will not be considered.

Maximum reimbursement of funds provided by the SWANCC Waste Reduction Grant is \$500.

Purchased items must be preapproved by SWANCC under grant guidelines.

Organization must initially purchase the approved item(s). All receipts must be submitted together on SWANCC provided form. Reimbursement will take place after first reporting form has been submitted and education program is scheduled.

Reimbursement checks can only be made to the organization - not to individuals.

Project implementation must take place within the agreed timeline of the grant award, altered only with prior approval of SWANCC.

The organization agrees to discuss challenges, successes, and potential growth resulting from the project with SWANCC.

Grant recipients agree to provide 2 brief reports on project performance post implementation. SWANCC will provide a form for written and photographic documentation.

Based on availability of SWANCC staff, recipients agree to host a SWANCC education presentation within 3-months of project implementation. The presentation topic and format will be mutually agreed upon by SWANCC and the recipient.

Signatures

Signature of Grant Applicant: _____ Date: _____

Printed Name: _____ Title: _____

I support the grant coordinator's efforts and agree to SWANCC's Waste Reduction Grant Terms.

Supervisor Signature: _____ Date: _____

Printed Name: _____ Title: _____

Submit Application, Signatures, and Agree to Terms

For questions, please contact Theresa Greinig: theresa@swancc.org or (847) 243 4706